

APPENDIX 1

**THE CORPORATION OF THE  
TOWN OF INGERSOLL**

**2017 BUDGET - FINAL**

February 13, 2017

**Town of Ingersoll  
2017 Budget  
February 13, 2017**

**Introduction**

**Operating Budget**

Consistent with Council's directions, the 2017 Budget maintains the current level of services, requires no new debenture financing, and is aligned with Council's strategic priorities. The proposed 2017 combined operating and capital budget incorporate a \$332,323 or 2.47% rise in the levy. The proposed 2.47% increase reflects a 2.13% or \$42 increase for the median residential rate payer.

**2017 Budget Highlights**

- Provides \$3.4 million in public safety (police, fire and bylaw)
- Provides \$1.7 million for road safety, maintenance and environmental services
- Continues to invest in arts, culture, with over \$220 thousand including festivals and special events
- Supports local non profits, community groups and young athletes
- Continues to focus on economic development supporting innovation, attracting and retaining businesses
- Grows reserves and reserve funds to support future infrastructure needs
- Provides \$250 thousand in continued funding for the Multi Use Recreational Facility
- Provides \$500 thousand to address growing infrastructure gap

<b>2017 Net Budget Key Drivers</b>	<b>Increase/(Decrease), \$ (000's)</b>
Reduced Policing budget due to the changes to contract enhancements	\$ (157)
Reduction in materials and supplies for sidewalk repairs, patching and bridges repairs	\$ (99)
Increase in non-taxation revenue (user fees, donations, licensing, interest)	\$ (97)
Increase in supplementary tax revenue	\$ (70)
Reduced subsidies for Building Inspections	\$ (34)
Increase contributions to reserves to support current and future infrastructure needs	\$ 350
Increase property tax refunds due to large industrial appeals	\$ 160
Special projects (Pay Equity study, Industrial Lands servicing, special fire equipment, PW GPS upgrades, hydro wire replacement at Victoria park, emergency door replacement at the Town Hall, pool equipment repairs)	\$ 84
Further cuts to the OMPF	\$ 68
Increase in utilities (hydro and water) and maintenance contracts	\$ 61
Payroll, Benefits	\$ 43
Expanded budget (insurance deductibles, maintenance of Woodlot, CityWide annual fees, printing community magazine, Youth Committee, Trails Committee )	\$ 24
<b>Tax Levy Increase</b>	<b>\$ 332</b>

**Capital Budget**

The proposed **capital budget** will be \$4.250 million with funding from reserves of \$2.9 million, reserve funds \$0.79 million and others of \$0.56million.

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**Alignment with Strategic Priorities**

The 2017 proposed operating and capital budget embraces the importance of Council Strategic Priorities and has been prepared on the basis of the Town's Strategic Plan.

**Long Range Financial Plan (LRFP)**

The Plan is closely tied to and impacted by the Asset Management Plan and Fees/Fines Study. **The Treasurer has been working with establishing policy and procedures, budget processes and investment strategies in meeting this priority. The treasurer continues to develop plans and strategies to develop borrowing and debt management for the Town.**

**Although there is not a specific line item identified in the budget it remains the underlying focus to all financial discussions by senior management which form the basis for recommendations to Council.**

**Capital Investments in Infrastructure and Roads**

This Priority is linked to the Asset Management Plan (AMP) which has been developed by Administration for all underground assets.

The AMP will require significant funding. As such, the AMP will significantly impact the LRFP. It is estimated that in 2015-2020, building condition assessments will be completed.

**Staff remain on schedule to have the building condition assessments completed within the estimated time frame. The 2017 budget includes a building condition assessment for Fusion and 2018 will be targeted towards the VPCC.**

**In 2016 the Treasurer sourced and acquired AM software and has nearly completed the transition to better monitor, track and plan for capital budget acquisition and repairs.**

**It should be noted that funding requirement may significantly increase depending on Boundary Adjustments, new developments and new Provincial legislation (e.g. bike lanes).**

**Multi-Use Facility**

This Priority includes the building of a new indoor and outdoor space which would include a new arena, possibly a new soccer field and community gathering space.

The phased timing for the Build would be as follows:

1. Establish a Council ad hoc Committee which will begin the planning phase including completing a facility study, holding public consultations, determining the scope, use, costs and set fundraising targets in 2016
2. In 2016-2017 engage an Architect to develop a more detailed plan and validate costing
3. 2017-2018 begin site acquisition and determine infrastructure funding (availability of grants, budget impacts)
4. The build of the facility would begin in 2020+, assuming all other components between 2015-2018 are completed

**As Council will note the current 2017 budget has included the estimated costs for the steps identified above. Steps 1 and two have been engaged and the public consultation on the Multi-Use Facility has begun. There are identified decision making points identified within the process whereby Council will be required to deliberate the finding and formally make the decisions to proceed or not to proceed.**

## **Parks, Recreation, Culture Master Plan**

This Priority includes the development of a Parks, Recreation and Culture Master Plan. The Plan will take into consideration, but not be limited to, future requirements for youth, seniors, trails, parks, community development, special events, safe walkable streets, and biking paths. It is anticipated that the full Plan will be completed by 2017.

**Due to both timing, staff resources and budget availability, the Recreation Master Plan has been pushed back to a later time period. The decision was made to spend the available resources on moving the discussion forward on the multi-use facility so as to be ready should upper levels of government infrastructure funding become available.**

**There is definitely some merit in questioning if the process has not been faulty in “ putting the cart ahead of the horse”, but the decision was made that the risk was too high and the resources too scarce to do both at once or risk losing out on matching funding for the identified need of a new Arena facility.**

An ad hoc Active Transportation Council Committee is recommended to be established for 2016-2017. There are various ad hoc committees that can impact this Master Plan. Staff to ensure communication between all ad hoc committees.

**This committee has not been discussed or created. The first step would be to establish the role and responsibilities of any such committee, terms of reference and how this committee would either replace or augment the existing trails and safe cycling committee.**

## **Stop the Landfill**

This Priority continues the Town’s efforts to stop the landfill. These efforts include 2 – 3 years of expert studies and associated costs (Peer Reviews), as additional independent reviews are seen to be required by the Town of Ingersoll, with resulting costs.

**Terms of Reference were approved in the spring of 2016. Walker Environmental has proceeded with their identification of preferred options. The JMCC will be beginning the review of the preferred options report and beginning the review of the plan, work plans and studies. The Town represented by the Mayor and CAO are full and active members of the JMCC**

Funds have been allocated annually within the Town budget; however, the first level estimate is that an additional \$10K is required annually for communications.

**The Town has not embarked on a communications strategy, nor has it budgeted for this additional expense in 2017. Council would have to provide direction to staff to make an allocation in the 2017 and whether to fund it from the levy or draw on the Landfill Opposition reserves to do this work.**

\$35K in 2016 for Peer Reviews and lawyer fees, this amount could increase in 2017. This priority will be reviewed by staff and Council as developments occur.

**The current budget does contain funding for the independent peer reviews of the environmental studies that will be submitted by the landfill proponent. Additionally a significant portion of the 2015 year end surplus was transferred to the Landfill Opposition Reserve.**

**Council will be reviewing legal advice and developing a strategy to utilize scientific expertise to augment work done by the JMCC peer review team and identify any weaknesses in studies and documents supplied by the Proponent in support of its application.**

## **Boundary Adjustments**

**Although the Committee established by Council has worked diligently with the neighbouring municipalities, there has been little success in finding a path to a boundary adjustment.**

Discussions with Zorra Township ended very abruptly after one brief exploratory meeting when Zorra Council took the very strong position that they could not support any boundary adjustment with Ingersoll at the expense of losing farm land to urban development.

Discussions with South West Oxford were ongoing for an 18 month period, however there was very little movement on the proposed penalty provisions suggested by SWOX, which have left the negotiations stalled for all intents and purposes. Perhaps there may be some common ground yet to be discovered. The clock is running as boundary adjustments cannot be undertaken in an election year which leaves only 11 months to reach an agreement and get the necessary agreements in place...

### **Natural Waterfront**

This Priority involves negotiating with private land and conservation authority lands along the Thames River waterfront. The objective is to transform the area into a walkable, beautiful area that encourages people towards the waterfront.

**No funding has been identified in the 2017 for the acquisition or lease of privately owned lands. There has been no one or group appointed by Council to act on its behalf to approach landowners to commence any discussion. Council may wish to appoint representatives and identify properties to approach for this purpose.**

### **Commercial Industrial and Residential Strategy**

This Priority will outline “What do we want Ingersoll to be” including how big should the Town grow, what developments will be encouraged, what % of tax base should be represented by industry/non industry.

**No funding was allocated in the 2016 budget for this work. With the restructuring of the department there was no work done on this priority. No funding has been allocated in the draft budget for 2017.**

This Priority may be impacted by the Boundary Adjustment Priority and zoning requirements/restrictions.

### **Environmental Strategy**

The Town will engage with and support Oxford County’s efforts in Sustainability Plan. More specifically in the following actions:

1. *Protect and restore the ecosystem*
2. *Move away from fossil fuels and enhance low carbon transportation*
3. *Achieve zero waste in Oxford*
4. *Ensure long-term protection of all source water*

### **Downtown Strategy**

This Priority includes developing a Downtown Strategy that involves the expansion and diversification of the downtown commercial sector, a Strategy that builds a vibrant, welcoming downtown core where investment is encouraged.

**The Draft CIP has been tabled with Council. Staff are working on defining the proposed options for funding the applications to the CIP so as to be able to present and received feedback from the Community, for final approval by Council.**

**Staff are hopeful that dedicated funding can be established for the final CIP program with the establishment of a Reserve with monies being allocated from any 2016 surplus.**

### **Dog Park**

The site has been selected, ground clearing and fencing have been started. It is anticipated that the Park will be completed and fully operational in early 2017.

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**Recommendations:**

- 1 That Council receive the 2017 recommended budget that incorporate a \$332,323 or 2.47% rise in the levy; and
- 2 That Council approve the required transfers to and from the various reserves in accordance with the 2017 Adopted Budget; and
- 3 That any unused Public Buildings repair and maintenance budget at the end of 2017 be transferred to the Public Buildings Reserve, subject to the overall year-end position; and
- 4 That any unused surplus funds at the end of 2017 for Town Hall be transferred to the Town Hall Capital Reserve, subject to the overall year-end position; and
- 5 That a new Fire Facility Reserve to be established and all funds collected in 2017 for the rent of the Fire Training grounds to be transferred to the Fire Facility Reserve for future Fire facilities related expenditures, and
- 6 That any unused Fire Hall building repair and maintenance funds at the end of 2017 to be transferred to the Fire Facility Reserve, subject to the overall year-end position, and
- 7 That surplus funds at the end of 2017 for Building Inspections to transferred to the Building Inspections Reserve, and
- 8 That any unused Winter Control funds at the end of 2017 to be transferred to the Winter Control Reserve, subject to the overall year-end position, and
- 9 That the annual lease payment in the amount of \$10,200 for the rent of the Senior Centre to be waived for the year 2017 in lieu of the grant request, and
- 10 That any unused Parks Buildings including Suzuki House repair and maintenance budget at the end of 2017 be transferred to the Parks Facility Reserve, subject to the overall year-end position, and
- 11 That any unused VPCC repair and maintenance budget at the end of 2017 be transferred to the VPCC Facility Reserve, subject to the overall year-end position, and
- 12 That a new Fusion Facility Reserve to be established and any unused Fusion repair and maintenance budget at the end of 2017 be transferred to the Fusion Facility Reserve, subject to the overall year-end position, and
- 13 That any unused Museum repair and maintenance budget at the end of 2017 be transferred to the Museum Reserve, subject to the overall year-end position.

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**Tax Impact**

**Overall Impact**

	Total Assessment		Change	
	2016	2017	\$	%
Tax Levy Requirement	\$13,467,847	\$13,800,170	\$332,323	2.47%
Weighted Assessment	1,467,966,422	1,488,452,649	20,486,227	1.40%
<b>Ingersoll Residential Tax Rate</b>	<b>0.00917449</b>	<b>0.00927481</b>	<b>0.000100</b>	<b>1.09%</b>

**Weighted Assessment Change**

Growth	\$24,732,150
Value/Equity (Phase-in)	(\$4,245,923)
	<u>\$20,486,227</u>

**Tax Levy Requirements**

Growth	\$401,199.10
Value/Equity (Phase-in)	(\$68,876)
	<u>\$332,323</u>

**Impact on Median Single Family Home**



	Residential Assessment		Assessment Change	
	2016	2017	\$	%
Median Single Family Home	\$215,000	\$217,250	\$2,250	1.05%
Residential Condominium Unit	\$152,000	\$152,500	\$500	0.33%
Small Office Building	\$164,000	\$150,000	(\$14,000)	-8.54%
Standard Industrial Property	\$443,000	\$458,750	\$15,750	3.56%

	Tax Rates		2016 Taxes	2017 Taxes	Change	
	2016	2017			\$	%
<b>Median Single Family Home</b>	<b>0.00917449</b>	<b>0.00927481</b>	<b>\$1,973</b>	<b>\$2,015</b>	<b>\$42</b>	<b>2.13%</b>
<b>Residential Condominium Unit</b>	<b>0.00917449</b>	<b>0.00927481</b>	<b>\$1,395</b>	<b>\$1,414</b>	<b>\$19</b>	<b>1.39%</b>
<b>Small Office Building</b>	<b>0.01744805</b>	<b>0.01763883</b>	<b>\$2,861</b>	<b>\$2,646</b>	<b>(\$215)</b>	<b>-7.52%</b>
<b>Standard Industrial Property</b>	<b>0.02412891</b>	<b>0.02439275</b>	<b>\$10,689</b>	<b>\$11,190</b>	<b>\$501</b>	<b>4.69%</b>

\* The above is strictly Town of Ingersoll municipal taxation and excludes County and Education portion. In 2016 the Town share of the final tax bill was 55% with the County and Education accounting for the remaining 25% and 20% respectively.

	2016 CVA	2017 CVA	Value (Phase-in) 2016 to 2017	Assessment Growth 2016 to 2017	2017 Total Change
Residential	930,595,509	962,530,309	0.96%	2.47%	3.32%
Multi-residential	24,735,500	24,327,200	-2.61%	0.96%	-1.68%
Farmland	551,000	670,525	20.22%	1.47%	17.83%
Commercial	123,622,800	121,866,251	-0.87%	-0.55%	-1.44%
Industrial	92,146,100	89,706,700	-3.64%	1.00%	-2.72%
<b>Total Taxable</b>	<b>1,171,650,909</b>	<b>1,199,100,985</b>	<b>0.34%</b>	<b>2.00%</b>	<b>2.29%</b>

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**Budget Allocation for Municipal Services Based on the Average Residential Tax bill**

A breakdown of the costs of services that make up the median residential property tax bill of \$2,015. Town portion of property tax only. Excludes the County and Education taxes.

	Average Tax Bill	
	\$	2,015
CAPITAL & RESERVES	\$	460
POLICE	\$	339
PUBLIC WORKS	\$	207
PARKS AND ARENA	\$	139
DEBT REPAYMENT	\$	131
FIRE	\$	116
VICTORIA PARK COMMUNITY CENTRE	\$	108
TREASURY & TAX REFUNDS	\$	85
ENGINEERING	\$	83
YOUTH CENTRE - FUSION	\$	76
CLERKS	\$	68
ADMINISTRATION	\$	41
INFORMATION TECHNOLOGY	\$	37
ECONOMIC DEVELOPMENT	\$	30
COUNCIL	\$	30
MUSEUMS	\$	26
BUILDINGS	\$	22
PARA TRANSIT	\$	10
PROPERTY STANDARDS	\$	5
PARKING	\$	3
BUILDING INSPECTION	\$	-

## Town of Ingersoll

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## Summary All Departments by Revenue/Expense Grouping

	Actual		Budget		Projection	Change
	2015	YTD Actual 2016	2016	2017	2018	2016 to 2017
						(fav) unfav
<b>REVENUE</b>						
SALE OF GOODS OR SERVICES	(149,506)	(133,200)	(148,935)	(139,235)	(141,625)	9,700
PERMITS/LICENSES	(231,743)	(423,066)	(192,950)	(199,550)	(190,350)	(6,600)
ICE RENTAL	(226,217)	(231,505)	(248,932)	(260,332)	(260,000)	(11,400)
RENT / LEASES	(213,796)	(241,764)	(223,181)	(180,821)	(181,024)	42,360 (1)
USER FEES	(209,188)	(251,988)	(199,372)	(237,219)	(237,792)	(37,847) (2)
MEMBERSHIPS	(121,811)	(122,504)	(123,100)	(129,100)	(129,100)	(6,000)
RECOVERIES	(181,700)	(154,320)	(157,450)	(154,850)	(151,900)	2,600
COUNTY RECOVERY	(394,881)	(311,525)	(293,593)	(323,242)	(316,132)	(29,649)
TAXATION - LEVY	(13,174,523)	(13,435,344)	(13,467,847)	(13,800,170)	(14,043,861)	(332,323) (3)
TAXATION - SUPPLEMENTARIES & OTHER	(420,362)	(365,805)	(265,701)	(335,812)	(335,701)	(70,111) (4)
INTEREST / DIVIDENDS	(594,091)	(631,521)	(574,900)	(617,600)	(614,600)	(42,700) (5)
GRANTS / SUBSIDIES / REBATES	(208,367)	(185,277)	(230,796)	(149,842)	(139,837)	80,954 (6)
LAND SALES	0	(13,399)	0	0	0	--
PROGRAM REVENUES	(282,916)	(272,559)	(282,247)	(281,497)	(279,739)	750
DONATIONS / FUNDRAISING	(147,380)	(144,714)	(123,250)	(141,050)	(137,850)	(17,800)
	(16,556,479)	(16,918,489)	(16,532,254)	(16,950,320)	(17,159,511)	(418,066)
<b>EXPENSE</b>						
SALARIES, WAGES & BENEFITS	6,361,188	6,460,721	6,489,754	6,533,226	6,610,025	43,472
ADMINISTRATIVE EXPENSE	69,948	76,465	75,427	82,168	86,966	6,741
OPERATING EXPENSE	139,299	166,563	163,358	164,561	158,300	1,203
COMMUNICATIONS	106,427	113,990	117,010	115,537	117,444	(1,473)
INSURANCE EXPENSE	205,225	229,118	212,200	216,566	216,771	4,366
UTILITIES - HEAT, HYDRO, WATER	789,212	795,169	809,221	870,693	887,732	61,472 (7)
SUPPLIES	62,951	60,329	73,072	59,672	61,360	(13,400)
PROGRAM EXPENSES	102,696	131,165	144,780	167,886	125,545	23,106
MEETINGS, CONFERENCES, TRAINING	103,306	93,044	121,636	107,707	111,075	(13,929)
FUEL / TRANSPORTATION COSTS	101,349	88,441	120,290	102,595	105,385	(17,695)
PROFESSIONAL FEES	127,628	260,167	197,700	181,700	210,450	(16,000)
CONTRACTED SERVICES	153,954	116,304	135,356	155,060	156,060	19,704
PROPERTY TAX REFUNDS & ADJUSTMENTS	457,597	457,995	460,000	620,000	620,000	160,000 (8)
MARKETING & PROMOTION	105,178	90,582	131,875	118,660	115,062	(13,215)
GRANTS TO VOLUNTEER ORGANIZATIONS	95,377	91,007	87,080	89,675	89,675	2,595
LAND MAINTENANCE & IMPROVEMENT	31,787	26,664	40,400	50,100	36,700	9,700
EQUIP REPAIRS & MAINTENANCE	197,925	174,686	302,342	311,412	303,592	9,070
BLDG REPAIRS & MAINTENANCE	91,593	100,193	111,855	110,825	105,556	(1,030)
SNOW REMOVAL AND SANDING	38,937	44,845	47,470	45,950	45,870	(1,520)
MAINTENANCE CONTRACTS	114,719	129,130	150,405	148,255	148,020	(2,150)
LAND SALE EXPENSES	1,800	0	10,000	0	0	(10,000)
MATERIALS	435,799	428,259	482,886	383,636	384,886	(99,250) (9)
EQUIPMENT USAGE	78,257	49,661	990	200	200	(790)
TRANSFER TO BIA	78,163	73,193	77,669	77,780	77,669	111
TRANSFERS TO CEMETERY BOARD	95,388	104,402	104,402	117,077	122,931	12,675
	10,145,704	10,362,096	10,667,178	10,830,941	10,897,273	163,763
<b>NET OPERATING (REVENUE) EXPENSE</b>	<b>(6,410,776)</b>	<b>(6,556,393)</b>	<b>(5,865,076)</b>	<b>(6,119,379)</b>	<b>(6,262,238)</b>	<b>(254,303)</b>
<b>OTHER</b>						
O.P.P. CONTRACT	2,819,639	2,539,976	2,542,427	2,384,963	2,384,963	(157,464) (10)
OMPF - ONT MUN PARTNER GRANT	(538,000)	(457,300)	(457,300)	(388,800)	(388,800)	68,500 (11)
CAPITAL TAX LEVY REQUIREMENT	0	42,000	42,000	0	0	(42,000) (12)
TRANSFER FROM RESERVES & RES FUNDS	(24,848)	(25,426)	(122,896)	(74,803)	(65,906)	48,093
TRANSFER TO RESERVES & RES FUNDS	2,462,554	3,100,042	2,927,570	3,278,480	3,425,864	350,910 (13)
DEBENTURE PAYMENT	941,942	928,681	933,275	919,539	906,117	(13,736)
	5,661,287	6,127,973	5,865,076	6,119,379	6,262,238	254,303
	(749,489)	(428,420)	0	0	0	(0)

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**Summary All Departments by Revenue/Expense Grouping**

**Variance Explanation:**

- (1) Loss of tenants: Fusion Centre (Thames Valley School Board), VPCC (Youth for Christ), Carr's Walkway (G&L Printing).
- (2) Increase planning related revenues (\$11K), treasury services (\$6.5K), baseball registrations (\$3K). New summer camp program introduced at the Youth Centre to generate additional \$16K in revenues.
- (3) Levy required to balance the budget.
- (4) Increase in supplementary taxes directly attributed to the growth of the residential assessment.
- (5) Increased interest earned on the general bank account as general cash balance continues to grow.
- (6) Ending of two programs: Career and Skills Development (\$41K) and Youth Entrepreneurship and Partnership (\$40K) . The loss of revenues is offset by the savings in corresponding expense accounts.
- (7) Anticipated increases of hydro and water rates. To bring water and wastewater expenditures in line with prior year actuals.
- (8) Further increase refunds for large multi- year property tax appeals.
- (9) Savings in materials for sidewalks and bridge repairs and roads patching.
- (10) Reduction in OPP contract arising from the changed enhancement arrangements.
- (11) Further provincial reduction in OMPF, 2017 funding represents 85% of the 2016 allocation.
- (12) Funding is not required for capital projects for which a reserve or reserve fund has not been established.
- (13) Increase in transfers to reserves including funding for capital. Reserves net of 2017 expenditures will realize a \$317K increase in ending balances.

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**Summary All Departments by Revenue/Expense Grouping**

	Actual	YTD Actual	Budget		Projection	Change	Change
	2015	2016	2016	2017	2018	2016 to 2017 (fav) unfav	2016 to 2017 %
<b>COUNCIL</b>	190,484	198,887	209,760	<b>209,968</b>	206,250	208	0%
<b>CHIEF ADMINISTRATIVE OFFICER</b>	315,996	367,782	285,650	<b>287,880</b>	290,527	2,230	1%
<b>CLERKS</b>							
ADMINISTRATION	375,403	471,087	515,235	<b>491,650</b>	501,390	(23,585)	-5%
PARATRANSIT	73,091	62,729	73,240	<b>71,620</b>	71,947	(1,620)	-2%
<b>PARKING</b>	22,010	24,137	21,700	<b>24,000</b>	24,150	2,300	11%
<b>INFORMATION TECHNOLOGY</b>	259,047	279,868	294,580	<b>313,490</b>	296,860	18,910	6%
<b>TREASURY</b>							
ADMINISTRATION	779,799	843,436	912,988	<b>970,758</b>	973,201	57,769	6%
SUPPLEMENTARIES LESS ADJUSTMENTS	37,236	92,190	194,299	<b>284,188</b>	284,299	89,889	46%
TAX LEVY	(13,174,523)	(13,435,344)	(13,467,847)	<b>(13,800,170)</b>	(14,043,861)	(332,323)	2%
<b>BUILDING INSPECTION</b>							
INSPECTION	(30,581)	(0)	24,570	<b>0</b>	0	(24,570)	-100%
PROPERTY STANDARDS	30,369	29,445	32,880	<b>34,140</b>	34,830	1,260	4%
TOWN CENTRE	137,366	150,632	174,137	<b>189,024</b>	194,221	14,887	9%
PUBLIC BUILDINGS - OTHER	49,956	52,514	76,295	<b>73,935</b>	66,057	(2,359)	-3%
<b>FIRE</b>							
ADMINISTRATION	938,717	965,409	976,063	<b>977,338</b>	971,958	1,275	0%
FACILITY	19,195	77,467	16,677	<b>18,516</b>	19,450	1,839	11%
<b>POLICE</b>							
ADMINISTRATION	2,810,646	2,534,110	2,536,452	<b>2,383,112</b>	2,383,633	(153,340)	-6%
FACILITY	3,745	(58,866)	9,336	<b>18,404</b>	15,835	9,068	97%
<b>ENGINEERING</b>							
ADMINISTRATION	1,631,240	1,904,773	2,000,725	<b>2,188,845</b>	2,496,211	188,120	9%
STREET LIGHTING & TRAFFIC SIGNALS	263,212	249,937	262,200	<b>272,200</b>	282,556	10,000	4%
<b>PUBLIC WORKS</b>							
ADMINISTRATION & EQUIPMENT	313,891	274,789	374,732	<b>340,457</b>	363,555	(34,275)	-9%
BRIDGES & CULVERTS	11,189	10,359	11,790	<b>11,700</b>	12,250	(90)	-1%
ROADSIDE MAINTENANCE	207,756	201,294	208,760	<b>219,300</b>	220,700	10,540	5%
SURFACE MAINTENANCE	355,529	335,650	308,710	<b>301,000</b>	302,174	(7,710)	-2%
ROADS, SIDEWALKS & PARKING LOTS	234,193	250,594	247,670	<b>261,620</b>	264,770	13,950	6%
WINTER CONTROL	424,261	439,737	462,776	<b>465,296</b>	467,406	2,520	1%
ENVIRONMENTAL SERVICES	72,488	124,240	91,332	<b>99,371</b>	96,367	8,039	9%
<b>PARKS AND ARENA</b>							
ADMINISTRATION	138,477	123,499	128,385	<b>193,935</b>	172,115	65,550	51%
ARENA	466,944	551,833	543,094	<b>452,204</b>	499,558	(90,890)	-17%
PARKS	460,728	518,166	532,515	<b>578,183</b>	575,353	45,668	9%
PARKS PROGRAMS	20,701	20,181	27,080	<b>27,390</b>	27,075	310	1%
CAMI PARKS / SUZUKI HOUSE	148,451	162,574	160,702	<b>170,979</b>	174,059	10,277	6%
<b>VICTORIA PARK COMMUNITY CENTRE</b>							
ADMINISTRATION	152,321	158,652	151,029	<b>212,585</b>	154,620	61,556	41%
AQUATICS	90,058	101,948	98,035	<b>101,645</b>	104,916	3,610	4%
FITNESS	3,843	6,310	3,174	<b>5,092</b>	7,831	1,918	60%
GENERAL PROGRAMS	32,670	28,027	26,040	<b>28,198</b>	29,626	2,158	8%
FACILITY	455,014	530,487	508,811	<b>571,580</b>	502,848	62,769	12%
<b>YOUTH CENTRE</b>							
FACILITY	104,221	96,037	95,163	<b>106,432</b>	109,859	11,269	12%
TECHNOLOGY PROGRAMS	97,537	73,264	86,710	<b>45,230</b>	49,013	(41,480)	-48%
GENERAL PROGRAMS	367,280	373,794	349,970	<b>386,983</b>	392,454	37,013	11%
CAREER & SKILLS PROGRAM	0	4,493	--	--	--	--	--
YOUTH ENTREPRENEURSHIP PARTNERSH	26	(2,190)	0	<b>0</b>	0	0	
<b>MUSEUMS</b>							
FACILITY	21,654	28,734	29,350	<b>32,950</b>	28,335	3,600	12%
PROGRAMS	107,924	128,724	151,603	<b>160,787</b>	156,366	9,184	6%
<b>ECONOMIC DEVELOPMENT</b>	230,944	220,190	253,630	<b>218,185</b>	219,236	(35,445)	-14%
	<u>(749,489)</u>	<u>(428,420)</u>	<u>0</u>	<u>(0)</u>	<u>0</u>	<u>(0)</u>	

**Town of Ingersoll  
Council  
2017 Budget  
February 13, 2017**

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**What We Do**

The role of Council is: (a) to represent the public and to consider the well-being and interests of the municipality;

(b) to develop and evaluate the policies and programs of the municipality;

(c) to determine which services the municipality provides;

(d) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;

(d.1) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;

(e) to maintain the financial integrity of the municipality; and

(f) to carry out the duties of council under this (the Municipal Act) or any other Act.

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**Operating Projects / Memos/ Enhancements /Challenges**

Conferences, marketing and promotion are higher than last year based on expected conference attendance in 2017.

Contribution for 150 Canada Celebration has been removed and budgeted under the Parks and Rec Department.

**Town of Ingersoll  
COUNCIL  
2017 Budget  
February 13, 2017**

DEPARTMENT: COUNCIL	YTD	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
USER FEES	(1,960)	(879)	--	--	--	--		
RECOVERIES	(4,010)	(4,070)	(3,800)	<b>(3,800)</b>	(3,800)	--		
	<u>(5,969)</u>	<u>(4,949)</u>	<u>(3,800)</u>	<u><b>(3,800)</b></u>	<u>(3,800)</u>	<u>--</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	155,615	155,656	160,410	<b>163,958</b>	167,200	3,548		
ADMINISTRATIVE EXPENSE	2,546	202	550	<b>550</b>	550	--		
COMMUNICATIONS	4,998	3,721	5,500	<b>5,500</b>	5,500	--		
PROGRAM EXPENSES	3,607	4,949	5,200	<b>5,200</b>	5,200	--		
MEETINGS, CONFERENCES, TRAINING	10,820	16,399	14,000	<b>17,660</b>	17,700	3,660	26%	(1)
FUEL / TRANSPORTATION COSTS	2,256	1,858	1,400	<b>1,800</b>	1,800	400		
MARKETING & PROMOTION	16,612	8,551	14,000	<b>19,100</b>	12,100	5,100	36%	(2)
	<u>196,453</u>	<u>191,336</u>	<u>201,060</u>	<u><b>213,768</b></u>	<u>210,050</u>	<u>12,708</u>	<u>6%</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>190,484</u>	<u>186,387</u>	<u>197,260</u>	<u><b>209,968</b></u>	<u>206,250</u>	<u>12,708</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	--	12,500	12,500	--	--	(12,500)	100%	(3)
	<u>--</u>	<u>12,500</u>	<u>12,500</u>	<u>--</u>	<u>--</u>	<u>(12,500)</u>		
	<u>190,484</u>	<u>198,887</u>	<u>209,760</u>	<u><b>209,968</b></u>	<u>206,250</u>	<u>208</u>	<u>0.10%</u>	

**EXPLANATION OF CHANGE:**

- (1) Based on conferences planned for 2017
- (2) Trip to Japan with SOMA group to promote Ingersoll
- (3) Contribution for 150 Canada Celebration now budgeted under Parks and Rec Department

**INCLUDES DEPARTMENTS:**

0100-4000 Administration

**Town of Ingersoll  
Chief Administrative Officer  
2017 Budget  
February 13, 2017**

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**What We Do**

The role of the CAO is :

- to lead, direct and supervise the implementation of the policies and programs approved by Town Council
- to provide strategic guidance and advice to Town Council for the effective delivery of programs and services
- to provide leadership and direction to all departments
- to develop and maintain communication linkages with officials, groups, agencies, other and stakeholders

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**Operating Projects / Memos/ Enhancements /Challenges**

There are no significant changes for the 2017 budget year.

**Town of Ingersoll**  
**CHIEF ADMINISTRATIVE OFFICER**  
**2017 Budget**  
**February 13, 2017**

DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	196,582	174,776	176,650	<b>177,880</b>	180,777	1,230		
ADMINISTRATIVE EXPENSE	223	57	150	<b>150</b>	150	--		
OPERATING EXPENSE	--	99	250	<b>250</b>	--	--		
COMMUNICATIONS	822	763	850	<b>850</b>	850	--		
PROGRAM EXPENSES	2,816	1,576	1,500	<b>1,500</b>	1,500	--		
MEETINGS, CONFERENCES, TRAINING	2,679	2,873	3,000	<b>4,000</b>	4,000	1,000		
FUEL / TRANSPORTATION COSTS	15	256	250	<b>250</b>	250	--		
PROFESSIONAL FEES	74,121	180,924	96,000	<b>96,000</b>	96,000	--		
MARKETING & PROMOTION	6,738	6,460	7,000	<b>7,000</b>	7,000	--		
	<u>283,996</u>	<u>367,782</u>	<u>285,650</u>	<b><u>287,880</u></b>	<u>290,527</u>	<u>2,230</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>283,996</u>	<u>367,782</u>	<u>285,650</u>	<b><u>287,880</u></b>	<u>290,527</u>	<u>2,230</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	32,000	--	--	--	--	--		
	<u>32,000</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>315,996</u>	<u>367,782</u>	<u>285,650</u>	<b><u>287,880</u></b>	<u>290,527</u>	<u>2,230</u>		1%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
No significant changes					0900-4000	Administration		

**Town of Ingersoll  
Clerk and Paratransit  
2017 Budget  
February 13, 2017**

**What We Do**

The Clerk's Department is responsible for: Births, Deaths, Lottery, Marriage, Transient Traders licences, legal agreements, including site plan, subdivision and encroachment agreements. All legal transactions and coordination of legal advice. Title searches. Election administration. Coordination of Council including meeting scheduling, conference scheduling, closed meeting investigator services and Integrity Commissioner Services. Coordination of OMB Hearings, Committee of Adjustment, Grants to organizations, Poetry Contest, Records Management, Wedding Ceremonies, Human Resources.

**Operating Projects / Memos/ Enhancements /Challenges**

***Clerk***

Decreased revenue from sale of dog licenses as dog tag sales are diminishing.

Increased revenues: site plan reviews (\$4.5K) and planning act fees (\$6.5K) as fees have increased and also the number of applications received has increased.

Annual wage increase, transfer one contract position to full time permanent to make Human Resources permanent full-time.

Human resources has become more and more complex and the requirement to ensure our staff are safe and well trained is increasing all the time. The need for a full time human resources person is evidenced by the fact that virtually all of our neighbouring municipalities have full time human resources staff.

Program expenses are increased by \$5K for planning act expenditures based on 2015 and 2016 actuals.

The Clerks Department (Human Resources) is intending to began a pay equity study in late 2017 to be completed in 2018. These studies should be updated every 5 years and our last study was done in 2009. The study will ensure equity in pay of staff comparative to each other as well as externally compared to other municipalities.

Funding is not required for 2017 capital projects.

***Paratransit***

Virtually unchanged. Nothing specific to report.

**Town of Ingersoll  
CLERKS  
2017 Budget  
February 13, 2017**

DEPARTMENT: CLERKS ACTIVITY: ADMINISTRATION	Actual 2015	YTD Actual 2016	Budget		Projection 2018	Change 2016 to 2017		
			2016	2017		(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(1)	(78)	(25)	(25)	(25)	--		
PERMITS/LICENSES	(34,704)	(35,836)	(33,600)	(32,800)	(30,800)	800		
USER FEES	(20,020)	(38,371)	(14,550)	(26,350)	(26,050)	(11,800)	81%	(1)
LAND SALES	--	(13,399)	--	--	--	--		
	<u>(54,725)</u>	<u>(87,684)</u>	<u>(48,175)</u>	<u>(59,175)</u>	<u>(56,875)</u>	<u>(11,000)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	263,315	333,058	349,560	367,960	375,200	18,400	5%	(2)
ADMINISTRATIVE EXPENSE	19,818	32,099	21,850	23,800	23,800	1,950		
OPERATING EXPENSE	14,671	15,385	15,000	12,500	12,500	(2,500)		
COMMUNICATIONS	8,562	8,965	8,500	8,500	8,500	--		
PROGRAM EXPENSES	9,397	22,006	7,850	15,570	15,570	7,720	98%	(3)
MEETINGS, CONFERENCES, TRAINING	4,031	5,197	6,720	6,720	6,720	--		
FUEL / TRANSPORTATION COSTS	845	868	1,200	1,200	1,200	--		
PROFESSIONAL FEES	3,582	4,167	5,000	4,000	4,000	(1,000)		
CONTRACTED SERVICES	16,558	15,783	20,100	36,100	36,300	16,000	80%	(4)
MARKETING & PROMOTION	6,172	6,736	7,050	5,800	5,800	(1,250)		
GRANTS TO VOLUNTEER ORGANIZATIONS	59,377	55,007	51,080	53,675	53,675	2,595	5%	(5)
LAND SALE EXPENSES	1,800	--	10,000	--	--	(10,000)	100%	(6)
	<u>408,128</u>	<u>499,271</u>	<u>503,910</u>	<u>535,825</u>	<u>543,265</u>	<u>31,915</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>353,403</u>	<u>411,587</u>	<u>455,735</u>	<u>476,650</u>	<u>486,390</u>	<u>20,915</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	22,000	17,500	17,500	15,000	15,000	(2,500)		
CAPITAL TAX LEVY REQUIREMENT	--	42,000	42,000	--	--	(42,000)	100%	(7)
	<u>22,000</u>	<u>59,500</u>	<u>59,500</u>	<u>15,000</u>	<u>15,000</u>	<u>(44,500)</u>		
	<u>375,403</u>	<u>471,087</u>	<u>515,235</u>	<u>491,650</u>	<u>501,390</u>	<u>(23,585)</u>	-5%	

**EXPLANATION OF CHANGE:**

- (1) Increase revenues: site plan reviews (\$4.5K) and planning act fees (\$6.5K)
- (2) Annual wage increase, transfer one contract position into full time permanent
- (3) Add \$5K for planning act expenditures based on 2015 and 2016 actuals
- (4) Special project - pay equity study to be done over 2 years
- (5) Grants approved by Council
- (6) If required, use reserves or part of proceeds on sale to cover costs associated with sale of land
- (7) Funding is not required for 2017 capital projects

**INCLUDES DEPARTMENTS:**

- |           |                         |
|-----------|-------------------------|
| 1000-4000 | Administration          |
| 1000-4005 | Committee of Adjustment |
| 1000-4007 | Wedding Ceremonies      |
| 1000-4008 | Human Resources         |
| 3600-4000 | Animal Control          |

**Town of Ingersoll  
PARATRANSIT  
2017 Budget  
February 13, 2017**

DEPARTMENT: CLERKS ACTIVITY: PARATRANSIT	YTD Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(11,559)	(11,415)	(13,000)	<b>(13,000)</b>	(13,000)	--		
	<u>(11,559)</u>	<u>(11,415)</u>	<u>(13,000)</u>	<u><b>(13,000)</b></u>	<u>(13,000)</u>	<u>--</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	35,308	30,467	34,310	<b>32,690</b>	33,017	(1,620)		
COMMUNICATIONS	1,397	1,580	1,400	<b>1,400</b>	1,400	--		
CONTRACTED SERVICES	40,762	35,264	42,530	<b>42,530</b>	42,530	--		
MARKETING & PROMOTION	--	--	500	<b>500</b>	500	--		
MAINTENANCE CONTRACTS	7,183	6,832	7,500	<b>7,500</b>	7,500	--		
	<u>84,650</u>	<u>74,144</u>	<u>86,240</u>	<u><b>84,620</b></u>	<u>84,947</u>	<u>(1,620)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>73,091</u>	<u>62,729</u>	<u>73,240</u>	<u><b>71,620</b></u>	<u>71,947</u>	<u>(1,620)</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>73,091</u>	<u>62,729</u>	<u>73,240</u>	<u><b>71,620</b></u>	<u>71,947</u>	<u>(1,620)</u>		-2%
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
No significant changes						1001-4000	Administration	

**Town of Ingersoll  
Information Technology  
2017 Budget  
February 13, 2017**

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**What We Do**

The IT Department is responsible for planning, operations and support of the Town's information technology infrastructure.

The IT team maintains corporate communication through developing and operation of effective network. One of the most important IT function is managing information security against attacks from viruses, cybercriminals and other threats.

The IT team also develops and maintains tools to collect, store, manage, secure and distribute data to employees.

The IT team provides various forms of user support for various town locations.

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**Operating Projects / Memos/ Enhancements /Challenges**

\$20,000 transfer to reserve to fund replacement of microphone and audio system in the Council chambers.

**Town of Ingersoll  
INFORMATION TECHNOLOGY  
2017 Budget  
February 13, 2017**

DEPARTMENT: IT ACTIVITY: INFORMATION TECHNOLOGY	YTD Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	166,677	166,565	165,680	<b>167,830</b>	171,200	2,150		
ADMINISTRATIVE EXPENSE	758	822	400	<b>840</b>	840	440		
OPERATING EXPENSE	21,330	25,345	26,000	<b>25,500</b>	25,500	(500)		
COMMUNICATIONS	4,475	4,475	4,500	<b>4,000</b>	4,000	(500)		
PROGRAM EXPENSES	180	209	250	<b>220</b>	220	(30)		
MEETINGS, CONFERENCES, TRAINING	10,237	10,261	11,000	<b>8,500</b>	8,500	(2,500)		
FUEL / TRANSPORTATION COSTS	426	461	3,500	<b>1,500</b>	1,500	(2,000)		
MARKETING & PROMOTION	152	--	300	<b>150</b>	150	(150)		
EQUIP REPAIRS & MAINTENANCE	2,083	827	3,000	<b>2,500</b>	2,500	(500)		
MAINTENANCE CONTRACTS	25,730	43,904	52,950	<b>55,450</b>	55,450	2,500		
	<u>232,047</u>	<u>252,868</u>	<u>267,580</u>	<u><b>266,490</b></u>	<u>269,860</u>	<u>(1,090)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	232,047	252,868	267,580	<b>266,490</b>	269,860	(1,090)		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	27,000	27,000	27,000	<b>47,000</b>	27,000	20,000	74%	(1)
	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>	<u><b>47,000</b></u>	<u>27,000</u>	<u>20,000</u>		
	<u>259,047</u>	<u>279,868</u>	<u>294,580</u>	<u><b>313,490</b></u>	<u>296,860</u>	<u>18,910</u>	6%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DI</b>	<b>INCLUDES DEPARTMENTS:</b>		
(1) Increased transfer to fund new microphone/audio system in Council Chambers					1002-4000	Administration		

**Town of Ingersoll  
Treasury  
2017 Budget  
February 13, 2017**

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**What We Do**

The Treasury Department provides following services:

Managing all Financial matters of the Town as directed by the Town Council

Preparation of Annual Capital and Operating Budgets and Financial Statements

Property Tax, Billing and Collection, Taxation Policy and advice to Council, related boards and staff

Financial Services including financial planning and risk management to ensure long-term financial sustainability

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**Operating Projects / Memos/ Enhancements /Challenges**

***Administration***

Increased interest earned on the general bank account as cash balance continue to grow. Miscellaneous revenues including treasurer certificates and title changes have been growing year over year, the growth has been incorporated into the 2017 projections.

Due to two retirements that happened in 2016 and two retirements projected in 2017 the post retirement benefits have been increased by \$32K.

Further reduction of the OMPF, 15% or \$68K reduction from 2016.

**Town of Ingersoll  
TREASURY  
2017 Budget  
February 13, 2017**

DEPARTMENT: TREASURY ACTIVITY: ADMINISTRATION	YTD Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(14,215)	(14,695)	(13,000)	<b>(14,000)</b>	(14,000)	(1,000)		
USER FEES	(18,662)	(21,764)	(12,000)	<b>(18,500)</b>	(18,500)	(6,500)	54%	(1)
RECOVERIES	(4,200)	(3,000)	(4,200)	<b>(4,200)</b>	(4,200)	--		
INTEREST / DIVIDENDS	(594,091)	(631,521)	(574,900)	<b>(617,600)</b>	(614,600)	(42,700)	7%	(2)
GRANTS / SUBSIDIES / REBATES	(2,825)	(1,937)	--	--	--	--		
	<u>(633,993)</u>	<u>(672,918)</u>	<u>(604,100)</u>	<u><b>(654,300)</b></u>	<u>(651,300)</u>	<u>(50,200)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	446,796	473,836	470,741	<b>509,070</b>	516,820	38,329	8%	(3)
ADMINISTRATIVE EXPENSE	7,934	9,174	7,800	<b>9,400</b>	9,400	1,600		
OPERATING EXPENSE	546	1,307	250	<b>200</b>	200	(50)		
COMMUNICATIONS	350	605	780	<b>780</b>	780	--		
INSURANCE EXPENSE	204,157	228,562	210,550	<b>215,516</b>	215,516	4,966		
PROGRAM EXPENSES	2,564	3,111	3,698	<b>3,674</b>	3,674	(24)		
MEETINGS, CONFERENCES, TRAINING	2,799	2,315	4,849	<b>4,350</b>	4,350	(499)		
FUEL / TRANSPORTATION COSTS	348	414	500	<b>500</b>	500	--		
PROFESSIONAL FEES	23,937	22,616	30,000	<b>30,000</b>	30,000	--		
CONTRACTED SERVICES	19,410	145	3,500	<b>1,000</b>	1,000	(2,500)		
MARKETING & PROMOTION	2,150	308	1,200	<b>400</b>	400	(800)		
EQUIP REPAIRS & MAINTENANCE	127	382	570	<b>570</b>	570	--		
TRANSFER TO BIA	78,163	73,193	77,669	<b>77,780</b>	77,669	111		
TRANSFERS TO CEMETERY BOARD	95,388	104,402	104,402	<b>117,077</b>	122,931	12,675	12%	(4)
	<u>884,668</u>	<u>920,369</u>	<u>916,509</u>	<u><b>970,317</b></u>	<u>983,809</u>	<u>53,808</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>250,675</u>	<u>247,451</u>	<u>312,409</u>	<u><b>316,017</b></u>	<u>332,509</u>	<u>3,608</u>		
<b>OTHER</b>								
OMPF - ONT MUN PARTNER GRANT	(538,000)	(457,300)	(457,300)	<b>(388,800)</b>	(388,800)	68,500	15%	(5)
TRANSFER FROM RESERVES & RES FUNDS	(24,818)	(25,396)	(25,396)	<b>(25,998)</b>	(26,625)	(602)		
TRANSFER TO RESERVES & RES FUNDS	150,000	150,000	150,000	<b>150,000</b>	150,000	--		
DEBENTURE PAYMENT	941,942	928,681	933,275	<b>919,539</b>	906,117	(13,736)		
	<u>529,124</u>	<u>595,985</u>	<u>600,579</u>	<u><b>654,741</b></u>	<u>640,692</u>	<u>54,162</u>		
	<u>779,799</u>	<u>843,436</u>	<u>912,988</u>	<u><b>970,758</b></u>	<u>973,201</u>	<u>57,769</u>	6%	

**EXPLANATION OF CHANGE:**

- (1) Increased misc. revenues (NSF charges, title changes, interest earned on general bank account)
- (2) Increased interest revenue on cash in the general bank account
- (3) Increased post retirement benefits 2 retirements in 2016 and 2 projected in 2017
- (4) As requested by the Cemetery Board
- (5) Further reduction of the OMPF, 15% reduction from 2016

**INCLUDES DEPARTMENTS:**

- 1300-4000 Administration
- 1300-4001 Retiree Benefits
- 1500-4000 Transfers to Local Boards
- 1600-40\*\* Debt Repayment
- 1600-60\*\* Debt Repayment

**Town of Ingersoll  
TAXATION  
2017 Budget  
February 13, 2017**

DEPARTMENT: TREASURY ACTIVITY: TAXATION	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
TAXATION - LEVY	(13,174,523)	(13,435,344)	(13,467,847)	<b>(13,800,170)</b>	(14,043,861)	(332,323)		(1)
TAXATION - SUPPLEMENTARIES & OTHER	(420,362)	(365,805)	(265,701)	<b>(335,812)</b>	(335,701)	(70,111)	26%	(2)
	<u>(13,594,885)</u>	<u>(13,801,149)</u>	<u>(13,733,548)</u>	<b><u>(14,135,982)</u></b>	<u>(14,379,562)</u>	<u>(402,434)</u>		
<b>EXPENSE</b>								
PROPERTY TAX REFUNDS & ADJUSTMENTS	457,597	457,995	460,000	<b>620,000</b>	620,000	160,000	35%	(3)
	<u>457,597</u>	<u>457,995</u>	<u>460,000</u>	<b><u>620,000</u></b>	<u>620,000</u>	<u>160,000</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(13,137,288)</u>	<u>(13,343,154)</u>	<u>(13,273,548)</u>	<b><u>(13,515,982)</u></b>	<u>(13,759,562)</u>	<u>(242,434)</u>		
	<u>(13,137,288)</u>	<u>(13,343,154)</u>	<u>(13,273,548)</u>	<b><u>(13,515,982)</u></b>	<u>(13,759,562)</u>	<u>(242,434)</u>	2%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
(1) Required increase to balance the budget					1400-99**	County and Education Tax		
(2) Increase in supplemental taxes based on prior year building permits					1401-99**	Municipal Taxation		
(3) Increase based on a 3 year average and large multi year tax appeals								

**Town of Ingersoll  
Public Buildings and Building Inspection  
2017 Budget  
February 13, 2017**

**What We Do**

The Building Department is responsible for: Building  
Permits/Inspection/Enforcement, Plumbing and Sewer Permits, Property Standards/By-law Enforcement, Planning  
(Zoning/Development/Site Plans) and Facilities (Town Centre, Carnegie Building, Carrs Walking)

**Operating Projects / Memos/ Enhancements /Challenges**

***Building Inspection***

Anticipating Building Permits to be more in line with 2015 results.

Challenges for 2017:

- Processing Property Standard Issues during the summer when dealing with a heavy building season which have restricted timelines
- Changes to the Building Code regarding energy efficiently requirements for both residential & large buildings
- Other code updates dealing with retirement homes & secondary suites

It is recommended to use the Building Inspection Reserve at the end of 2017 to eliminate subsidies from levy.

***Public Buildings***

Challenges for 2017 include the aging infrastructure and very few grants, as well as the challenge of keeping renters at Carr's Walkway.

For the Town Hall we recommend to replace the back emergency door and increase budget for maintenance of the roof top HVAC units, hydro & water.

**Town of Ingersoll**  
**BUILDING INSPECTION & MUNICIPAL BUILDINGS**  
**2017 Budget**  
**February 13, 2017**

DEPARTMENT: BUILDING ACTIVITY: TOTAL ALL ACTIVITIES	Actual 2015	YTD Actual 2016	Budget		Projection 2018	Change 2016 to 2017		
			2016	2017		(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
PERMITS/LICENSES	(194,639)	(373,530)	(156,200)	<b>(158,100)</b>	(158,400)	(1,900)		
RENT / LEASES	(25,761)	(37,104)	(21,925)	<b>(23,772)</b>	(23,900)	(1,847)		
USER FEES	(3,177)	(2,730)	(2,300)	<b>(2,500)</b>	(2,300)	(200)		
COUNTY RECOVERY	(110,711)	(106,960)	(103,775)	<b>(124,224)</b>	(117,114)	(20,449)	20%	
	<u>(334,289)</u>	<u>(520,323)</u>	<u>(284,200)</u>	<u><b>(308,596)</b></u>	<u>(301,714)</u>	<u>(24,396)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	288,616	299,101	303,390	<b>323,295</b>	329,916	19,905	7%	
ADMINISTRATIVE EXPENSE	1,628	1,222	1,120	<b>1,120</b>	1,130	--		
OPERATING EXPENSE	8,374	3,249	9,702	<b>9,500</b>	9,810	(202)		
COMMUNICATIONS	1,771	2,040	2,198	<b>2,198</b>	2,350	--		
UTILITIES - HEAT, HYDRO, WATER	102,455	99,107	104,554	<b>110,659</b>	111,994	6,106	6%	
PROGRAM EXPENSES	1,078	972	965	<b>1,000</b>	1,000	35		
MEETINGS, CONFERENCES, TRAINING	4,362	6,979	8,400	<b>8,550</b>	8,600	150		
FUEL / TRANSPORTATION COSTS	3,881	4,737	4,000	<b>4,500</b>	4,500	500		
CONTRACTED SERVICES	7,006	--	1,200	<b>2,300</b>	5,000	1,100		
MARKETING & PROMOTION	244	--	375	<b>375</b>	375	--		
LAND MAINTENANCE & IMPROVEMENT	280	340	650	<b>650</b>	1,150	--		
EQUIP REPAIRS & MAINTENANCE	7,514	4,197	13,580	<b>23,120</b>	13,360	9,540	70%	
BLDG REPAIRS & MAINTENANCE	16,389	13,551	15,330	<b>21,300</b>	22,800	5,970	39%	
SNOW REMOVAL AND SANDING	1,771	1,568	2,920	<b>2,700</b>	2,920	(220)		
MAINTENANCE CONTRACTS	17,032	16,981	18,698	<b>18,733</b>	18,698	35		
	<u>462,400</u>	<u>464,932</u>	<u>487,082</u>	<u><b>530,000</b></u>	<u>533,603</u>	<u>42,919</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>128,111</u>	<u>(55,391)</u>	<u>202,882</u>	<u><b>221,404</b></u>	<u>231,889</u>	<u>18,523</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	--	--	--	<b>(34,305)</b>	(36,781)	(34,305)		
TRANSFER TO RESERVES & RES FUNDS	59,000	287,982	105,000	<b>110,000</b>	100,000	5,000		
	<u>59,000</u>	<u>287,982</u>	<u>105,000</u>	<u><b>75,695</b></u>	<u>63,220</u>	<u>(29,305)</u>		
	<u>187,111</u>	<u>232,591</u>	<u>307,882</u>	<u><b>297,099</b></u>	<u>295,108</u>	<u>(10,782)</u>	-4%	
<b>SUMMARY OF ALL BUILDING ACTIVITIES:</b>								
INSPECTION			24,570	--	--	(24,570)		
TOWN CENTRE			174,137	<b>189,024</b>	194,221	14,887		
PUBLIC BUILDINGS - OTHER			76,295	<b>73,935</b>	66,057	(2,359)		
			<u>275,002</u>	<u><b>262,959</b></u>	<u>260,278</u>	<u>(12,042)</u>		

**Town of Ingersoll  
BUILDING INSPECTION  
2017 Budget  
February 13, 2017**

DEPARTMENT: BUILDING ACTIVITY: INSPECTION	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
PERMITS/LICENSES	(194,639)	(373,530)	(156,200)	<b>(158,100)</b>	(158,400)	(1,900)		
USER FEES	(3,177)	(2,730)	(2,300)	<b>(2,500)</b>	(2,300)	(200)		
	<u>(197,816)</u>	<u>(376,260)</u>	<u>(158,500)</u>	<u><b>(160,600)</b></u>	<u>(160,700)</u>	<u>(2,100)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	149,604	167,470	166,710	<b>176,860</b>	180,526	10,150	6%	(1)
ADMINISTRATIVE EXPENSE	1,628	1,222	1,120	<b>1,120</b>	1,130	--		
OPERATING EXPENSE	455	669	1,000	<b>900</b>	850	(100)		
COMMUNICATIONS	355	341	500	<b>500</b>	500	--		
PROGRAM EXPENSES	1,078	972	965	<b>1,000</b>	1,000	35		
MEETINGS, CONFERENCES, TRAINING	4,184	6,979	8,400	<b>8,550</b>	8,600	150		
FUEL / TRANSPORTATION COSTS	3,881	4,737	4,000	<b>4,500</b>	4,500	500		
CONTRACTED SERVICES	5,806	--	--	<b>1,100</b>	--	1,100		
MARKETING & PROMOTION	244	--	375	<b>375</b>	375	--		
	<u>167,235</u>	<u>193,277</u>	<u>183,070</u>	<u><b>194,905</b></u>	<u>197,481</u>	<u>11,835</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(30,581)</u>	<u>(182,982)</u>	<u>24,570</u>	<u><b>34,305</b></u>	<u>36,781</u>	<u>9,735</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	--	--	--	<b>(34,305)</b>	(36,781)	(34,305)		(2)
	<u>--</u>	<u>182,982</u>	<u>--</u>	<u><b>(34,305)</b></u>	<u>(36,781)</u>	<u>(34,305)</u>		
	<u>(30,581)</u>	<u>(0)</u>	<u>24,570</u>	<u>--</u>	<u>--</u>	<u>(24,570)</u>	-100%	

**EXPLANATION OF CHANGE:**

- (1) Anticipated increase in wages includes a 1.5% annual index and step increases  
(2) Transfer from reserve to balance the building inspection budget

**INCLUDES DEPARTMENTS:**

3400-4000 Administration

Town of Ingersoll  
**PROPERTY STANDARDS**  
 2017 Budget  
 February 13, 2017

DEPARTMENT: BUILDING ACTIVITY: PROPERTY STANDARDS	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	30,369	29,445	32,880	<b>34,140</b>	34,830	1,260		
	30,369	29,445	32,880	<b>34,140</b>	34,830	1,260		
<b>NET OPERATING (REVENUE) EXPENSE</b>	30,369	29,445	32,880	<b>34,140</b>	34,830	1,260		
<b>OTHER</b>	--	--	--	--	--	--		
	30,369	29,445	32,880	<b>34,140</b>	34,830	1,260	4%	
<b>EXPLANATION OF CHANGE:</b> No significant changes								
					<b>INCLUDES DEPARTMENTS:</b> 3400-4006 Administration			

**Town of Ingersoll  
TOWN CENTRE  
2017 Budget  
February 13, 2017**

DEPARTMENT: BUILDING ACTIVITY: TOWN CENTRE	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
COUNTY RECOVERY	(110,711)	(106,960)	(103,775)	<b>(124,224)</b>	(117,114)	(20,449)	20%	(1)
	<u>(110,711)</u>	<u>(106,960)</u>	<u>(103,775)</u>	<u><b>(124,224)</b></u>	<u>(117,114)</u>	<u>(20,449)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	94,313	81,875	81,570	<b>100,350</b>	102,370	18,780	23%	(2)
OPERATING EXPENSE	2,066	2,580	2,602	<b>2,500</b>	2,860	(102)		
COMMUNICATIONS	1,415	1,698	1,698	<b>1,698</b>	1,850	--		
UTILITIES - HEAT, HYDRO, WATER	89,970	84,486	88,452	<b>94,535</b>	94,835	6,083	7%	(3)
CONTRACTED SERVICES	1,200	--	1,200	<b>1,200</b>	5,000	--		
LAND MAINTENANCE & IMPROVEMENT	280	340	650	<b>650</b>	650	--		
EQUIP REPAIRS & MAINTENANCE	7,106	3,110	12,280	<b>21,820</b>	12,310	9,540	78%	(4)
BLDG REPAIRS & MAINTENANCE	13,493	8,696	13,000	<b>19,000</b>	20,000	6,000	46%	(5)
SNOW REMOVAL AND SANDING	594	526	1,000	<b>1,000</b>	1,000	--		
MAINTENANCE CONTRACTS	8,463	9,281	10,460	<b>10,495</b>	10,460	35		
	<u>219,078</u>	<u>192,591</u>	<u>212,912</u>	<u><b>253,248</b></u>	<u>251,335</u>	<u>40,336</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>108,366</u>	<u>85,632</u>	<u>109,137</u>	<u><b>129,024</b></u>	<u>134,221</u>	<u>19,887</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	29,000	65,000	65,000	<b>60,000</b>	60,000	(5,000)	8%	(6)
	<u>29,000</u>	<u>65,000</u>	<u>65,000</u>	<u><b>60,000</b></u>	<u>60,000</u>	<u>(5,000)</u>		
	<u>137,366</u>	<u>150,632</u>	<u>174,137</u>	<u><b>189,024</b></u>	<u>194,221</u>	<u>14,887</u>	9%	
<b>EXPLANATION OF CHANGE:</b>	<b>INCLUDES DEPARTMENTS:</b>							
(1) Increased recovery from the County on shared costs only	2000-4025 Town Hall - Shared Cost							
(2) Anticipated increase in wages includes a 1.5% annual index and step increases	2000-4030 Town Hall - Non Shared Cost							
(3) Directly attributed to increased in hydro and water rates								
(4) Repair of the second HVAC roof top unit								
(5) Emergency door replacement								
(6) Based on anticipated capital projects in 2017								

**Town of Ingersoll  
PUBLIC BUILDINGS - OTHER  
2017 Budget  
February 13, 2017**

DEPARTMENT: BUILDING ACTIVITY: PUBLIC BUILDINGS - OTHER	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500 unfav & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	(25,761)	(37,104)	(21,925)	<b>(23,772)</b>	(23,900)	(1,847)		
	<u>(25,761)</u>	<u>(37,104)</u>	<u>(21,925)</u>	<u><b>(23,772)</b></u>	<u>(23,900)</u>	<u>(1,847)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	14,330	20,311	22,230	<b>11,945</b>	12,190	(10,285)	46%	(1)
OPERATING EXPENSE	5,853	--	6,100	<b>6,100</b>	6,100	--		
UTILITIES - HEAT, HYDRO, WATER	12,486	14,621	16,102	<b>16,124</b>	17,159	23		
LAND MAINTENANCE & IMPROVEMENT	--	--	--	--	500	--		
EQUIP REPAIRS & MAINTENANCE	408	1,087	1,300	<b>1,300</b>	1,050	--		
BLDG REPAIRS & MAINTENANCE	2,896	4,855	2,330	<b>2,300</b>	2,800	(30)		
SNOW REMOVAL AND SANDING	1,177	1,042	1,920	<b>1,700</b>	1,920	(220)		
MAINTENANCE CONTRACTS	8,568	7,700	8,238	<b>8,238</b>	8,238	--		
	<u>45,717</u>	<u>49,618</u>	<u>58,220</u>	<u><b>47,707</b></u>	<u>49,957</u>	<u>(10,512)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>19,956</u>	<u>12,514</u>	<u>36,295</u>	<u><b>23,935</b></u>	<u>26,057</u>	<u>(12,359)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	30,000	40,000	40,000	<b>50,000</b>	40,000	10,000		
	<u>30,000</u>	<u>40,000</u>	<u>40,000</u>	<u><b>50,000</b></u>	<u>40,000</u>	<u>10,000</u>		
	<u>49,956</u>	<u>52,514</u>	<u>76,295</u>	<u><b>73,935</b></u>	<u>66,057</u>	<u>(2,359)</u>	-3%	

**EXPLANATION OF CHANGE:**

(1) Directly attributed to change in wage allocation to Town Hall

**INCLUDES DEPARTMENTS:**

2000-4015 132 Thames St S  
2000-4020 Other Misc. Public Buildings

**Town of Ingersoll  
Fire and Parking  
2017 Budget  
February 13, 2017**

**What We Do**

The Ingersoll Fire & Emergency Services is responsible for providing fire protection services to the Town of Ingersoll and areas outside Ingersoll that are covered by fire protection agreements. These services include fire suppression, public education, and fire prevention programs. The Fire Chief is also tasked with the management of downtown parking enforcement, bylaw enforcement, and facilities management of the fire and police buildings.

**Operating Projects / Memos/ Enhancements /Challenges**

***Fire***

The upgrades that have been made to the new training facility have allowed for more in house training which in turn allowed to shift some of the funding (approx. \$6.5K) away from training and more towards the replacement of aging equipment.

An increase in funding for equipment purchases is required due to the age of the equipment currently in use:

- \$15K for a new hydraulic rescue tool. The hydraulic rescue tool that was put into service 25 + years ago is in need of replacement. No repair parts are available for it now.
- Upgrade and replace insufficient land based water rescue equipment.
- New ID card printer for Town ID's and taxi licenses estimated at \$2.2K.

Start to replace or upgrade building systems and components. Garage door openers are starting to fail. The plan is to replace one item per year.

It is recommended that any money that is received from training ground rentals and any unused building maintenance funds would be transferred into the new Fire Facility reserve at the end of the year. Starting 2018, it is recommended to put \$20,000 into the reserve in addition to the above mentioned money. This money will be used for a possible expansion of the apparatus bay area of the fire station in 2022 when the aerial is replaced.

Pending retirement of maintenance personnel and hire and training of new person. There should be slight overlap in employment due to the nature of the job and the training required.

***Parking***

There will be a slight increase in the contract and a yearly increase of 2% for a three year term.

New ways to increase the patrol hours of the enforcement officer will be explored in the new year.

**Town of Ingersoll  
FIRE-TOTAL ACTIVITIES  
2017 Budget  
February 13, 2017**

DEPARTMENT: FIRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(18,503)	(18,261)	(17,450)	<b>(18,450)</b>	(18,450)	(1,000)		
USER FEES	(4,479)	(7,109)	(6,400)	<b>(8,000)</b>	(8,350)	(1,600)		
RECOVERIES	(2,499)	(2,378)	(2,500)	<b>(2,500)</b>	(2,500)	--		
INTERNAL (REVENUE) EXPENSE	(64,937)	--	(64,788)	<b>(74,064)</b>	(73,430)	(9,276)	14%	
	<u>(90,418)</u>	<u>(27,748)</u>	<u>(91,138)</u>	<u><b>(103,014)</b></u>	<u>(102,730)</u>	<u>(11,876)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	733,294	746,163	750,085	<b>744,695</b>	759,525	(5,390)		
ADMINISTRATIVE EXPENSE	1,390	1,321	2,058	<b>1,658</b>	2,055	(400)		
OPERATING EXPENSE	23,875	27,751	24,365	<b>45,585</b>	28,195	21,220	87%	
COMMUNICATIONS	37,997	45,304	47,015	<b>47,020</b>	47,396	5		
UTILITIES - HEAT, HYDRO, WATER	21,745	22,196	22,450	<b>24,750</b>	23,950	2,300		
PROGRAM EXPENSES	(2,540)	1,802	2,050	<b>4,755</b>	1,550	2,705	132%	
MEETINGS, CONFERENCES, TRAINING	15,846	15,723	16,550	<b>10,000</b>	13,150	(6,550)	40%	
FUEL / TRANSPORTATION COSTS	5,240	4,201	6,100	<b>6,000</b>	6,220	(100)		
CONTRACTED SERVICES	25,180	26,983	26,500	<b>28,000</b>	28,500	1,500		
MARKETING & PROMOTION	3,545	4,712	4,550	<b>6,035</b>	6,037	1,485		
LAND MAINTENANCE & IMPROVEMENT	--	--	50	<b>50</b>	50	--		
EQUIP REPAIRS & MAINTENANCE	24,388	15,796	20,490	<b>18,000</b>	17,440	(2,490)		
BLDG REPAIRS & MAINTENANCE	1,462	4,174	4,000	<b>4,000</b>	2,100	--		
SNOW REMOVAL AND SANDING	--	--	250	<b>250</b>	50	--		
MAINTENANCE CONTRACTS	2,918	2,635	3,065	<b>3,070</b>	3,070	5		
	<u>894,340</u>	<u>918,761</u>	<u>929,578</u>	<u><b>943,868</b></u>	<u>939,288</u>	<u>14,290</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>803,922</u>	<u>891,013</u>	<u>838,440</u>	<u><b>840,854</b></u>	<u>836,558</u>	<u>2,414</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	176,000	176,000	176,000	<b>179,000</b>	179,000	3,000		
	<u>176,000</u>	<u>176,000</u>	<u>176,000</u>	<u><b>179,000</b></u>	<u>179,000</u>	<u>3,000</u>		
	<u>979,922</u>	<u>1,067,013</u>	<u>1,014,440</u>	<u><b>1,019,854</b></u>	<u>1,015,558</u>	<u>5,414</u>	1%	
<b>SUMMARY OF ALL FIRE ACTIVITIES:</b>								
ADMINISTRATION			976,063	977,338		1,275		
FACILITY			16,677	18,516		1,839		
PARKING			21,700	24,000		2,300		
			<u>1,014,440</u>	<u><b>1,019,854</b></u>		<u>5,414</u>		

**Town of Ingersoll  
FIRE - ADMINISTRATION  
2017 Budget  
February 13, 2017**

DEPARTMENT: FIRE ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(18,503)	(18,261)	(17,450)	<b>(18,450)</b>	(18,450)	(1,000)		
USER FEES	(1,309)	(4,263)	(1,000)	<b>(4,000)</b>	(4,000)	(3,000)	300%	(1)
RECOVERIES	(2,499)	(2,378)	(2,500)	<b>(2,500)</b>	(2,500)	--		
	<u>(22,311)</u>	<u>(24,902)</u>	<u>(20,950)</u>	<u><b>(24,950)</b></u>	<u>(24,950)</u>	<u>(4,000)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	662,262	673,958	677,485	<b>662,750</b>	675,955	(14,735)		
ADMINISTRATIVE EXPENSE	1,390	1,321	1,958	<b>1,658</b>	2,055	(300)		
OPERATING EXPENSE	20,809	24,661	20,550	<b>41,750</b>	24,005	21,200	103%	(2)
COMMUNICATIONS	37,997	45,304	47,015	<b>47,020</b>	47,396	5		
UTILITIES - HEAT, HYDRO, WATER	21,745	22,196	22,450	<b>24,750</b>	23,950	2,300		
PROGRAM EXPENSES	(2,540)	1,802	1,800	<b>4,755</b>	1,300	2,955	164%	(3)
MEETINGS, CONFERENCES, TRAINING	15,846	15,723	16,550	<b>10,000</b>	13,150	(6,550)	40%	(4)
FUEL / TRANSPORTATION COSTS	5,240	4,201	6,100	<b>6,000</b>	6,100	(100)		
MARKETING & PROMOTION	3,545	4,712	4,550	<b>6,035</b>	6,037	1,485		
EQUIP REPAIRS & MAINTENANCE	16,410	15,460	17,490	<b>17,500</b>	16,890	10		
BLDG REPAIRS & MAINTENANCE	1,462	4,174	4,000	--	--	(4,000)	100%	(5)
MAINTENANCE CONTRACTS	862	799	1,065	<b>1,070</b>	1,070	5		
	<u>785,028</u>	<u>814,311</u>	<u>821,013</u>	<u><b>823,288</b></u>	<u>817,908</u>	<u>2,275</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>762,717</u>	<u>789,409</u>	<u>800,063</u>	<u><b>798,338</b></u>	<u>792,958</u>	<u>(1,725)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	176,000	176,000	176,000	<b>179,000</b>	179,000	3,000		
	<u>176,000</u>	<u>176,000</u>	<u>176,000</u>	<u><b>179,000</b></u>	<u>179,000</u>	<u>3,000</u>		
	<u>938,717</u>	<u>965,409</u>	<u>976,063</u>	<u><b>977,338</b></u>	<u>971,958</u>	<u>1,275</u>	0.13%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
(1) Directly attributed to introduction of a fee to use the fire training facility						3000-4000	Administration	
(2) Purchase new hydraulic tool (\$15K) plus other misc. fire equipment (\$2.8K)								
(3) Purchase new ID card reader								
(4) Training will be performed onsite at the Town owned fire training facility								
(5) Starting 2017 building repair will be recorded in Fire hall facility budget								

**Town of Ingersoll  
FIRE FACILITY  
2017 Budget  
February 13, 2017**

DEPARTMENT: FIRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
INTERNAL (REVENUE) EXPENSE	(64,937)	--	(64,788)	<b>(74,064)</b>	(73,430)	(9,276)	14%	(1)
	<u>(64,937)</u>	<u>--</u>	<u>(64,788)</u>	<u><b>(74,064)</b></u>	<u>(73,430)</u>	<u>(9,276)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	71,032	72,205	72,600	<b>81,945</b>	83,570	9,345	13%	(2)
OPERATING EXPENSE	3,066	3,089	3,815	<b>3,835</b>	4,190	20		
PROGRAM EXPENSES	--	--	250	--	250	(250)		
FUEL / TRANSPORTATION COSTS	--	--	--	--	120	--		
LAND MAINTENANCE & IMPROVEMENT	--	--	50	<b>50</b>	50	--		
EQUIP REPAIRS & MAINTENANCE	7,978	337	2,500	<b>500</b>	550	(2,000)		
BLDG REPAIRS & MAINTENANCE	--	--	--	<b>4,000</b>	2,100	4,000		
SNOW REMOVAL AND SANDING	--	--	250	<b>250</b>	50	--		
MAINTENANCE CONTRACTS	2,056	1,836	2,000	<b>2,000</b>	2,000	--		
	<u>84,132</u>	<u>77,467</u>	<u>81,465</u>	<u><b>92,580</b></u>	<u>92,880</u>	<u>11,115</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>19,195</u>	<u>77,467</u>	<u>16,677</u>	<u><b>18,516</b></u>	<u>19,450</u>	<u>1,839</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>19,195</u>	<u>77,467</u>	<u>16,677</u>	<u><b>18,516</b></u>	<u>19,450</u>	<u>1,839</u>		11%

**EXPLANATION OF CHANGE:**

- (1) Increased interdepartmental transfers due to reallocation of building related costs from Admin
- (2) Succession planning due to an anticipated retirement

**INCLUDES DEPARTMENTS:**

3000-4100 Facility

**Town of Ingersoll  
PARKING ENFORCEMENT  
2017 Budget  
February 13, 2017**

DEPARTMENT: FIRE ACTIVITY: PARKING ENFORCEMENT	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017			
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref	
						unfav	& +/- 5%		
<b>REVENUE</b>									
USER FEES	(3,170)	(2,846)	(5,400)	<b>(4,000)</b>	(4,350)	1,400			
	<u>(3,170)</u>	<u>(2,846)</u>	<u>(5,400)</u>	<u><b>(4,000)</b></u>	<u>(4,350)</u>	<u>1,400</u>			
<b>EXPENSE</b>									
ADMINISTRATIVE EXPENSE	--	--	100	--	--	(100)			
CONTRACTED SERVICES	25,180	26,983	26,500	<b>28,000</b>	28,500	1,500			
EQUIP REPAIRS & MAINTENANCE	--	--	500	--	--	(500)			
	<u>25,180</u>	<u>26,983</u>	<u>27,100</u>	<u><b>28,000</b></u>	<u>28,500</u>	<u>900</u>			
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>22,010</u>	<u>24,137</u>	<u>21,700</u>	<u><b>24,000</b></u>	<u>24,150</u>	<u>2,300</u>			
<b>OTHER</b>									
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>			
	<u>22,010</u>	<u>24,137</u>	<u>21,700</u>	<u><b>24,000</b></u>	<u>24,150</u>	<u>2,300</u>		11%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>				
No significant changes					1000-4240	Parking			

**Town of Ingersoll  
Police  
2017 Budget  
February 13, 2017**

**What We Do**

The Town has entered into a contract with the Ontario Provincial Police (OPP) to provide policing services on a cost recovery basis. Under the contract the Town receives proactive policing services such as routine patrols, RIDE, crime prevention and also services that are reactive in nature based on calls for service specific to the Town.

The Town has a Police Services Board that serves as an advisory body to the OPP as required by the Police Services Act.

**Operating Projects / Memos/ Enhancements /Challenges**

***Police***

The Town have chosen to change a number of dedicated enhancement positions from two positions in 2016 to one position in 2017. This change will have a favorable impact on the overall cost of providing policing services and will not effect the level of service.

***Police Services Board***

No significant changes

***Police Facility***

It is recommended that the Town continue transfers to the Police Facility Reserve to support future capital expenditures. Increased interdepartmental transfers directly attributed to the increased cost of a custodian position that is being shared with the Fire department. The cost impacted by proposed annual salary and benefit increases, pending retirement of maintenance personnel and hire and training of new person. There should be slight overlap in employment due to the nature of the job and the training required.

**Town of Ingersoll  
POLICE  
2017 Budget  
February 13, 2017**

DEPARTMENT: POLICE ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(12,544)	(10,711)	(12,200)	<b>(12,200)</b>	(12,200)	--		
PERMITS/LICENSES	(400)	(350)	(650)	<b>(650)</b>	(650)	--		
USER FEES	(1,694)	(2,907)	(2,500)	<b>(2,500)</b>	(2,500)	--		
RECOVERIES	(164)	--	(2,000)	--	--	2,000		
GRANTS / SUBSIDIES / REBATES	(81,864)	(77,130)	(83,000)	<b>(82,000)</b>	(82,000)	1,000		
	<u>(96,666)</u>	<u>(91,099)</u>	<u>(100,350)</u>	<u><b>(97,350)</b></u>	<u>(97,350)</u>	<u>3,000</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	68,363	69,734	67,075	<b>72,549</b>	73,510	5,474		
ADMINISTRATIVE EXPENSE	--	--	100	<b>100</b>	100	--		
OPERATING EXPENSE	488	221	800	<b>550</b>	550	(250)		
COMMUNICATIONS	704	705	750	<b>800</b>	750	50		
INSURANCE EXPENSE	423	212	1,000	<b>400</b>	600	(600)		
PROGRAM EXPENSES	10,970	10,411	10,800	<b>10,900</b>	10,800	100		
MEETINGS, CONFERENCES, TRAINING	3,679	2,393	8,650	<b>7,000</b>	7,010	(1,650)		
FUEL / TRANSPORTATION COSTS	433	265	800	<b>800</b>	800	--		
MARKETING & PROMOTION	2,612	1,293	3,400	<b>2,400</b>	1,900	(1,000)		
EQUIP REPAIRS & MAINTENANCE	--	--	1,000	--	--	(1,000)		
	<u>87,673</u>	<u>85,233</u>	<u>94,375</u>	<u><b>95,499</b></u>	<u>96,020</u>	<u>1,124</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(8,993)</u>	<u>(5,866)</u>	<u>(5,975)</u>	<u><b>(1,851)</b></u>	<u>(1,330)</u>	<u>4,124</u>		
<b>OTHER</b>								
O.P.P. CONTRACT	2,819,639	2,539,976	2,542,427	<b>2,384,963</b>	2,384,963	(157,464)	6%	(1)
	<u>2,819,639</u>	<u>2,539,976</u>	<u>2,542,427</u>	<u><b>2,384,963</b></u>	<u>2,384,963</u>	<u>(157,464)</u>		
	<u><u>2,810,646</u></u>	<u><u>2,534,110</u></u>	<u><u>2,536,452</u></u>	<u><u><b>2,383,112</b></u></u>	<u><u>2,383,633</u></u>	<u><u>(153,340)</u></u>	-6%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
(1) OPP contract is lower due to a new enhancement agreement					3220-4000	Police Admin		
					3230-4000	Police Services Board		

**Town of Ingersoll  
POLICE FACILITY  
2017 Budget  
February 13, 2017**

DEPARTMENT: POLICE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	(105,000)	(105,000)	(105,000)	<b>(105,000)</b>	(105,000)	--		
INTERNAL (REVENUE) EXPENSE	64,937	--	64,788	<b>74,064</b>	73,430	9,276	14%	(1)
	<u>(40,063)</u>	<u>(105,000)</u>	<u>(40,212)</u>	<u><b>(30,936)</b></u>	<u>(31,570)</u>	<u>9,276</u>		
<b>EXPENSE</b>								
INSURANCE EXPENSE	645	345	650	<b>650</b>	655	--		
UTILITIES - HEAT, HYDRO, WATER	25,468	25,995	24,648	<b>27,840</b>	26,400	3,192	13%	(2)
BLDG REPAIRS & MAINTENANCE	1,823	3,966	8,500	<b>5,000</b>	5,000	(3,500)	41%	(3)
MAINTENANCE CONTRACTS	522	479	400	<b>500</b>	--	100		
	<u>28,458</u>	<u>30,784</u>	<u>34,198</u>	<u><b>33,990</b></u>	<u>32,055</u>	<u>(208)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(11,605)</u>	<u>(74,216)</u>	<u>(6,014)</u>	<u><b>3,054</b></u>	<u>485</u>	<u>9,068</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	15,350	15,350	15,350	<b>15,350</b>	15,350	--		
	<u>15,350</u>	<u>15,350</u>	<u>15,350</u>	<u><b>15,350</b></u>	<u>15,350</u>	<u>--</u>		
	<u>3,745</u>	<u>(58,866)</u>	<u>9,336</u>	<u><b>18,404</b></u>	<u>15,835</u>	<u>9,068</u>	97%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
(1) Increased interdepartmental transfers						3200-4100 Facility		
(2) Directly attributed to increase in hydro and water rates								
(3) To bring in line with actual spending								

**Town of Ingersoll  
Engineering and Street Lights  
2017 Budget  
February 13, 2017**

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**What We Do**

The Engineering Department is responsible for the following areas:

Engineering Services, Capital Construction, Asset Management, Planning, Traffic and Street Lights, Active Transportation, Surveying, Drainage, Traffic and Speed Studies, Locates, and Waste Management Services

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**Operating Projects / Memos/ Enhancements /Challenges**

***Engineering***

Challenges for 2017 include difficulty in obtaining funding for Infrastructure, applying for OCIF application based funding and Transport Canada funding.

The 2017 budget includes reduction in new equipment purchases, also the Storm Water Management Study has been postpone to 2018.

The temporary technician contract position has been eliminated resulting in additional savings in personal costs.

Increased costs have been seen in subscriptions due to software warranty and licensing expenses.

***Street Lights***

Challenges for 2017 - The streetlight poles that are owned by the Town are starting to deteriorate therefore more funding is required for Capital replacement starting 2017.

Four street light poles on Mutual Street being replaced in 2017 .

**Town of Ingersoll  
ENGINEERING  
2017 Budget  
February 13, 2017**

DEPARTMENT: ENGINEERING ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
PERMITS/LICENSES	(200)	(650)	(2,500)	(500)	(500)	2,000		
USER FEES	(1,018)	(1,434)	(800)	(1,500)	(1,500)	(700)		
RECOVERIES	(139,843)	(108,409)	(116,000)	(115,200)	(110,200)	800		
	<u>(141,061)</u>	<u>(110,493)</u>	<u>(119,300)</u>	<u>(117,200)</u>	<u>(112,200)</u>	<u>2,100</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	372,647	340,578	404,660	348,260	355,971	(56,400)	14%	(1)
ADMINISTRATIVE EXPENSE	8,476	7,834	10,150	18,350	18,550	8,200	81%	(2)
OPERATING EXPENSE	2,706	11,597	11,650	2,970	1,950	(8,680)	75%	(3)
COMMUNICATIONS	11,566	10,508	10,000	11,000	11,000	1,000		
PROGRAM EXPENSES	850	1,230	2,565	2,565	2,565	--		
MEETINGS, CONFERENCES, TRAINING	11,311	10,606	16,300	15,700	16,300	(600)		
FUEL / TRANSPORTATION COSTS	2,922	3,349	2,100	3,100	2,600	1,000		
PROFESSIONAL FEES	25,927	13,695	41,200	26,200	69,700	(15,000)	36%	(4)
CONTRACTED SERVICES	689	1,180	--	2,500	100	2,500		
MARKETING & PROMOTION	1,143	711	2,000	1,000	2,275	(1,000)		
EQUIP REPAIRS & MAINTENANCE	(6,136)	(10,098)	(2,800)	(2,800)	(2,800)	--		
EQUIPMENT USAGE	963	2,075	200	200	200	--		
	<u>433,065</u>	<u>393,266</u>	<u>498,025</u>	<u>429,045</u>	<u>478,411</u>	<u>(68,980)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>292,004</u>	<u>282,773</u>	<u>378,725</u>	<u>311,845</u>	<u>366,211</u>	<u>(66,880)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	1,339,236	1,622,000	1,622,000	1,877,000	2,130,000	255,000	16%	(5)
	<u>1,339,236</u>	<u>1,622,000</u>	<u>1,622,000</u>	<u>1,877,000</u>	<u>2,130,000</u>	<u>255,000</u>		
	<u>1,631,240</u>	<u>1,904,773</u>	<u>2,000,725</u>	<u>2,188,845</u>	<u>2,496,211</u>	<u>188,120</u>	9%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
(1) Temp technician contract position eliminated based on anticipated work load in 2017						4000-4000	Administration	
(2) Increase in Subscription expenses - software warranty and licensing						4000-5020	Locates	
(3) Reduce budget for new equipment - no big items in 2017								
(4) Phase II Storm water Management Study postponed till 2018								
(5) Increase funding from operating for 2017 capital projects. Additional \$250K contribution to fund Asset Management								

Town of Ingersoll  
**STREET LIGHTING & TRAFFIC SIGNALS**  
 2017 Budget  
 February 13, 2017

DEPARTMENT: ENGINEERING	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
			2016	2017		(fav)	% if > \$2,500	ref
ACTIVITY: STREET LIGHTING & TRAFFIC SIGNALS	2015	2016	2016	2017	2018	unfav	& +/- 5%	
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
UTILITIES - HEAT, HYDRO, WATER	231,410	227,324	239,200	<b>250,200</b>	257,556	11,000		
EQUIP REPAIRS & MAINTENANCE	31,803	22,613	23,000	<b>22,000</b>	25,000	(1,000)		
	<u>263,212</u>	<u>249,937</u>	<u>262,200</u>	<b><u>272,200</u></b>	<u>282,556</u>	<u>10,000</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	263,212	249,937	262,200	<b>272,200</b>	282,556	10,000		
<b>OTHER</b>	--	--	--	--	--	--		
	<u>263,212</u>	<u>249,937</u>	<u>262,200</u>	<b><u>272,200</u></b>	<u>282,556</u>	<u>10,000</u>		4%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
No significant changes					4000-4400	Street Lights		
					4000-4410	Traffic Signals		

**Town of Ingersoll  
Public Works  
2017 Budget  
February 13, 2017**

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**What We Do**

The Public Works Department is responsible for:

Maintenance of Bridges and Culverts, Roadsides, Sidewalks, Trees, Catch basins/Storm Sewers and Road Top Street Sweeping, Winter Control, Signs, Guiderail, Railway Crossings, Detours, Brush/Yard Waste/Leaf Pick up and Litter Pick up.

**Operating Projects / Memos/ Enhancements /Challenges**

Budget amounts have been adjusted to be more in line with 2016 actual results.

There are upcoming changes to the Maintenance Standards in 2017 that should help reduce the Town's liability.

It is recommended that any unused Winter Control funds at the end of 2017 to be transferred to the Winter Control Reserve, subject to the overall year-end position.

**Town of Ingersoll**  
**PUBLIC WORKS-TOTAL ALL ACTIVITIES**  
**2017 Budget**  
**February 13, 2017**

DEPARTMENT: PUBLIC WORKS ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(9,127)	(8,803)	(8,060)	<b>(7,060)</b>	(8,950)	1,000		
PERMITS/LICENSES	(1,800)	(12,700)	--	<b>(7,500)</b>	--	(7,500)		
USER FEES	(427)	--	(300)	<b>(300)</b>	(300)	--		
RECOVERIES	(24,069)	(22,255)	(19,000)	<b>(18,000)</b>	(20,050)	1,000		
COUNTY RECOVERY	(284,170)	(204,565)	(189,818)	<b>(199,018)</b>	(199,018)	(9,200)		
GRANTS / SUBSIDIES / REBATES	(3,840)	(4,731)	(1,680)	<b>(4,730)</b>	(1,680)	(3,050)	182%	
	<u>(323,432)</u>	<u>(253,055)</u>	<u>(218,858)</u>	<u><b>(236,608)</b></u>	<u>(229,998)</u>	<u>(17,750)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	1,007,852	1,002,840	998,681	<b>1,022,259</b>	1,032,970	23,578		
ADMINISTRATIVE EXPENSE	1,345	932	1,175	<b>1,175</b>	1,485	--		
OPERATING EXPENSE	17,624	18,977	20,800	<b>20,350</b>	27,700	(450)		
COMMUNICATIONS	7,436	7,516	9,077	<b>7,989</b>	9,027	(1,088)		
UTILITIES - HEAT, HYDRO, WATER	20,147	17,470	20,496	<b>20,840</b>	21,690	344		
PROGRAM EXPENSES	805	770	786	<b>786</b>	976	--		
MEETINGS, CONFERENCES, TRAINING	12,496	10,199	12,945	<b>9,405</b>	10,765	(3,540)	27%	
FUEL / TRANSPORTATION COSTS	62,327	50,762	71,060	<b>57,710</b>	57,710	(13,350)	19%	
CONTRACTED SERVICES	27,918	26,559	25,000	<b>28,500</b>	28,500	3,500	14%	
MARKETING & PROMOTION	5,310	1,997	6,200	<b>5,500</b>	6,725	(700)		
LAND MAINTENANCE & IMPROVEMENT	--	--	1,500	<b>1,000</b>	1,200	(500)		
EQUIP REPAIRS & MAINTENANCE	4,064	3,047	96,252	<b>95,252</b>	96,252	(1,000)		
BLDG REPAIRS & MAINTENANCE	11,331	12,715	7,500	<b>9,000</b>	9,000	1,500		
SNOW REMOVAL AND SANDING	19,441	22,743	15,000	<b>18,000</b>	18,000	3,000	20%	
MAINTENANCE CONTRACTS	8,795	7,344	11,470	<b>12,130</b>	12,130	660		
MATERIALS	435,799	428,259	482,886	<b>383,636</b>	384,886	(99,250)	21%	
EQUIPMENT USAGE	77,294	47,586	790	--	--	(790)		
	<u>1,719,982</u>	<u>1,659,719</u>	<u>1,781,618</u>	<u><b>1,693,532</b></u>	<u>1,719,016</u>	<u>(88,086)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>1,396,550</u>	<u>1,406,664</u>	<u>1,562,760</u>	<u><b>1,456,924</b></u>	<u>1,489,018</u>	<u>(105,836)</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	--	--	(97,500)	<b>(2,500)</b>	(2,500)	95,000	97%	
TRANSFER TO RESERVES & RES FUNDS	222,758	230,000	240,510	<b>244,320</b>	240,704	3,810		
	<u>222,758</u>	<u>230,000</u>	<u>143,010</u>	<u><b>241,820</b></u>	<u>238,204</u>	<u>98,810</u>		
	<u>1,619,308</u>	<u>1,636,664</u>	<u>1,705,770</u>	<u><b>1,698,744</b></u>	<u>1,727,222</u>	<u>(7,026)</u>	-0.4%	
<b>SUMMARY OF ALL PUBLIC WORKS ACTIVITIES:</b>								
ADMINISTRATION & EQUIPMENT			374,732	<b>340,457</b>		(34,275)		
BRIDGES & CULVERTS			11,790	<b>11,700</b>		(90)		
ROADSIDE MAINTENANCE			208,760	<b>219,300</b>		10,540		
SURFACE MAINTENANCE			308,710	<b>301,000</b>		(7,710)		
ROADS, SIDEWALKS & PARKING LOTS			247,670	<b>261,620</b>		13,950		
WINTER CONTROL			462,776	<b>465,296</b>		2,520		
ENVIRONMENTAL SERVICES			91,332	<b>99,371</b>		8,039		
			<u>1,705,770</u>	<u><b>1,698,744</b></u>		<u>(7,026)</u>		

**Town of Ingersoll**  
**PUBLIC WORKS-ADMINISTRATION & EQUIPMENT**  
**2017 Budget**  
**February 13, 2017**

DEPARTMENT: PUBLIC WORKS						Change 2016 to 2017			
ACTIVITY:	ADMINISTRATION & EQUIPMENT	Actual	YTD Actual	Budget		Projection	(fav)	% if > \$2,500	
		2015	2016	2016	2017	2018	unfav	& +/- 5%	ref
<b>REVENUE</b>									
SALE OF GOODS OR SERVICES		(2,792)	(1,956)	(2,500)	<b>(1,500)</b>	(2,500)	1,000		
PERMITS/LICENSES		(1,800)	(12,700)	--	<b>(7,500)</b>	--	(7,500)		
USER FEES		(427)	--	(300)	<b>(300)</b>	(300)	--		
RECOVERIES		(21,374)	(22,255)	(19,000)	<b>(18,000)</b>	(20,000)	1,000		
COUNTY RECOVERY		(176,565)	(181,806)	(162,800)	<b>(172,000)</b>	(172,000)	(9,200)	6%	(1)
GRANTS / SUBSIDIES / REBATES		(3,840)	(4,731)	(1,680)	<b>(4,730)</b>	(1,680)	(3,050)	182%	(2)
		<u>(206,798)</u>	<u>(223,449)</u>	<u>(186,280)</u>	<u><b>(204,030)</b></u>	<u>(196,480)</u>	<u>(17,750)</u>		
<b>EXPENSE</b>									
SALARIES, WAGES & BENEFITS		425,411	427,788	447,141	<b>437,040</b>	441,640	(10,101)		
ADMINISTRATIVE EXPENSE		1,345	932	1,175	<b>1,175</b>	1,485	--		
OPERATING EXPENSE		16,519	17,717	18,300	<b>17,850</b>	25,200	(450)		
COMMUNICATIONS		7,436	7,516	9,077	<b>7,989</b>	9,027	(1,088)		
UTILITIES - HEAT, HYDRO, WATER		19,525	16,834	19,996	<b>20,190</b>	20,190	194		
PROGRAM EXPENSES		805	720	786	<b>786</b>	976	--		
MEETINGS, CONFERENCES, TRAINING		12,496	10,199	12,945	<b>9,405</b>	10,765	(3,540)	27%	(3)
FUEL / TRANSPORTATION COSTS		62,327	50,762	71,060	<b>57,710</b>	57,710	(13,350)	19%	(3)
MARKETING & PROMOTION		460	57	1,000	<b>300</b>	1,000	(700)		
EQUIP REPAIRS & MAINTENANCE		4,064	3,047	96,252	<b>95,252</b>	96,252	(1,000)		
BLDG REPAIRS & MAINTENANCE		11,331	12,715	7,500	<b>9,000</b>	9,000	1,500		
MAINTENANCE CONTRACTS		8,795	7,344	11,470	<b>12,130</b>	12,130	660		
EQUIPMENT USAGE		(272,602)	(287,394)	(376,200)	<b>(368,660)</b>	(366,044)	7,540		
		<u>297,931</u>	<u>268,238</u>	<u>320,502</u>	<u><b>300,167</b></u>	<u>319,331</u>	<u>(20,335)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>91,133</u>	<u>44,789</u>	<u>134,222</u>	<u><b>96,137</b></u>	<u>122,851</u>	<u>(38,085)</u>		
<b>OTHER</b>									
TRANSFER TO RESERVES & RES FUNDS		222,758	230,000	240,510	<b>244,320</b>	240,704	3,810		
		<u>222,758</u>	<u>230,000</u>	<u>240,510</u>	<u><b>244,320</b></u>	<u>240,704</u>	<u>3,810</u>		
		<u>313,891</u>	<u>274,789</u>	<u>374,732</u>	<u><b>340,457</b></u>	<u>363,555</u>	<u>(34,275)</u>	-9%	

**EXPLANATION OF CHANGE:**

- (1) Increased recoveries from the County based on anticipated work in 2017
- (2) Increased government grant to hire summer students
- (3) To bring in line with 2016 actuals and anticipated work in 2017

**INCLUDES DEPARTMENTS:**

- 4500-4000 Administration
- 4500-4100 Facility
- 4500-4190 Supervisory
- 4500-4230 Equipment Usage

Town of Ingersoll  
BRIDGES & CULVERTS  
2017 Budget  
February 13, 2017

DEPARTMENT: PUBLIC WORKS ACTIVITY: BRIDGES & CULVERTS	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	4,858	6,110	3,840	<b>7,550</b>	7,600	3,710	97%	(1)
MATERIALS	5,830	3,560	5,000	<b>2,500</b>	3,000	(2,500)		
EQUIPMENT USAGE	501	689	2,950	<b>1,650</b>	1,650	(1,300)		
	<u>11,189</u>	<u>10,359</u>	<u>11,790</u>	<u><b>11,700</b></u>	<u>12,250</u>	<u>(90)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>11,189</u>	<u>10,359</u>	<u>11,790</u>	<u><b>11,700</b></u>	<u>12,250</u>	<u>(90)</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>11,189</u>	<u>10,359</u>	<u>11,790</u>	<u><b>11,700</b></u>	<u>12,250</u>	<u>(90)</u>		-1%
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
(1) To be in line with 2016 actuals						4500-4110	Bridges and Culverts	

Town of Ingersoll  
ROADSIDE MAINTENANCE  
2017 Budget  
February 13, 2017

DEPARTMENT: PUBLIC WORKS ACTIVITY: ROADSIDE MAINTENANCE	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	103,279	106,195	101,660	<b>113,950</b>	115,100	12,290	12%	(1)
MATERIALS	44,714	33,956	38,450	<b>37,700</b>	37,950	(750)		
EQUIPMENT USAGE	59,764	61,144	68,650	<b>67,650</b>	67,650	(1,000)		
	<u>207,756</u>	<u>201,294</u>	<u>208,760</u>	<u><b>219,300</b></u>	<u>220,700</u>	<u>10,540</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>207,756</u>	<u>201,294</u>	<u>208,760</u>	<u><b>219,300</b></u>	<u>220,700</u>	<u>10,540</u>		
<b>OTHER</b>	--	--	--	--	--	--		
	<u>207,756</u>	<u>201,294</u>	<u>208,760</u>	<u><b>219,300</b></u>	<u>220,700</u>	<u>10,540</u>		5%
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
(1) To be in line with 2016 actuals						4500-4120	Mowing, Weed and Spray	
						4500-4121	Tree Trimming	
						4500-4122	Ditching	
						4500-4123	Catch Basins	

**Town of Ingersoll  
SURFACE MAINTENANCE  
2017 Budget  
February 13, 2017**

DEPARTMENT: PUBLIC WORKS ACTIVITY: SURFACE MAINTENANCE	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017			
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500 & +/- 5%	ref	
<b>REVENUE</b>	--	--	--	--	--	--			
<b>EXPENSE</b>									
SALARIES, WAGES & BENEFITS	139,658	126,562	126,940	<b>122,850</b>	124,200	(4,090)			
MATERIALS	152,025	156,128	209,400	<b>114,400</b>	114,000	(95,000)	45%	(1)	
EQUIPMENT USAGE	63,846	52,960	67,370	<b>63,750</b>	63,974	(3,620)	5%	(2)	
	<u>355,529</u>	<u>335,650</u>	<u>403,710</u>	<u><b>301,000</b></u>	<u>302,174</u>	<u>(102,710)</u>			
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>355,529</u>	<u>335,650</u>	<u>403,710</u>	<u><b>301,000</b></u>	<u>302,174</u>	<u>(102,710)</u>			
<b>OTHER</b>									
TRANSFER FROM RESERVES & RES FUNDS	--	--	(95,000)	--	--	95,000	100%	(1)	
	--	--	(95,000)	--	--	95,000			
	<u>355,529</u>	<u>335,650</u>	<u>308,710</u>	<u><b>301,000</b></u>	<u>302,174</u>	<u>(7,710)</u>	-2%		
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>			
(1) To be in line with 2016 actuals						4500-4130	Patching & Spray		
(2) Based on work to be performed in 2017						4500-4131	Sweep, Flush, Clean		
						4500-4132	Shoulder		
						4500-4141	Dust Control		

**Town of Ingersoll**  
**ROADS, SIDEWALKS & PARKING LOTS**  
**2017 Budget**  
**February 13, 2017**

DEPARTMENT: PUBLIC WORKS	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
			2015	2016		2016	2017	2018
ACTIVITY: ROADS, SIDEWALKS & PARKING LOTS						unfav	& +/- 5%	
<b>REVENUE</b>	(2,695)	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	95,000	101,660	93,530	<b>109,440</b>	110,700	15,910	17%	(1)
UTILITIES - HEAT, HYDRO, WATER	622	636	500	<b>650</b>	1,500	150		
LAND MAINTENANCE & IMPROVEMENT	--	--	1,500	<b>1,000</b>	1,200	(500)		
SNOW REMOVAL AND SANDING	19,441	22,743	15,000	<b>18,000</b>	18,000	3,000	20%	(2)
MATERIALS	103,092	106,205	109,300	<b>107,300</b>	108,500	(2,000)		
EQUIPMENT USAGE	18,732	19,350	27,840	<b>25,230</b>	24,870	(2,610)	9%	(2)
	<u>236,888</u>	<u>250,594</u>	<u>247,670</u>	<b><u>261,620</u></b>	<u>264,770</u>	<u>13,950</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>234,193</u>	<u>250,594</u>	<u>247,670</u>	<b><u>261,620</u></b>	<u>264,770</u>	<u>13,950</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>234,193</u>	<u>250,594</u>	<u>247,670</u>	<b><u>261,620</u></b>	<u>264,770</u>	<u>13,950</u>	6%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
(1) To be in line with 2016 actuals						4500-4160	Signs & Guide Rails	
(2) Based on the forecast for more then normal precipitation and a cold winter in general						4500-4161	Crossing Signals	
						4500-4200	Parking Lots	
						4500-4205	Detours	
						4500-4220	Sidewalk Repairs	

Town of Ingersoll  
WINTER CONTROL  
2017 Budget  
February 13, 2017

DEPARTMENT: PUBLIC WORKS ACTIVITY: WINTER CONTROL	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	128,445	142,475	153,510	<b>150,100</b>	151,840	(3,410)		
CONTRACTED SERVICES	27,897	26,559	25,000	<b>28,500</b>	28,500	3,500		
MATERIALS	122,732	124,161	116,936	<b>116,936</b>	116,936	--		
EQUIPMENT USAGE	145,187	146,542	167,330	<b>169,760</b>	170,130	2,430		
	<u>424,261</u>	<u>439,737</u>	<u>462,776</u>	<u><b>465,296</b></u>	<u>467,406</u>	<u>2,520</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>424,261</u>	<u>439,737</u>	<u>462,776</u>	<u><b>465,296</b></u>	<u>467,406</u>	<u>2,520</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>424,261</u>	<u>439,737</u>	<u>462,776</u>	<u><b>465,296</b></u>	<u>467,406</u>	<u>2,520</u>		1%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
No significant changes					4500-4150	Plowing, Sand and Salting		
					4500-4151	Snow Removal		
					4500-4152	Snow Fence		
					4500-4153	Winter Standby		
					4500-4221	Sidewalk Winter Control		

**Town of Ingersoll  
ENVIRONMENTAL SERVICES  
2017 Budget  
February 13, 2017**

DEPARTMENT: PUBLIC WORKS	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
ACTIVITY: ENVIRONMENTAL SERVICES	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(6,335)	(6,847)	(5,560)	<b>(5,560)</b>	(6,450)	--		
RECOVERIES	--	--	--	--	(50)	--		
COUNTY RECOVERY	(107,604)	(22,759)	(27,018)	<b>(27,018)</b>	(27,018)	--		
	<u>(113,939)</u>	<u>(29,606)</u>	<u>(32,578)</u>	<b><u>(32,578)</u></b>	<u>(33,518)</u>	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	111,201	92,051	72,060	<b>81,329</b>	81,890	9,269	13%	(1)
OPERATING EXPENSE	1,105	1,260	2,500	<b>2,500</b>	2,500	--		
PROGRAM EXPENSES	--	50	--	--	--	--		
MARKETING & PROMOTION	4,850	1,940	5,200	<b>5,200</b>	5,725	--		
MATERIALS	7,406	4,249	3,800	<b>4,800</b>	4,500	1,000		
EQUIPMENT USAGE	61,865	54,296	42,850	<b>40,620</b>	37,770	(2,230)		
	<u>186,427</u>	<u>153,846</u>	<u>126,410</u>	<b><u>134,449</u></b>	<u>132,385</u>	<u>8,039</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>72,488</u>	<u>124,240</u>	<u>93,832</u>	<b><u>101,871</u></b>	<u>98,867</u>	<u>8,039</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	--	--	(2,500)	<b>(2,500)</b>	(2,500)	--		
	<u>--</u>	<u>--</u>	<u>(2,500)</u>	<b><u>(2,500)</u></b>	<u>(2,500)</u>	--		
	<u>72,488</u>	<u>124,240</u>	<u>91,332</u>	<b><u>99,371</u></b>	<u>96,367</u>	<u>8,039</u>		9%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
(1) To bring in line with actual results					4500-4203	Promo Trees		
					4500-5000	Garbage & Recycling Admin		
					4500-5010	Waste Depot		
					4500-5012	Debris & Litter Pickup		
					4500-5013	Leaf Collection		
					4500-5015	Christmas Trees Pick up		

**Town of Ingersoll  
Parks and Arena  
2017 Budget  
February 13, 2017**

**What We Do**

The Park and Arena is responsible for maintaining over 130 acres of parkland, trails, sports fields (baseball & soccer), tennis/basketball courts, playground structures, outdoor washrooms, flower beds, floral hanging baskets etc. Maintaining and operating a single pad arena/auditorium for youth and adult user groups & public skating for all ages.

**Operating Projects / Memos/ Enhancements /Challenges**

***Parks***

Administration: 2017 Canada Day 150th Celebrations with the total budget of \$30,000. \$12,000 was budgeted in 2016 remaining \$18,000 in 2017.

Ingersoll Connection Magazine budget has been corrected as there was an error in the 2016 budget resulting in additional \$4,000 for the total of 4 publications.

Parks: Additional 5 weeks of Part Time salaries for 2 general maintenance workers to cover the period of September to Thanksgiving - \$6,100.

Parks: Added provision for Woodlot maintenance & trail design and Trail Committee.

Parks: New Park Signage required for Trails and new Dog Park - \$4,000.

***Arena***

Auditorium & Arena Summer Floor Rentals have significantly decreased, therefore revenues have been projected based on 2016 actuals.

The 2016 budget was higher due to the \$50,000 budgeted for succession planning for the Facility Operations Manager Position.

***Senior Center***

Recommend to waive annual lease for 2017 in the amount of \$10,200 in lieu of the grant request of \$12,000. This exemption will apply for the 2017 taxation year only.

**Town of Ingersoll**  
**PARKS AND ARENA TOTAL ACTIVITIES**  
**2017 Budget**  
**February 13, 2017**

DEPARTMENT: PARKS AND ARENA ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(45,286)	(45,037)	(42,500)	<b>(42,500)</b>	(42,500)	--		
ICE RENTAL	(226,217)	(231,505)	(248,932)	<b>(260,332)</b>	(260,000)	(11,400)		
RENT / LEASES	(11,596)	(12,258)	(16,900)	<b>(2,200)</b>	(2,200)	14,700	87%	
USER FEES	(58,526)	(59,475)	(55,359)	<b>(58,619)</b>	(59,360)	(3,260)	6%	
RECOVERIES	(8,700)	(8,700)	(7,500)	<b>(8,700)</b>	(8,700)	(1,200)		
GRANTS / SUBSIDIES / REBATES	(2,273)	(7,885)	(3,500)	<b>(7,882)</b>	(2,500)	(4,382)	125%	
DONATIONS / FUNDRAISING	(608)	(6,617)	--	--	--	--		
	<u>(353,206)</u>	<u>(371,476)</u>	<u>(374,691)</u>	<u><b>(380,233)</b></u>	<u>(375,260)</u>	<u>(5,542)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	676,053	697,397	705,820	<b>710,140</b>	710,425	4,320		
ADMINISTRATIVE EXPENSE	663	468	675	<b>625</b>	775	(50)		
OPERATING EXPENSE	12,258	19,318	14,696	<b>14,876</b>	18,504	180		
COMMUNICATIONS	8,199	7,952	7,240	<b>6,300</b>	6,641	(940)		
UTILITIES - HEAT, HYDRO, WATER	203,764	211,607	209,693	<b>232,970</b>	236,188	23,277	11%	
SUPPLIES	39,279	37,508	34,100	<b>34,100</b>	34,100	--		
PROGRAM EXPENSES	9,061	18,066	19,600	<b>48,700</b>	17,800	29,100	148%	
MEETINGS, CONFERENCES, TRAINING	4,032	2,342	4,200	<b>3,200</b>	4,950	(1,000)		
FUEL / TRANSPORTATION COSTS	16,547	16,533	19,500	<b>18,900</b>	19,650	(600)		
CONTRACTED SERVICES	9,769	7,840	8,860	<b>8,860</b>	8,860	--		
MARKETING & PROMOTION	26,852	31,646	33,300	<b>39,800</b>	38,700	6,500	20%	
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	36,000	36,000	<b>36,000</b>	36,000	--		
LAND MAINTENANCE & IMPROVEMENT	30,292	26,205	35,200	<b>46,900</b>	32,800	11,700	33%	
EQUIP REPAIRS & MAINTENANCE	73,493	88,931	79,200	<b>84,620</b>	86,820	5,420	7%	
BLDG REPAIRS & MAINTENANCE	31,633	35,508	37,675	<b>32,675</b>	32,999	(5,000)	13%	
SNOW REMOVAL AND SANDING	7,935	8,794	14,300	<b>11,500</b>	11,400	(2,800)	20%	
MAINTENANCE CONTRACTS	25,994	26,433	31,198	<b>25,448</b>	25,498	(5,750)	18%	
	<u>1,211,826</u>	<u>1,272,549</u>	<u>1,291,257</u>	<u><b>1,355,614</b></u>	<u>1,322,109</u>	<u>64,357</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>858,620</u>	<u>901,073</u>	<u>916,566</u>	<u><b>975,381</b></u>	<u>946,849</u>	<u>58,815</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	(30)	(30)	--	<b>(12,000)</b>	--	(12,000)		
TRANSFER TO RESERVES & RES FUNDS	376,710	475,210	475,210	<b>459,310</b>	501,310	(15,900)		
	<u>376,680</u>	<u>475,180</u>	<u>475,210</u>	<u><b>447,310</b></u>	<u>501,310</u>	<u>(27,900)</u>		
	<u>1,235,300</u>	<u>1,376,253</u>	<u>1,391,776</u>	<u><b>1,422,691</b></u>	<u>1,448,159</u>	<u>30,915</u>	2%	
<b>SUMMARY OF ALL PARKS ACTIVITIES:</b>								
ADMINISTRATION			128,385	<b>193,935</b>		65,550		
ARENA			543,094	<b>452,204</b>		(90,890)		
PARKS			532,515	<b>578,183</b>		45,668		
PARKS PROGRAMS			27,080	<b>27,390</b>		310		
CAMI PARKS / SUZUKI HOUSE			160,702	<b>170,979</b>		10,277		
			<u>1,391,776</u>	<u><b>1,422,691</b></u>		<u>30,915</u>		

**Town of Ingersoll  
PARKS - ADMINISTRATION  
2017 Budget  
February 13, 2017**

DEPARTMENT: PARKS AND ARENA ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
DONATIONS / FUNDRAISING	(108)	(5,367)	--	--	--	--		
	(108)	(5,367)	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	99,714	69,920	70,870	<b>116,610</b>	112,200	45,740	65%	(1)
ADMINISTRATIVE EXPENSE	240	139	75	<b>75</b>	75	--		
OPERATING EXPENSE	--	5,400	100	<b>100</b>	100	--		
COMMUNICATIONS	591	784	840	<b>500</b>	840	(340)		
PROGRAM EXPENSES	2,649	8,023	10,900	<b>39,100</b>	9,100	28,200	259%	(2)
MEETINGS, CONFERENCES, TRAINING	1,437	1,469	1,500	<b>1,700</b>	1,700	200		
FUEL / TRANSPORTATION COSTS	600	778	1,500	<b>1,250</b>	1,500	(250)		
MARKETING & PROMOTION	22,779	26,853	27,000	<b>31,000</b>	31,000	4,000	15%	(3)
EQUIP REPAIRS & MAINTENANCE	76	--	100	<b>100</b>	100	--		
	<u>128,084</u>	<u>113,367</u>	<u>112,885</u>	<u><b>190,435</b></u>	<u>156,615</u>	<u>77,550</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>127,977</u>	<u>107,999</u>	<u>112,885</u>	<u><b>190,435</b></u>	<u>156,615</u>	<u>77,550</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	--	--	--	<b>(12,000)</b>	--	(12,000)		(2)
TRANSFER TO RESERVES & RES FUNDS	10,500	15,500	15,500	<b>15,500</b>	15,500	--		
	<u>10,500</u>	<u>15,500</u>	<u>15,500</u>	<u><b>3,500</b></u>	<u>15,500</u>	<u>(12,000)</u>		
	<u>138,477</u>	<u>123,499</u>	<u>128,385</u>	<u><b>193,935</b></u>	<u>172,115</u>	<u>65,550</u>	51%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
(1) Director of Parks and Recreation succession offset by reduced transfer to the Parks Facility Reserve.					5000-4000	Administration		
(2) Add \$30,000 for Canada 150 Celebration. \$12,000 was budgeted in 2016 through a transfer to the Parks reserve. In 2017 the \$12,000 will be transferred from the reserve to fund the celebration.								
(3) Increased projections for publication of the Community magazine. 2016 was budgeted low.								

**Town of Ingersoll  
ARENA  
2017 Budget  
February 13, 2017**

DEPARTMENT: PARKS AND ARENA ACTIVITY: ARENA	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(24,892)	(23,599)	(26,000)	<b>(26,000)</b>	(26,000)	--		
ICE RENTAL	(226,217)	(231,505)	(248,932)	<b>(260,332)</b>	(260,000)	(11,400)		
RENT / LEASES	(1,556)	(2,218)	(6,700)	<b>(2,200)</b>	(2,200)	4,500	67%	(1)
USER FEES	(8,570)	(8,878)	(7,999)	<b>(8,059)</b>	(8,000)	(60)		
	<u>(261,236)</u>	<u>(266,199)</u>	<u>(289,631)</u>	<u><b>(296,591)</b></u>	<u>(296,200)</u>	<u>(6,960)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	233,498	266,651	282,000	<b>236,170</b>	238,532	(45,830)	16%	(2)
ADMINISTRATIVE EXPENSE	277	294	400	<b>350</b>	500	(50)		
OPERATING EXPENSE	5,291	6,622	5,341	<b>6,121</b>	6,070	780		
COMMUNICATIONS	3,891	3,572	2,100	<b>2,500</b>	2,500	400		
UTILITIES - HEAT, HYDRO, WATER	91,406	86,929	96,100	<b>100,570</b>	100,888	4,470		
SUPPLIES	14,090	13,812	13,100	<b>13,100</b>	13,100	--		
MEETINGS, CONFERENCES, TRAINING	928	--	1,200	<b>500</b>	1,750	(700)		
FUEL / TRANSPORTATION COSTS	2,017	2,251	3,000	<b>2,650</b>	3,150	(350)		
CONTRACTED SERVICES	--	62	--	--	--	--		
MARKETING & PROMOTION	--	188	--	--	200	--		
EQUIP REPAIRS & MAINTENANCE	15,732	30,985	21,000	<b>26,000</b>	26,000	5,000	24%	(3)
BLDG REPAIRS & MAINTENANCE	20,093	18,471	15,575	<b>15,575</b>	15,809	--		
SNOW REMOVAL AND SANDING	3,730	3,959	6,400	<b>5,400</b>	5,400	(1,000)		
MAINTENANCE CONTRACTS	16,016	14,525	16,799	<b>16,049</b>	16,049	(750)		
	<u>406,970</u>	<u>448,322</u>	<u>463,015</u>	<u><b>424,985</b></u>	<u>429,948</u>	<u>(38,030)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>145,734</u>	<u>182,123</u>	<u>173,384</u>	<u><b>128,394</b></u>	<u>133,748</u>	<u>(44,990)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	321,210	369,710	369,710	<b>323,810</b>	365,810	(45,900)	12%	(4)
	<u>321,210</u>	<u>369,710</u>	<u>369,710</u>	<u><b>323,810</b></u>	<u>365,810</u>	<u>(45,900)</u>		
	<u>466,944</u>	<u>551,833</u>	<u>543,094</u>	<u><b>452,204</b></u>	<u>499,558</u>	<u>(90,890)</u>	-17%	

**EXPLANATION OF CHANGE:**

- (1) To bring in line with actual results
- (2) 2016 was higher due to the \$50K succession plan for the replacement of Arena manager
- (3) Increase fire alarms and fire sprinkler system repair and maintenance allowance
- (4) Directly attributed to funding of the succession of Parks and Rec Director position

**INCLUDES DEPARTMENTS:**

5000-6020 Arena

**Town of Ingersoll  
PARKS  
2017 Budget  
February 13, 2017**

DEPARTMENT: PARKS AND ARENA ACTIVITY: PARKS	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
USER FEES	(24,425)	(25,901)	(20,800)	<b>(24,000)</b>	(23,800)	(3,200)	15%	(1)
RECOVERIES	(8,700)	(8,700)	(7,500)	<b>(8,700)</b>	(8,700)	(1,200)		
GRANTS / SUBSIDIES / REBATES	(2,273)	(7,885)	(3,500)	<b>(7,882)</b>	(2,500)	(4,382)	125%	(2)
	<u>(35,398)</u>	<u>(42,486)</u>	<u>(31,800)</u>	<u><b>(40,582)</b></u>	<u>(35,000)</u>	<u>(8,782)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	308,866	321,678	315,410	<b>321,560</b>	323,023	6,150		
ADMINISTRATIVE EXPENSE	146	35	200	<b>200</b>	200	--		
OPERATING EXPENSE	6,967	7,296	8,205	<b>7,605</b>	11,280	(600)		
COMMUNICATIONS	3,718	3,596	4,250	<b>3,250</b>	3,250	(1,000)		
UTILITIES - HEAT, HYDRO, WATER	38,854	38,520	38,200	<b>42,700</b>	44,400	4,500	12%	(3)
PROGRAM EXPENSES	4,663	5,613	4,700	<b>5,600</b>	4,700	900		
MEETINGS, CONFERENCES, TRAINING	1,667	873	1,500	<b>1,000</b>	1,500	(500)		
FUEL / TRANSPORTATION COSTS	13,930	13,504	15,000	<b>15,000</b>	15,000	--		
MARKETING & PROMOTION	1,283	1,974	2,800	<b>5,300</b>	4,000	2,500		
LAND MAINTENANCE & IMPROVEMENT	30,026	25,253	33,200	<b>45,500</b>	30,800	12,300	37%	(4)
EQUIP REPAIRS & MAINTENANCE	37,769	36,738	35,300	<b>35,300</b>	37,500	--		
BLDG REPAIRS & MAINTENANCE	7,266	10,445	11,100	<b>11,100</b>	11,100	--		
SNOW REMOVAL AND SANDING	--	1,080	900	<b>1,100</b>	--	200		
MAINTENANCE CONTRACTS	3,971	4,048	3,550	<b>3,550</b>	3,600	--		
	<u>459,126</u>	<u>470,652</u>	<u>474,315</u>	<u><b>498,765</b></u>	<u>490,353</u>	<u>24,450</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>423,728</u>	<u>428,166</u>	<u>442,515</u>	<u><b>458,183</b></u>	<u>455,353</u>	<u>15,668</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	37,000	90,000	90,000	<b>120,000</b>	120,000	30,000	33%	(5)
	<u>37,000</u>	<u>90,000</u>	<u>90,000</u>	<u><b>120,000</b></u>	<u>120,000</u>	<u>30,000</u>		
	<u>460,728</u>	<u>518,166</u>	<u>532,515</u>	<u><b>578,183</b></u>	<u>575,353</u>	<u>45,668</u>	9%	

**EXPLANATION OF CHANGE:**

- (1) Increase revenue from baseball teams
- (2) Based on summer student grant submission
- (3) Increase utilities due to rising hydro and water cost
- (4) Add maintenance of the Woodlot purchased in 2016 and repair of hydro wiring in Victoria park
- (5) Increase contribution to reserve to fund 2017 capital projects

**INCLUDES DEPARTMENTS:**  
5000-6050 Parks

**Town of Ingersoll  
PARKS PROGRAMS  
2017 Budget  
February 13, 2017**

DEPARTMENT: PARKS AND ARENA	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
ACTIVITY: PARKS PROGRAMS	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(20,394)	(21,438)	(16,500)	<b>(16,500)</b>	(16,500)			
USER FEES	(5,531)	(4,696)	(6,560)	<b>(6,560)</b>	(7,560)			
DONATIONS / FUNDRAISING	(500)	(1,250)	--	--	--			
	<u>(26,425)</u>	<u>(27,384)</u>	<u>(23,060)</u>	<b><u>(23,060)</u></b>	<u>(24,060)</u>			
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	7,657	9,059	11,680	<b>11,990</b>	12,671			310
OPERATING EXPENSE	--	--	1,050	<b>1,050</b>	1,054			--
COMMUNICATIONS	--	--	50	<b>50</b>	51			--
SUPPLIES	25,189	23,696	21,000	<b>21,000</b>	21,000			--
PROGRAM EXPENSES	1,750	4,430	4,000	<b>4,000</b>	4,000			--
CONTRACTED SERVICES	9,769	7,778	8,860	<b>8,860</b>	8,860			--
MARKETING & PROMOTION	2,790	2,631	3,500	<b>3,500</b>	3,500			--
	<u>47,155</u>	<u>47,594</u>	<u>50,140</u>	<b><u>50,450</u></b>	<u>51,135</u>			310
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>20,731</u>	<u>20,211</u>	<u>27,080</u>	<b><u>27,390</u></b>	<u>27,075</u>			310
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	(30)	(30)	--	--	--			--
	<u>(30)</u>	<u>(30)</u>	<u>--</u>	<u>--</u>	<u>--</u>			--
	<u>20,701</u>	<u>20,181</u>	<u>27,080</u>	<b><u>27,390</u></b>	<u>27,075</u>			310 1%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
No significant changes					5000-6051	Garden Fresh Box		
					5000-6100	Winter Lights & Santa Village		
					5000-6110	Festival of Lights		

Town of Ingersoll  
**CAMI PARKS / SUZUKI HOUSE**  
**2017 Budget**  
**February 13, 2017**

DEPARTMENT: PARKS AND ARENA ACTIVITY: CAMI PARKS / SUZUKI HOUSE	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
RENT / LEASES	(10,040)	(10,040)	(10,200)	--	--	10,200	100%	(1)
USER FEES	(20,000)	(20,000)	(20,000)	<b>(20,000)</b>	(20,000)	--		
	<u>(30,040)</u>	<u>(30,040)</u>	<u>(30,200)</u>	<u><b>(20,000)</b></u>	<u>(20,000)</u>	<u>10,200</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	26,318	30,089	25,860	<b>23,810</b>	24,000	(2,050)		
UTILITIES - HEAT, HYDRO, WATER	73,504	86,158	75,393	<b>89,700</b>	90,900	14,307	19%	(2)
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	36,000	36,000	<b>36,000</b>	36,000	--		
LAND MAINTENANCE & IMPROVEMENT	266	953	2,000	<b>1,400</b>	2,000	(600)		
EQUIP REPAIRS & MAINTENANCE	19,916	21,207	22,800	<b>23,220</b>	23,220	420		
BLDG REPAIRS & MAINTENANCE	4,274	6,592	11,000	<b>6,000</b>	6,090	(5,000)	45%	(3)
SNOW REMOVAL AND SANDING	4,205	3,755	7,000	<b>5,000</b>	6,000	(2,000)		
MAINTENANCE CONTRACTS	6,007	7,860	10,849	<b>5,849</b>	5,849	(5,000)	46%	(4)
	<u>170,491</u>	<u>192,614</u>	<u>190,902</u>	<u><b>190,979</b></u>	<u>194,059</u>	<u>77</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>140,451</u>	<u>162,574</u>	<u>160,702</u>	<u><b>170,979</b></u>	<u>174,059</u>	<u>10,277</u>		
<b>OTHER</b>								
	<u>8,000</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u><u>148,451</u></u>	<u><u>162,574</u></u>	<u><u>160,702</u></u>	<u><u><b>170,979</b></u></u>	<u><u>174,059</u></u>	<u><u>10,277</u></u>	<u>6%</u>	

**EXPLANATION OF CHANGE:**

- (1) Waive lease in lieu of additional grant request from Seniors Centre
- (2) Increase utilities due to rising hydro and water cost
- (3) General provision, no big items projected in 2017
- (4) General provision, no big items projected in 2017

**INCLUDES DEPARTMENTS:**

- 5000-6030 CAMI Soccer Park
- 5000-6040 Suzuki House

**Town of Ingersoll**  
**VPCC**  
**2017 Budget**  
**February 13, 2017**

**What We Do**

The Victoria Park Community Centre offers following services: VPCC provides recreation, fitness and aquatic programs and leisure activities for all ages i.e. Pre-School Programs (Kinder Kids, Time for Tot's), School Aged Programs (Day Camps, After School Programs), Adult/Youth Fitness (Fitness Memberships, Fitness Classes), Aquatic Programs (Learn to Swim Lessons, Leadership Courses, Aquatic Fitness Classes & Public Swimming).

**Operating Projects / Memos/ Enhancements /Challenges**

Replacement of program registration, membership, facility booking and point of sale software - \$60,000

VPCC Facility: \$6,000 loss of revenue for the rent of the downstairs meeting room due to a loss of tenant (Youth for Christ and Operation Sharing)

VPCC Facility: Additional funds required to fund 2017 Capital projects - \$50,000

Aquatics: Additional revenue due to a change in lesson rates

General Programs: historically we have offered a summer day camp for children 4 to 12 yrs at VPCC (Mini, Junior & Senior). In 2016 we relocated the Senior children to Fusion but retained all the expenses & revenue at VPCC.

In 2017 the Senior Day Camp was transferred to Fusion. The VPCC Summer Camp has been reduced by two employees due to the transfer but we have added one additional "Inclusion Support Worker" to assist with behavioural issues at the VPCC location.

**Town of Ingersoll**  
**VICTORIA PARK COMMUNITY CENTRE**  
**2017 Budget**  
**February 13, 2017**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(4,154)	(3,705)	(4,000)	<b>(3,500)</b>	(4,000)	500		
RENT / LEASES	(19,737)	(31,810)	(22,180)	<b>(17,673)</b>	(17,748)	4,507	20%	
USER FEES	(97,492)	(113,813)	(98,213)	<b>(99,800)</b>	(99,882)	(1,587)		
MEMBERSHIPS	(120,963)	(121,215)	(122,100)	<b>(128,100)</b>	(128,100)	(6,000)		
RECOVERIES	(364)	(1,699)	--	--	--	--		
GRANTS / SUBSIDIES / REBATES	(9,383)	(5,321)	(9,936)	<b>(6,000)</b>	(6,000)	3,936	40%	
PROGRAM REVENUES	(259,605)	(262,080)	(269,647)	<b>(273,397)</b>	(273,689)	(3,750)		
DONATIONS / FUNDRAISING	(1,225)	(50)	--	--	(900)	--		
	<u>(512,924)</u>	<u>(539,692)</u>	<u>(526,076)</u>	<u><b>(528,470)</b></u>	<u>(530,319)</u>	<u>(2,394)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	930,147	1,001,082	922,699	<b>946,350</b>	955,962	23,651		
ADMINISTRATIVE EXPENSE	15,100	16,191	16,150	<b>16,075</b>	16,650	(75)		
OPERATING EXPENSE	14,101	20,031	17,240	<b>17,175</b>	16,786	(65)		
COMMUNICATIONS	9,121	10,153	10,000	<b>10,000</b>	10,000	--		
UTILITIES - HEAT, HYDRO, WATER	147,532	154,271	152,106	<b>161,200</b>	166,360	9,094	6%	
SUPPLIES	11,995	13,302	15,272	<b>14,172</b>	15,660	(1,100)		
PROGRAM EXPENSES	13,509	13,668	15,666	<b>14,941</b>	15,570	(725)		
MEETINGS, CONFERENCES, TRAINING	2,836	2,155	5,172	<b>4,772</b>	4,180	(400)		
FUEL / TRANSPORTATION COSTS	507	702	1,860	<b>1,435</b>	1,535	(425)		
CONTRACTED SERVICES	3,112	2,053	3,750	<b>1,500</b>	1,500	(2,250)		
MARKETING & PROMOTION	1,769	174	1,400	<b>1,000</b>	1,400	(400)		
EQUIP REPAIRS & MAINTENANCE	44,965	42,802	54,100	<b>53,700</b>	49,300	(400)		
BLDG REPAIRS & MAINTENANCE	12,808	15,294	21,750	<b>20,750</b>	20,757	(1,000)		
SNOW REMOVAL AND SANDING	4,210	5,310	8,000	<b>6,500</b>	6,500	(1,500)		
MAINTENANCE CONTRACTS	19,119	17,926	18,000	<b>18,000</b>	18,000	--		
	<u>1,230,830</u>	<u>1,315,116</u>	<u>1,263,165</u>	<u><b>1,287,570</b></u>	<u>1,300,160</u>	<u>24,405</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>717,906</u>	<u>775,424</u>	<u>737,089</u>	<u><b>759,100</b></u>	<u>769,841</u>	<u>22,011</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	16,000	50,000	50,000	<b>160,000</b>	30,000	110,000	220%	
	<u>16,000</u>	<u>50,000</u>	<u>50,000</u>	<u><b>160,000</b></u>	<u>30,000</u>	<u>110,000</u>	<u>220%</u>	
	<u>733,906</u>	<u>825,424</u>	<u>787,089</u>	<u><b>919,100</b></u>	<u>799,841</u>	<u>132,011</u>	<u>17%</u>	
<b>SUMMARY OF ALL VICTORIA PARK COMMUNITY CENTRE ACTIVITIES:</b>								
ADMINISTRATION			151,029	<b>212,585</b>		61,556		
AQUATICS			98,035	<b>101,645</b>		3,610		
FITNESS			3,174	<b>5,092</b>		1,918		
PROGRAMS			26,040	<b>28,198</b>		2,158		
FACILITY			508,811	<b>571,580</b>		62,769		
			<u>787,089</u>	<u><b>919,100</b></u>		<u>132,011</u>		

**Town of Ingersoll  
VPCC - ADMINISTRATION  
2017 Budget  
February 13, 2017**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(1,901)	(1,671)	--	--	--	--		
USER FEES	(685)	(470)	(500)	(500)	(500)	--		
RECOVERIES	(296)	(1,485)	--	--	--	--		
	<u>(2,882)</u>	<u>(3,625)</u>	<u>(500)</u>	<u>(500)</u>	<u>(500)</u>	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	127,522	132,957	124,279	<b>126,110</b>	127,370	1,831		
ADMINISTRATIVE EXPENSE	15,100	16,191	16,150	<b>16,075</b>	16,650	(75)		
OPERATING EXPENSE	812	516	600	<b>600</b>	600	--		
COMMUNICATIONS	9,121	10,153	10,000	<b>10,000</b>	10,000	--		
SUPPLIES	1,175	2,375	--	--	--	--		
PROGRAM EXPENSES	50	85	100	<b>100</b>	100	--		
MEETINGS, CONFERENCES, TRAINING	539	--	100	--	100	(100)		
FUEL / TRANSPORTATION COSTS	--	--	100	--	100	(100)		
MARKETING & PROMOTION	884	--	200	<b>200</b>	200	--		
	<u>155,203</u>	<u>162,277</u>	<u>151,529</u>	<u><b>153,085</b></u>	<u>155,120</u>	<u>1,556</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>152,321</u>	<u>158,652</u>	<u>151,029</u>	<u><b>152,585</b></u>	<u>154,620</u>	<u>1,556</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	--	--	--	<b>60,000</b>	--	60,000		(1)
	--	--	--	<b>60,000</b>	--	60,000		
	<u>152,321</u>	<u>158,652</u>	<u>151,029</u>	<u><b>212,585</b></u>	<u>154,620</u>	<u>61,556</u>		41%

**EXPLANATION OF CHANGE:**

(1) To fund implementation of a new Rec and Program Management Software

**INCLUDES DEPARTMENTS:**

5100-4000 Administration

**Town of Ingersoll  
AQUATICS  
2017 Budget  
February 13, 2017**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: AQUATICS	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	--	--	(1,000)	<b>(1,000)</b>	(1,000)	--		
RENT / LEASES	(14,913)	(23,703)	(15,255)	<b>(16,748)</b>	(16,748)	(1,493)		
USER FEES	(29,577)	(31,134)	(30,000)	<b>(30,000)</b>	(30,000)	--		
MEMBERSHIPS	(21,914)	(23,843)	(17,700)	<b>(23,700)</b>	(23,700)	(6,000)	34%	(1)
RECOVERIES	(68)	(214)	--	--	--	--		
PROGRAM REVENUES	(147,788)	(154,664)	(148,368)	<b>(149,815)</b>	(150,107)	(1,447)		
DONATIONS / FUNDRAISING	(1,225)	--	--	--	(900)	--		
	<u>(215,485)</u>	<u>(233,558)</u>	<u>(212,323)</u>	<u><b>(221,263)</b></u>	<u>(222,455)</u>	<u>(8,940)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	294,137	318,962	293,900	<b>308,050</b>	311,130	14,150		
OPERATING EXPENSE	3,208	5,303	3,860	<b>3,860</b>	3,756	--		
SUPPLIES	2,696	4,496	4,400	<b>4,000</b>	5,000	(400)		
PROGRAM EXPENSES	5,082	5,590	5,221	<b>4,921</b>	5,300	(300)		
MEETINGS, CONFERENCES, TRAINING	240	1,020	2,392	<b>1,692</b>	1,600	(700)		
FUEL / TRANSPORTATION COSTS	181	136	385	<b>385</b>	385	--		
MARKETING & PROMOTION	--	--	200	--	200	(200)		
	<u>305,543</u>	<u>335,506</u>	<u>310,358</u>	<u><b>322,908</b></u>	<u>327,371</u>	<u>12,550</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>90,058</u>	<u>101,948</u>	<u>98,035</u>	<u><b>101,645</b></u>	<u>104,916</u>	<u>3,610</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>90,058</u>	<u>101,948</u>	<u>98,035</u>	<u><b>101,645</b></u>	<u>104,916</u>	<u>3,610</u>	4%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
(1) Increase in pool lesson rates						5100-6060	Aquatics	

Town of Ingersoll

FITNESS

2017 Budget

February 13, 2017

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
ACTIVITY: FITNESS	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
USER FEES	(15,185)	(13,870)	(18,446)	<b>(17,228)</b>	(17,310)			1,218
MEMBERSHIPS	(99,049)	(97,372)	(104,400)	<b>(104,400)</b>	(104,400)			--
PROGRAM REVENUES	(3,147)	(4,497)	(4,000)	<b>(4,000)</b>	(4,000)			--
DONATIONS / FUNDRAISING	--	(50)	--	--	--			--
	<u>(117,381)</u>	<u>(115,789)</u>	<u>(126,846)</u>	<u><b>(125,628)</b></u>	<u>(125,710)</u>			<u>1,218</u>
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	106,277	102,685	108,790	<b>111,740</b>	113,011			2,950
OPERATING EXPENSE	1,031	1,015	1,150	<b>1,150</b>	1,150			--
SUPPLIES	1,001	1,200	1,550	<b>850</b>	1,050			(700)
PROGRAM EXPENSES	--	289	500	<b>250</b>	500			(250)
MEETINGS, CONFERENCES, TRAINING	1,296	874	1,680	<b>1,380</b>	1,480			(300)
FUEL / TRANSPORTATION COSTS	202	291	550	<b>550</b>	550			--
CONTRACTED SERVICES	1,312	1,673	1,500	<b>1,500</b>	1,500			--
MARKETING & PROMOTION	325	54	300	<b>300</b>	300			--
EQUIP REPAIRS & MAINTENANCE	1,779	4,018	4,000	<b>3,000</b>	4,000			(1,000)
	<u>113,224</u>	<u>112,099</u>	<u>120,020</u>	<u><b>120,720</b></u>	<u>123,541</u>			<u>700</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(4,157)</u>	<u>(3,690)</u>	<u>(6,826)</u>	<u><b>(4,908)</b></u>	<u>(2,169)</u>			<u>1,918</u>
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	8,000	10,000	10,000	<b>10,000</b>	10,000			--
	<u>8,000</u>	<u>10,000</u>	<u>10,000</u>	<u><b>10,000</b></u>	<u>10,000</u>			<u>--</u>
	<u>3,843</u>	<u>6,310</u>	<u>3,174</u>	<u><b>5,092</b></u>	<u>7,831</u>			<u>1,918</u> 60%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
No significant changes					5100-6070	Fitness Programs		

**Town of Ingersoll  
VPCC - PROGRAMS  
2017 Budget  
February 13, 2017**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: PROGRAMS	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
USER FEES	(52,045)	(68,339)	(49,267)	<b>(52,072)</b>	(52,072)	(2,805)		
GRANTS / SUBSIDIES / REBATES	(9,383)	(5,321)	(9,936)	<b>(6,000)</b>	(6,000)	3,936		
PROGRAM REVENUES	(108,669)	(102,919)	(117,279)	<b>(119,582)</b>	(119,582)	(2,303)		
	<u>(170,097)</u>	<u>(176,579)</u>	<u>(176,482)</u>	<u><b>(177,654)</b></u>	<u>(177,654)</u>	<u>(1,172)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	185,071	190,004	179,090	<b>184,410</b>	186,250	5,320		
OPERATING EXPENSE	709	793	1,490	<b>1,550</b>	1,550	60		
SUPPLIES	5,967	5,120	7,822	<b>7,822</b>	8,110	--		
PROGRAM EXPENSES	8,377	7,704	9,845	<b>9,670</b>	9,670	(175)		
MEETINGS, CONFERENCES, TRAINING	160	261	700	<b>1,400</b>	700	700		
FUEL / TRANSPORTATION COSTS	124	276	825	<b>500</b>	500	(325)		
CONTRACTED SERVICES	1,800	380	2,250	--	--	(2,250)		
MARKETING & PROMOTION	560	68	500	<b>500</b>	500	--		
	<u>202,767</u>	<u>204,605</u>	<u>202,522</u>	<u><b>205,852</b></u>	<u>207,280</u>	<u>3,330</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>32,670</u>	<u>28,027</u>	<u>26,040</u>	<u><b>28,198</b></u>	<u>29,626</u>	<u>2,158</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>32,670</u>	<u>28,027</u>	<u>26,040</u>	<u><b>28,198</b></u>	<u>29,626</u>	<u>2,158</u>		8%
<b>EXPLANATION OF CHANGE:</b>	No significant changes to report				<b>INCLUDES DEPARTMENTS:</b>			
					5100-6090	Programs		

**Town of Ingersoll  
VPCC - FACILITY  
2017 Budget  
February 13, 2017**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(2,253)	(2,034)	(3,000)	<b>(2,500)</b>	(3,000)	500		
RENT / LEASES	(4,825)	(8,107)	(6,925)	<b>(925)</b>	(1,000)	6,000	87%	(1)
	<u>(7,078)</u>	<u>(10,141)</u>	<u>(9,925)</u>	<u><b>(3,425)</b></u>	<u>(4,000)</u>	<u>6,500</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	217,141	256,473	216,640	<b>216,040</b>	218,201	(600)		
OPERATING EXPENSE	8,340	12,405	10,140	<b>10,015</b>	9,730	(125)		
UTILITIES - HEAT, HYDRO, WATER	147,532	154,271	152,106	<b>161,200</b>	166,360	9,094	6%	(2)
SUPPLIES	1,157	112	1,500	<b>1,500</b>	1,500	--		
MEETINGS, CONFERENCES, TRAINING	600	--	300	<b>300</b>	300	--		
MARKETING & PROMOTION	--	52	200	--	200	(200)		
EQUIP REPAIRS & MAINTENANCE	43,186	38,784	50,100	<b>50,700</b>	45,300	600		
BLDG REPAIRS & MAINTENANCE	12,808	15,294	21,750	<b>20,750</b>	20,757	(1,000)		
SNOW REMOVAL AND SANDING	4,210	5,310	8,000	<b>6,500</b>	6,500	(1,500)		
MAINTENANCE CONTRACTS	19,119	17,926	18,000	<b>18,000</b>	18,000	--		
	<u>454,093</u>	<u>500,628</u>	<u>478,736</u>	<u><b>485,005</b></u>	<u>486,848</u>	<u>6,269</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>447,014</u>	<u>490,487</u>	<u>468,811</u>	<u><b>481,580</b></u>	<u>482,848</u>	<u>12,769</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	8,000	40,000	40,000	<b>90,000</b>	20,000	50,000	125%	(3)
	<u>8,000</u>	<u>40,000</u>	<u>40,000</u>	<u><b>90,000</b></u>	<u>20,000</u>	<u>50,000</u>		
	<u><u>455,014</u></u>	<u><u>530,487</u></u>	<u><u>508,811</u></u>	<u><u><b>571,580</b></u></u>	<u><u>502,848</u></u>	<u><u>62,769</u></u>	<u>12%</u>	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
(1) Loss of a tenant starting Jan 2017						5100-4100	Facility	
(2) Hydro and water cost have been growing year over year as result of rates increases								
(3) Based on requirements to fund 2017 capital projects								

**Town of Ingersoll  
Fusion Youth Centre  
2017 Budget  
February 13, 2017**

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**What We Do**

The Youth Centre provides affordable, accessible and safe recreation, fitness, cultural, skill development and social programs and activities for youth between the ages of 12 and 18.

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**Operating Projects / Memos/ Enhancements /Challenges**

Fusion Facility & Technology Programs: Reduced revenue due to a loss of a tenant (Thames Valley Board of Ed). Impact is \$25,000 in lost revenue.

Youth Technology Programs: Budget reduction due to restructuring and elimination of one full time contract position.

General Programs: Increased revenue of \$16,000 due to the transfer of Senior Day Camp Program from VPCC to Fusion.

General Programs: Transfer of the Summer Camp Day program to Fusion will add two more summer students positions that will in turn add approximately \$9,000 to personnel cost.

**Town of Ingersoll**  
**YOUTH CENTRE - TOTAL ACTIVITIES**  
**2017 Budget**  
**February 13, 2017**

DEPARTMENT: YOUTH CENTRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(28,125)	(15,497)	(35,500)	<b>(23,500)</b>	(23,500)	12,000	34%	
RENT / LEASES	(51,602)	(55,507)	(57,076)	<b>(32,076)</b>	(32,076)	25,000	44%	
USER FEES	(500)	(1,700)	(5,250)	<b>(17,450)</b>	(17,250)	(12,200)		
MEMBERSHIPS	(848)	(1,289)	(1,000)	<b>(1,000)</b>	(1,000)	--		
RECOVERIES	2,149	(3,809)	(2,450)	<b>(2,450)</b>	(2,450)	--		
GRANTS / SUBSIDIES / REBATES	(84,221)	(73,244)	(113,100)	<b>(31,477)</b>	(31,477)	81,623	72%	
PROGRAM REVENUES	(14,934)	(534)	(5,000)	<b>(500)</b>	(500)	4,500	90%	
DONATIONS / FUNDRAISING	(140,705)	(130,717)	(118,700)	<b>(136,500)</b>	(133,700)	(17,800)	15%	
	<u>(318,785)</u>	<u>(282,297)</u>	<u>(338,076)</u>	<u><b>(244,953)</b></u>	<u>(241,953)</u>	<u>93,123</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	727,214	671,076	659,100	<b>652,590</b>	659,116	(6,510)		
ADMINISTRATIVE EXPENSE	9,451	5,088	10,649	<b>6,725</b>	9,306	(3,924)	37%	
OPERATING EXPENSE	19,807	22,802	20,655	<b>13,155</b>	14,655	(7,500)	36%	
COMMUNICATIONS	6,951	7,226	6,950	<b>6,950</b>	6,950	--		
UTILITIES - HEAT, HYDRO, WATER	28,735	30,135	28,375	<b>33,934</b>	34,959	5,559	20%	
SUPPLIES	8,132	5,495	19,700	<b>7,400</b>	7,700	(12,300)	62%	
PROGRAM EXPENSES	24,763	28,167	41,300	<b>21,300</b>	16,050	(20,000)	48%	
MEETINGS, CONFERENCES, TRAINING	6,004	896	4,800	<b>2,300</b>	2,800	(2,500)		
FUEL / TRANSPORTATION COSTS	3,237	1,308	3,400	<b>1,600</b>	2,400	(1,800)		
PROFESSIONAL FEES	--	22,145	25,000	--	--	(25,000)	100%	
CONTRACTED SERVICES	3,500	296	3,616	<b>3,470</b>	3,470	(146)		
MARKETING & PROMOTION	4,795	9,887	10,850	<b>850</b>	850	(10,000)	92%	
EQUIP REPAIRS & MAINTENANCE	14,209	5,050	10,950	<b>11,950</b>	12,650	1,000		
BLDG REPAIRS & MAINTENANCE	11,888	5,107	10,400	<b>6,900</b>	7,900	(3,500)	34%	
SNOW REMOVAL AND SANDING	4,275	4,184	5,000	<b>5,000</b>	5,000	--		
MAINTENANCE CONTRACTS	7,389	6,334	6,674	<b>6,974</b>	6,974	300		
	<u>880,351</u>	<u>825,195</u>	<u>867,419</u>	<u><b>781,098</b></u>	<u>790,780</u>	<u>(86,321)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>561,565</u>	<u>542,898</u>	<u>529,343</u>	<u><b>536,145</b></u>	<u>548,827</u>	<u>6,802</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	7,500	2,500	2,500	<b>2,500</b>	2,500	--		
	<u>7,500</u>	<u>2,500</u>	<u>2,500</u>	<u><b>2,500</b></u>	<u>2,500</u>	<u>--</u>		
	<u>569,065</u>	<u>545,398</u>	<u>531,843</u>	<u><b>538,645</b></u>	<u>551,327</u>	<u>6,802</u>	1%	
<b>SUMMARY OF ALL YOUTH CENTRE ACTIVITIES:</b>								
FACILITY			95,163	<b>106,432</b>	11,269			
TECHNOLOGY PROGRAMS			86,710	<b>45,230</b>	(41,480)			
GENERAL PROGRAMS			349,970	<b>386,983</b>	37,013			
CAREER & SKILLS PROGRAM			--	--	--			
			<u>531,843</u>	<u><b>538,645</b></u>	<u>6,802</u>			

**Town of Ingersoll  
YOUTH CENTRE - FACILITY  
2017 Budget  
February 13, 2017**

DEPARTMENT: YOUTH CENTRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	(34,312)	(38,216)	(37,376)	<b>(31,376)</b>	(31,376)	6,000	16%	(1)
RECOVERIES	(1,069)	--	(1,250)	<b>(1,250)</b>	(1,250)	--		
	<u>(35,381)</u>	<u>(38,236)</u>	<u>(38,626)</u>	<u><b>(32,626)</b></u>	<u>(32,626)</u>	<u>6,000</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	71,691	80,031	68,540	<b>70,250</b>	70,953	1,710		
OPERATING EXPENSE	8,379	3,280	4,950	<b>5,150</b>	5,150	200		
UTILITIES - HEAT, HYDRO, WATER	28,735	30,135	28,375	<b>33,934</b>	34,959	5,559	20%	(2)
FUEL / TRANSPORTATION COSTS	632	320	400	<b>400</b>	400	--		
CONTRACTED SERVICES	159	27	--	--	--	--		
EQUIP REPAIRS & MAINTENANCE	6,454	4,856	9,450	<b>10,450</b>	11,150	1,000		
BLDG REPAIRS & MAINTENANCE	11,888	5,107	10,400	<b>6,900</b>	7,900	(3,500)	34%	(3)
SNOW REMOVAL AND SANDING	4,275	4,184	5,000	<b>5,000</b>	5,000	--		
MAINTENANCE CONTRACTS	7,389	6,334	6,674	<b>6,974</b>	6,974	300		
	<u>139,602</u>	<u>134,273</u>	<u>133,789</u>	<u><b>139,058</b></u>	<u>142,485</u>	<u>5,269</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>104,221</u>	<u>96,037</u>	<u>95,163</u>	<u><b>106,432</b></u>	<u>109,859</u>	<u>11,269</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>104,221</u>	<u>96,037</u>	<u>95,163</u>	<u><b>106,432</b></u>	<u>109,859</u>	<u>11,269</u>	12%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
(1) Loss of a tenant - Thames Valley School Board					5200-4100	Facility		
(2) Directly attributed to increasing hydro and water rates								
(3) Based on the work planned for 2017								

**Town of Ingersoll  
TECHNOLOGY PROGRAMS  
2017 Budget  
February 13, 2017**

DEPARTMENT: YOUTH CENTRE ACTIVITY: TECHNOLOGY PROGRAMS	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(22,695)	(12,271)	(30,000)	<b>(20,000)</b>	(20,000)	10,000	33%	(1)
RENT / LEASES	(17,100)	(17,100)	(19,500)	<b>(500)</b>	(500)	19,000	97%	(2)
USER FEES	--	(1,675)	(5,000)	<b>(1,200)</b>	(1,000)	3,800	76%	(3)
RECOVERIES	(2,408)	(2,213)	(1,200)	<b>(1,200)</b>	(1,200)	--		
DONATIONS / FUNDRAISING	(38,352)	(50,163)	(29,800)	<b>(42,600)</b>	(39,800)	(12,800)	43%	(4)
	<u>(81,805)</u>	<u>(83,422)</u>	<u>(85,500)</u>	<u><b>(65,500)</b></u>	<u>(62,500)</u>	<u>20,000</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	163,518	142,082	160,510	<b>98,330</b>	99,313	(62,180)	39%	(5)
ADMINISTRATIVE EXPENSE	2,151	1,099	1,750	<b>1,750</b>	1,750	--		
OPERATING EXPENSE	2,544	9,741	3,500	<b>3,500</b>	4,000	--		
SUPPLIES	261	1,043	700	<b>1,400</b>	700	700		
CONTRACTED SERVICES	3,218	170	2,500	<b>2,500</b>	2,500	--		
EQUIP REPAIRS & MAINTENANCE	115	52	750	<b>750</b>	750	--		
	<u>171,843</u>	<u>154,186</u>	<u>169,710</u>	<u><b>108,230</b></u>	<u>109,013</u>	<u>(61,480)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>90,037</u>	<u>70,764</u>	<u>84,210</u>	<u><b>42,730</b></u>	<u>46,513</u>	<u>(41,480)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	7,500	2,500	2,500	<b>2,500</b>	2,500	--		
	<u>7,500</u>	<u>2,500</u>	<u>2,500</u>	<u><b>2,500</b></u>	<u>2,500</u>	<u>--</u>		
	<u>97,537</u>	<u>73,264</u>	<u>86,710</u>	<u><b>45,230</b></u>	<u>49,013</u>	<u>(41,480)</u>	-48%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
(1) Demand for services has been declining year over year						5200-6170	Technology Programs	
(2) Directly related to the loss of a tenant (Thames Valley School Board)								
(3) To bring in line with actual results								
(4) Based on commitments and fundraising efforts								
(5) Directly attributed to the program restructure. Eliminated 1 full time position.								

**Town of Ingersoll**  
**YOUTH CENTRE - GENERAL PROGRAMS**  
**2017 Budget**  
**February 13, 2017**

DEPARTMENT: YOUTH CENTRE ACTIVITY: GENERAL PROGRAMS	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017			
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500 & +/- 5%	ref	
<b>REVENUE</b>									
SALE OF GOODS OR SERVICES	(5,430)	(3,226)	(5,500)	<b>(3,500)</b>	(3,500)	2,000			
RENT / LEASES	(190)	(190)	(200)	<b>(200)</b>	(200)	--			
USER FEES	(500)	(25)	(250)	<b>(16,250)</b>	(16,250)	(16,000)	6400%	(1)	
MEMBERSHIPS	(848)	(1,289)	(1,000)	<b>(1,000)</b>	(1,000)	--			
RECOVERIES	(1,874)	(1,596)	--	--	--	--			
GRANTS / SUBSIDIES / REBATES	(16,695)	(21,552)	(32,400)	<b>(31,477)</b>	(31,477)	923			
PROGRAM REVENUES	(13,684)	(534)	(5,000)	<b>(500)</b>	(500)	4,500	90%	(2)	
DONATIONS / FUNDRAISING	(101,944)	(80,535)	(88,900)	<b>(93,900)</b>	(93,900)	(5,000)	6%	(3)	
	<u>(141,164)</u>	<u>(108,947)</u>	<u>(133,250)</u>	<u><b>(146,827)</b></u>	<u>(146,827)</u>	<u>(13,577)</u>			
<b>EXPENSE</b>									
SALARIES, WAGES & BENEFITS	449,777	448,964	430,050	<b>484,010</b>	488,850	53,960	13%	(4)	
ADMINISTRATIVE EXPENSE	5,556	3,513	8,399	<b>4,975</b>	7,556	(3,424)	41%	(5)	
OPERATING EXPENSE	5,022	6,650	4,505	<b>4,505</b>	5,505	--			
COMMUNICATIONS	6,951	7,226	6,950	<b>6,950</b>	6,950	--			
SUPPLIES	7,391	3,482	8,000	<b>6,000</b>	7,000	(2,000)			
PROGRAM EXPENSES	19,773	10,299	17,300	<b>21,300</b>	16,050	4,000	23%	(6)	
MEETINGS, CONFERENCES, TRAINING	4,332	253	3,300	<b>2,300</b>	2,800	(1,000)			
FUEL / TRANSPORTATION COSTS	1,369	838	2,000	<b>1,200</b>	2,000	(800)			
CONTRACTED SERVICES	122	100	1,116	<b>970</b>	970	(146)			
MARKETING & PROMOTION	511	1,275	850	<b>850</b>	850	--			
EQUIP REPAIRS & MAINTENANCE	7,640	142	750	<b>750</b>	750	--			
	<u>508,445</u>	<u>482,741</u>	<u>483,220</u>	<u><b>533,810</b></u>	<u>539,281</u>	<u>50,590</u>			
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>367,280</u>	<u>373,794</u>	<u>349,970</u>	<u><b>386,983</b></u>	<u>392,454</u>	<u>37,013</u>			
<b>OTHER</b>									
	--	--	--	--	--	--			
	<u>367,280</u>	<u>373,794</u>	<u>349,970</u>	<u><b>386,983</b></u>	<u>392,454</u>	<u>37,013</u>		11%	

**EXPLANATION OF CHANGE:**

**INCLUDES DEPARTMENTS:**

5200-6090 General Programs

- (1) Directly attributed to the new Senior Day Camp program scheduled to start summer 2017
- (2) To bring in line with actual results
- (3) Directly attributed to a \$5K increase in donations from United Way
- (4) Additional 2 part time staff to run the Summer Camp program, and transfer of 1 staff from Tech Programming to General Programs Arts and Culture. The increase is offset by savings in Technology programs and added revenues for the Summer Day Camp
- (5) General allowance for the Youth Committee
- (6) Directly attributed to the Senior Day Camp and rising cost of supplies for Nutrition Program

**Town of Ingersoll  
Museum  
2017 Budget  
February 13, 2017**

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**What We Do**

The Museum is responsible for: The museum brings the history of Ingersoll to life through engaging displays and demonstrations. Group tours, educational programs, workshops, special events and hands-on activities are offered throughout the year.

**Operating Projects / Memos/ Enhancements /Challenges**

Revenues are down due to a reduction in subsidies for our summer students.

Added additional funding for War of 1812 & WW1 events.

We had one additional cost due to the one time event in 2016 related to installation of the Cheese Plaque, not in the 2017 budget.

**Town of Ingersoll  
MUSEUM - FACILITY  
2017 Budget  
February 13, 2017**

DEPARTMENT: MUSEUMS FACILITY	Actual	YTD Actual	Budget		Projection	Change 2016 to 2017			
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	ref	
						unfav	& +/- 5%		
<b>REVENUE</b>	--	--	--	--	--	--			
<b>EXPENSE</b>									
OPERATING EXPENSE	105	148	200	<b>200</b>	200	--			
UTILITIES - HEAT, HYDRO, WATER	7,955	7,065	7,700	<b>8,300</b>	8,635	600			
LAND MAINTENANCE & IMPROVEMENT	1,215	119	3,000	<b>1,500</b>	1,500	(1,500)			
EQUIP REPAIRS & MAINTENANCE	276	38	500	<b>500</b>	500	--			
BLDG REPAIRS & MAINTENANCE	4,260	9,877	6,700	<b>11,200</b>	5,000	4,500	67%	(1)	
SNOW REMOVAL AND SANDING	1,305	2,245	2,000	<b>2,000</b>	2,000	--			
MAINTENANCE CONTRACTS	37	243	250	<b>250</b>	500	--			
	<u>15,154</u>	<u>19,734</u>	<u>20,350</u>	<u><b>23,950</b></u>	<u>18,335</u>	<u>3,600</u>			
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>15,154</u>	<u>19,734</u>	<u>20,350</u>	<u><b>23,950</b></u>	<u>18,335</u>	<u>3,600</u>			
<b>OTHER</b>									
TRANSFER TO RESERVES & RES FUNDS	6,500	9,000	9,000	<b>9,000</b>	10,000	--			
	<u>6,500</u>	<u>9,000</u>	<u>9,000</u>	<u><b>9,000</b></u>	<u>10,000</u>	<u>--</u>			
	<u>21,654</u>	<u>28,734</u>	<u>29,350</u>	<u><b>32,950</b></u>	<u>28,335</u>	<u>3,600</u>	12%		
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>				
(1) New HVAC Maintenance contract					6200-4100	Facility			

**Town of Ingersoll  
MUSEUMS  
2017 Budget  
February 13, 2017**

DEPARTMENT: MUSEUMS PROGRAMS	Actual		YTD Actual		Budget		Projection	Change 2016 to 2017		
	2015	2016	2016	2017	2018	(fav)	% if > \$2,500	unfav	& +/- 5%	ref
<b>REVENUE</b>										
SALE OF GOODS OR SERVICES	(5,992)	(4,998)	(3,200)	<b>(5,000)</b>	(5,000)	(1,800)				
RENT / LEASES	(99)	(85)	(100)	<b>(100)</b>	(100)	--				
USER FEES	(883)	(1,807)	(1,700)	<b>(1,700)</b>	(1,800)	--				
GRANTS / SUBSIDIES / REBATES	(11,926)	(14,023)	(14,180)	<b>(12,753)</b>	(11,180)	1,427				
PROGRAM REVENUES	(8,378)	(9,945)	(7,600)	<b>(7,600)</b>	(5,550)	--				
DONATIONS / FUNDRAISING	(4,842)	(7,329)	(4,550)	<b>(4,550)</b>	(3,250)	--				
	<u>(32,119)</u>	<u>(38,187)</u>	<u>(31,330)</u>	<u><b>(31,703)</b></u>	<u>(26,880)</u>	<u>(373)</u>				
<b>EXPENSE</b>										
SALARIES, WAGES & BENEFITS	102,074	136,425	141,133	<b>149,880</b>	143,271	8,747	6%	(1)		
ADMINISTRATIVE EXPENSE	533	730	1,150	<b>1,050</b>	1,475	(100)				
OPERATING EXPENSE	3,296	335	1,550	<b>1,550</b>	1,550	--				
COMMUNICATIONS	605	711	750	<b>750</b>	800	--				
SUPPLIES	3,545	4,025	4,000	<b>4,000</b>	3,900	--				
PROGRAM EXPENSES	14,879	13,395	19,000	<b>24,410</b>	20,700	5,410	28%	(2)		
MEETINGS, CONFERENCES, TRAINING	778	995	800	<b>1,300</b>	1,300	500				
FUEL / TRANSPORTATION COSTS	112	211	300	<b>300</b>	400	--				
CONTRACTED SERVICES	51	200	300	<b>300</b>	300	--				
MARKETING & PROMOTION	5,531	8,767	11,250	<b>6,750</b>	7,350	(4,500)	40%	(3)		
EQUIP REPAIRS & MAINTENANCE	1,139	1,101	2,500	<b>2,000</b>	2,000	(500)				
MAINTENANCE CONTRACTS	--	19	200	<b>200</b>	200	--				
	<u>132,543</u>	<u>166,911</u>	<u>182,933</u>	<u><b>192,490</b></u>	<u>183,246</u>	<u>9,557</u>				
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>100,424</u>	<u>128,724</u>	<u>151,603</u>	<u><b>160,787</b></u>	<u>156,366</u>	<u>9,184</u>				
<b>OTHER</b>										
	<u>7,500</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>				
	<u>107,924</u>	<u>128,724</u>	<u>151,603</u>	<u><b>160,787</b></u>	<u>156,366</u>	<u>9,184</u>	6%			

**EXPLANATION OF CHANGE:**

- (1) Reduction in government incentives as related to student employment
- (2) Directly attributed to added funding for War of 1812 & WW1 events
- (3) One time event in 2016 related to installation of the Cheese Plaque, not in the 2017 budget

**INCLUDES DEPARTMENTS:**

- 6200-4000 Administration
- 6200-6810 Harvest Festival

**Town of Ingersoll  
Economic Development  
2017 Budget  
February 13, 2017**

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**What We Do**

The Economic Development delivers a full range of services to promote, support and sustained overall economic prosperity of the Town. It provides support and guidance for companies and individuals interested in growing or starting a business in Ingersoll.

**Operating Projects / Memos/ Enhancements /Challenges**

Restructuring of the Economic Development Officer position allowed for significant savings in wages and benefits. The savings are being redirected towards promotion and servicing of the industrial land on Clark road.

It is recommended to discontinue funding of the Builder's group website in the amount of \$5,000.

Transfers to the Economic Development Reserve has been decreased based on the 10 year capital forecast and funding requirements.

**Town of Ingersoll  
ECONOMIC DEVELOPMENT  
2017 Budget  
February 13, 2017**

DEPARTMENT: ECONOMIC DEVELOPMENT	Actual		Budget		Projection	Change 2016 to 2017		
	2015	YTD Actual 2016	2016	2017	2018	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
USER FEES	(350)	--	--	--	--	--		
GRANTS / SUBSIDIES / REBATES	(12,035)	(1,005)	(5,400)	(5,000)	(5,000)	400		
	<u>(12,385)</u>	<u>(1,005)</u>	<u>(5,400)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>400</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	190,634	161,968	179,760	<b>143,820</b>	145,146	(35,940)	20%	(1)
ADMINISTRATIVE EXPENSE	84	325	1,450	<b>550</b>	700	(900)		
OPERATING EXPENSE	117	--	200	<b>200</b>	200	--		
COMMUNICATIONS	1,472	1,766	1,500	<b>1,500</b>	1,500	--		
PROGRAM EXPENSES	10,758	10,834	13,550	<b>12,365</b>	12,370	(1,185)		
MEETINGS, CONFERENCES, TRAINING	11,396	3,712	4,250	<b>4,250</b>	750	--		
FUEL / TRANSPORTATION COSTS	2,254	2,516	4,320	<b>3,000</b>	4,320	(1,320)		
PROFESSIONAL FEES	61	5,733	500	<b>25,500</b>	10,750	25,000	5000%	(2)
MARKETING & PROMOTION	21,552	9,339	28,500	<b>22,000</b>	23,500	(6,500)	23%	(3)
	<u>238,329</u>	<u>196,195</u>	<u>234,030</u>	<u><b>213,185</b></u>	<u>199,236</u>	<u>(20,845)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>225,944</u>	<u>195,190</u>	<u>228,630</u>	<u><b>208,185</b></u>	<u>194,236</u>	<u>(20,445)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	5,000	25,000	25,000	<b>10,000</b>	25,000	(15,000)	60%	(4)
	<u>5,000</u>	<u>25,000</u>	<u>25,000</u>	<u><b>10,000</b></u>	<u>25,000</u>	<u>(15,000)</u>		
	<u>230,944</u>	<u>220,190</u>	<u>253,630</u>	<u><b>218,185</b></u>	<u>219,236</u>	<u>(35,445)</u>	-14%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
(1) Directly attributed to the change of the Ec Dev Officer position and compensation						7000-4000	Administration	
(2) To begin servicing Industrial lands on Clark Rd								
(3) Discontinue funding of the Builders Group website								
(4) Based on 10 Yr Capital requirements								

**Town of Ingersoll  
2017 Budget  
Reserve and Reserve Fund Continuity  
February 13, 2017**

	<b>Opening Balance</b>	<b>Transfer In</b>	<b>Transfer Out</b>	<b>Income</b>	<b>Ending Balance</b>	<b>Change fav/(unfav)</b>
<b><u>RESERVES</u></b>						
WORKING FUNDS	192,278				192,278	--
CURRENT PURPOSES	1,447,804	165,000	48,805		1,563,999	116,195
CAPITAL PURPOSES	4,939,585	3,101,980	2,901,500		5,140,065	200,480
	<b>6,579,667</b>	<b>3,266,980</b>	<b>2,950,305</b>	<b>--</b>	<b>6,896,342</b>	<b>316,675</b>
<b><u>RESERVE FUNDS</u></b>						
DISCRETIONARY	418,180	11,500	--	6,273	435,953	17,773
OBLIGATORY	2,274,652		818,998	676,410	2,132,063	(142,588)
	<b>2,692,832</b>	<b>11,500</b>	<b>818,998</b>	<b>682,683</b>	<b>2,568,016</b>	<b>(124,815)</b>
TOTAL	<b>9,272,498</b>	<b>3,278,480</b>	<b>3,769,303</b>	<b>682,683</b>	<b>9,464,358</b>	<b>191,860</b>

**SOURCE OF TRANSACTIONS**

OPERATING	3,278,480	74,803
CAPITAL		3,694,500
	<b>3,278,480</b>	<b>3,769,303</b>

**Town of Ingersoll  
2017 Budget  
Reserve Fund Continuity Detail  
February 13, 2017**

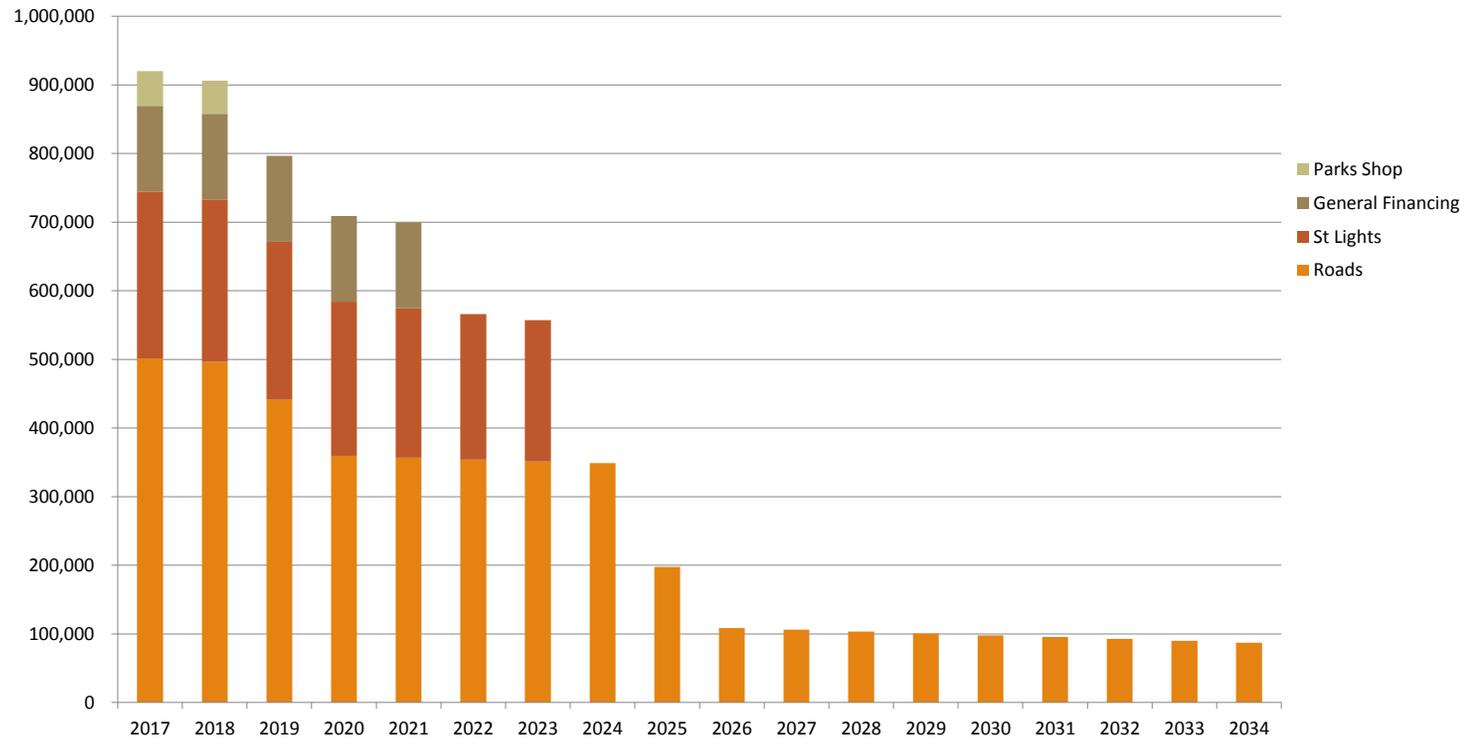
	<u>2016</u>		<u>Interest</u>	<u>Budgeted</u>	<u>2016</u>	<u>Budgeted</u>		<u>2017</u>	
	<u>Opening</u>	<u>Collected</u>		<u>Transfers</u>		<u>Ending</u>	<u>Transfers</u>		<u>Transfers</u>
<u>Reserve Funds</u>	<u>Balance</u>			<u>Out</u>	<u>Balance</u>	<u>In</u>	<u>Interest</u>	<u>Out</u>	<u>Balance</u>
00950 Sick Leave	69,640	11,500	1,045	(9,576)	72,609	11,500	1,089		85,198
00953 Industrial Land	339,479	1,000	5,092		345,571		5,184		350,755
<b>Discretionary Reserve Funds</b>	<b>409,119</b>	<b>12,500</b>	<b>6,137</b>	<b>(9,576)</b>	<b>418,180</b>	<b>11,500</b>	<b>6,273</b>	<b>--</b>	<b>435,953</b>
						<b>Collected</b>			
Federal Gas Tax	573,316	351,692	8,600	(335,000)	598,608	360,738	8,979	793,000	175,325
Prov Dedicated Gas Tax for Transportation	637,785	57,326	9,567		704,678	57,053	10,570		772,301
00955 Cash-In-Lieu of Parkland	5,670	0	85	(3,348)	2,407	0	36	0	2,443
00963 Development Charges (Fire Services)	20,808	15,501	312		36,621	10,000	549		47,170
00970 Development Charges (Roads/Related)	171,364	209,644	2,570	(25,395)	358,183	150,000	5,373	25,998	487,558
00975 Development Charges (Parks & Rec)	380,332	61,582	5,705		447,619	50,000	6,714		504,333
00960 Development Charges (Admin)	61,567	19,994	924		82,485	10,000	1,237		93,722
00965 Development Charges (Police)	6,751	0	101		6,852		103		6,955
00967 Development Charges (PW Fleet/Bldg)	26,385		396		26,781		402		27,183
00977 Development Charges (Stormwater)	4,623	5,725	69		10,417	4,500	156		15,073
<b>Obligatory Reserve Fund</b>	<b>1,888,601</b>	<b>721,464</b>	<b>28,329</b>	<b>(363,743)</b>	<b>2,274,652</b>	<b>642,291</b>	<b>34,119</b>	<b>818,998</b>	<b>2,132,063</b>
<b>Total</b>	<b>2,297,720</b>	<b>733,964</b>	<b>34,466</b>	<b>(373,319)</b>	<b>2,692,832</b>	<b>653,791</b>	<b>40,392</b>	<b>818,998</b>	<b>2,568,016</b>

**Town of Ingersoll  
2017 Budget  
Reserve Continuity Detail  
February 13, 2017**

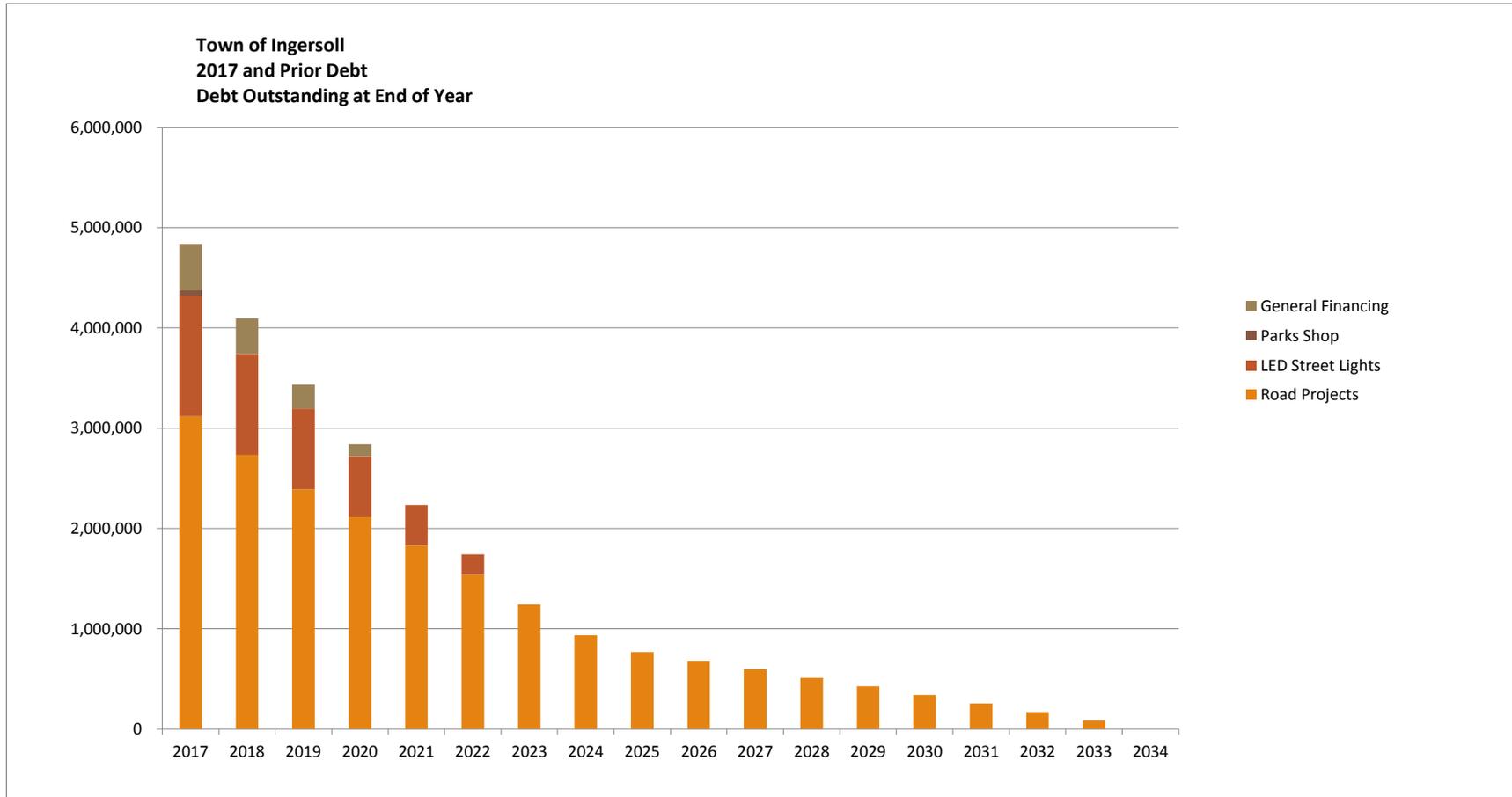
Reserve	2016 Ending Balance		Budget		Notes	2017 Ending Balance
			Transfers In	Transfers Out		
<b>General Administration</b>						
Reserve -Unfinanced Industrial Land	(1,728,791)	1300-4000-98950	150,000			(1,578,791)
Reserves - Working Capital	192,278					192,278
Reserves - Legal Fees	379,762					379,762
Reserves - Admin Equip/Programming	65,636					65,636
Reserves - Finance	2,432,511	1000-4000-98950				2,432,511
Reserves - Oxford N Parking Lot Paving Lane	35,929					35,929
Reserves - Clerk's Operational	43,843	1000-4000-98950	5,000			48,843
Reserves - Capital Contingency	624,252					624,252
Reserves - Election	42,882	1000-4000-98950	10,000			52,882
Reserves - Health Recruitment	12,500					12,500
Reserves - Administration Facility	146,098	2000-4030-98950	60,000	58,000	capital	148,098
Reserves - Public Buildings - General	200,583	2000-4020-98950	50,000	144,500	capital	106,083
Reserves - Economic Development	22,579	7000-4000-98950	10,000	20,000	capital	12,579
Reserves - Building Inspection	189,710	3400-4000-98950		34,305	3400-4000-01950	155,405
Reserves - I.T. Hardware	54,315	1002-4000-98950	47,000	25,000	capital	41,315
				35,000	capital	
<b>Reserves - Fire</b>						
Reserves - Fire Facility	481,488	3000-4000-98950	177,000			658,488
	0	3000-4000-98950	2,000			2,000
<b>Reserves - Police Services Board</b>						
Reserves - Police Facility	1,467					1,467
	45,562	3200-4100-98950	15,350			60,912
<b>Museum</b>						
Reserves - Museum	233,810	6200-4000-98950	9,000	65,000	capital	165,810
				12,000	capital	
Reserves - Museum Artifact Donations	1,100					1,100
Reserves - Sports Hall of Fame	10,244					10,244
<b>Public Works/Engineering</b>						
Reserves - PW Machinery / Equip	608,072	4500-4230-98950 4500-4000-98950	232,820	228,000	capital	612,892
Reserves - Replacement Trees	8,283			2,500	4500-4023-01950	5,783
Reserves - Engineering - Misc. Projects	1,380,459	4000-4000-98950	1,872,000	50,000	capital	1,460,459
				132,000	capital	
				1,178,000	capital	
				334,000	capital	
				40,000	capital	
				34,000	capital	
				24,000	capital	
Reserves - Engineering Vehicles	5,000	4000-4230-98950	5,000	0		10,000
<b>Parks &amp; Recreation</b>						
Reserves - Ice Fee Increase	686,990	5000-6020-98950 5000-6020-98950	19,210 250,000	140,000	capital	816,200
Reserves - Parks Trails	40,687	5000-6050-98950	17,000	50,000	capital	7,687
Reserves - Squash Club	297					297
Reserves - Parks Equipment	24,269	5000-6050-98950	35,000	35,000	capital	24,269
Reserves - Parks Facilities	173,348	5000-6020-98950 5000-6020-98950 5000-6020-98950 5000-6050-98950	46,600 8,000 68,000	50,000 28,000 40,000	capital capital capital	177,948
Reserves - Parks VPCC Facility	42,815	5100-4100-98950	90,000	110,000	capital	22,815
Reserves - Parks - Dog Park	0					0
Reserves - New Fitness Equipment	14,497	5100-6070-98950	10,000	20,000	capital	4,497
Reserves - Fusion Technology Replacement	20,000	5200-6170-98950	2,500			22,500
Reserves - Recreation Admin - Future Use	87,192	5000-4000-98950 5100-4000-98950 0100-4000-98950	15,500 60,000	20,000 14,000 15,000 12,000	capital capital capital 5000-4000-01950	101,691.72
<b>Total</b>	<b>6,579,667</b>		<b>3,266,980</b>	<b>2,950,305</b>		<b>6,896,342</b>
Working	192,278		0	0		192,278
Current	1,447,804		165,000	48,805		1,575,999
Capital	4,939,585		3,101,980	2,901,500		5,128,065
	<b>6,579,667</b>		<b>3,266,980</b>	<b>2,950,305</b>		<b>6,896,342</b>

Town of Ingersoll  
 Draft Budget 2017  
 February 13, 2017

Town of Ingersoll  
 Existing Debt  
 Principal and Interest Payments by Year



Town of Ingersoll  
Draft Budget 2017  
February 13, 2017



**Town of Ingersoll**  
**2017 Budget**  
**Budget Restated in PSAB Format**  
**February 13, 2017**

	<u>As Budget</u>	<u>PSAB Financials</u>
Net revenue prior to following amounts	(5,296,264)	(5,296,264)
Items included in Budget that are not PSAB Revenues or Expenses		
Debenture Principal Repayment	729,589	
Capital Expenditures	4,250,000	
Contributions from Reserves		
Operating	(48,805)	
Capital	(2,901,500)	
Transfer to Reserves	3,266,980	
PSAB items not in Budget		
Increase in Post Employment Liability		64,681
Amortization		2,670,000
Loss on Disposal of Assets		200,000
Annual Surplus	<u>          --</u>	<u>          (2,361,583)</u>

**TOWN OF INGERSOLL  
2017 CAPITAL BUDGET  
February 13, 2017  
\$,000**

PROJECT	Dept	TOTAL	Carry Forward	Levy Trf Reserves	Reserve	Res Fund	Grants	Donations	County
Hardware Upgrades	IT	25			25				
Council Chambers Audio System Upgrade	IT	35		20	15				
Town Centre Backflow Preventer Installation	Bldgs	16			8				8
Town Centre Building Automation System Replacement	Bldgs	80			40				40
Town Centre Roof Top Replacement	Bldgs	150		30	45				75
Town Centre Building Curbing	Bldgs	20			10				10
Town Centre Front Door Replacement	Bldgs	9		4.5					4.5
Town Centre basement level - Security System Upgrade	Bldgs	25		25					
Public Works-Roof flat portion	PW	40			40				
Etna/Centre/Martha St Reconstruction	Eng	5	5						
Concession St. (Wellington to Centre)	Eng	5	5						
Tunis St Reconstruction	Eng	20	20						
Sidewalk Restoration Program	Eng	50			50				
Pavement Preservation Program	Eng	252			132	120			
Topcoat Asphalt (6 projects)	Eng	553				553			
Princess Park Road Sidewalk	Eng	120				120			
Sutherland Creek Flood Mitigation	Eng	1,310		1178			132		
North Town Line E (Pemberton to Mutual)	Eng	562		96	238		228		
N Town Line W (Thames to Shelton Drive)	Eng	40		40					
Dufferin St Reconstruction (Oxford St to West End)	Eng	6		6					
Oxford Street Parking Lot/Market Lane	Eng	6		6					
Caffyn St Reconstruction (Cross to Cedar)	Eng	10		10					
Cross St Reconstruction (Wellington to Caffyn)	Eng	7		7					
Caffyn St Reconstruction (Clarke to School)	Eng	5		5					
Street Light Replacement	Eng	10		10					
Mutual Street Light Replacement	Eng	14		14					
Replace Truck #8	PW	228			228				
Arena Rear Property Paving	Parks&Rec	25		25					
Arena Painting and Replacement of Safety Netting	Parks&Rec	25		25					
Multi Use Facility Needs Study / Fundraising Consultant	Parks&Rec	140			140				
Reconstruction of Sports Fields	Parks&Rec	30		30					
Recreational Trail Development	Parks&Rec	50			50				
Memorial Park - Electrical Upgrade	Parks&Rec	19		16				3	
Victoria Park - Exterior Water Line Installation	Parks&Rec	12		12					
Parks Shop - Shelving for Christmas Decoration	Parks&Rec	10		10					
Replace 2002 Kubota Tractor	Parks&Rec	35		35					
VPCC - Replace Floor & Shower Tile - Change rooms	Parks&Rec	35		35					
VPCC - Resurface Parking Lot	Parks&Rec	75		50	25				
Repl. Cardio Eq. (treads,Xtrainers,stairmasters)	Parks&Rec	20		10	10				
Skateboard Park Upgrades	Parks&Rec	40			20		20		
Fusion - Upgrade Security System	Parks&Rec	14			14				
Fusion - Facility Condition Assessment	Parks&Rec	15			15				
Relocation of Kirwin Barn	Museum	65			65				
HVAC Replacement / Upgrades	Museum	17			12		5		
Town Entrance Signs	Ec Dev	20		20					
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$ 4,250</b>	<b>\$ 30</b>	<b>\$ 1,720</b>	<b>\$ 1,182</b>	<b>\$ 793</b>	<b>\$ 385</b>	<b>\$ 3</b>	<b>\$ 138</b>

**TOWN OF INGERSOLL**  
**10 YEAR CAPITAL FORECAST - 2017 TO 2026**  
**2017 CAPITAL BUDGET**  
**\$,000**

Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2017 & On	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
<b>Discussion Items</b>															
					0										
<b>GENERAL GOVERNMENT</b>															
<b>INFORMATION TECHNOLOGY - IT</b>															
3050	Hardware Upgrades	IT Reserve	Service Level	High	25	25									
TDB	Council Chambers Audio System Upgrade	IT Reserve	Service Level	High	35	35									
TBD	Phone System Replacement	IT Reserve	Service Level		15				15						
<b>TOTAL - GENERAL GOVERNMENT</b>					75	60	0	0	15	0	0	0	0	0	0
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>															
<b>FIRE</b>															
TBD	Gear for additional volunteer firefighters	Fire Reserve			36		18						18		
TBD	54-07 Chev 2011 Pickup	Fire Reserve			50				50						
TBD	54-04 AERIAL TRUCK	Fire Reserve			1,200						1,200				
<b>PUBLIC BUILDINGS</b>															
3120	Town Centre Backflow Preventer Installation	Oxford Fac Reserve Oxford County	Critical	High	8 8	8 8									
3118	Town Centre Building Automation System Replacement	Oxford Fac Reserve Oxford County	Critical	High	40 40	40 40									
TBD	Town Centre Roof Top Replacement	Public Bldg Reserve Oxford County	Critical	High	75 75	75 75									
TBD	Town Centre Rooftop AC Units	Oxford Fac Reserve Oxford County	Critical	High	220 220		220 220								
3125	Town Centre Building Curbing	Oxford Fac Reserve Oxford County	Efficiency / Cost Savings	Medium	10 10	10 10									
TBD	Town Centre Front Door Replacement	Public Bldg Reserve Oxford County	Service Level	Medium	5 5	5 5									
TBD	Town Centre basement level - Security System Upgrade	Public Bldg Reserve	Critical	Medium	25	25									
3124	Town Centre upper levels - Security System Upgrade	Public Bldg Reserve			40		40								
TBD	Town Centre Fire Alarm	Public Bldg Reserve Oxford County			21 21		21 21								
TBD	Town Centre-Eng/Bldg Painting Offices	Oxford Fac Reserve			10			10							
TBD	Town centre parking pavement replacement	Oxford Fac Reserve Oxford County			15 15			15 15							
TBD	Town Centre sidewalk replacement	Oxford Fac Reserve Public Bldg Reserve			10 20								10 20		
TBD	OPP Bldg - ceiling tiles, lights, air vents	Police Reserve			25			25							
TBD	OPP - parking lot - asphalt replacement	Police Reserve			40				40						
TBD	Public Works-Roof flat portion	Public Bldg Reserve	Critical	Medium	40	40									
<b>TOTAL - PROTECTION TO PERSONS</b>					2,283	340	100	505	50	40	1,200	18	30	0	0
<b>TRANSPORTATION</b>															
<b>CONSTRUCTION - ROADS &amp; BRIDGES</b>															
3269	Bridge Rehab Annual Inspections	Eng Misc Projects			600		100				100	100	100	100	100
3242	Sidewalk Restoration Program	Eng Misc Projects	Service Level	Medium	250	50		50		50				50	
3265	<b>Pavement Preservation Program</b>														
	King St FDR (Harris to Town Limit)	Eng Misc Projects	Efficiency / Cost Savings	High	132	132									
		Gas Tax			120	120									
	Mutual St MP (CNR Tracks to King Solomon)	OCIF Grant			130		130								
	Concession St MP (Wellington to Park)	Gas Tax			35		35								
	Alma St FDR (Thames to George)	Gas Tax			80		80								
	Oakwood St FDR (Tracks to Thomas)	Gas Tax			33		33								
		OCIF Grant			57		57								
	Charles Street West MP (Thames St S to Avonlea)	Gas Tax			100			100							
		OCIF Grant			39		39								
	Charles St E Mill & Pave (Thames to Harris)	OCIF Grant			250		250								
	Canterbury St FDR (Harris to Wellington)	Gas Tax			289		289								
	Janes Road MP (Pemberton St to Mutual St)	Gas Tax			96				96						
		OCIF Grant			24				24						
	Church St MP (King St to Charles St)	OCIF Grant			30				30						
	Furgusson Ave MP (Centre to Princess Park)	OCIF Grant			235				235						
	NTL MP (Thames St to George St)	Gas Tax			80				80				80		
	Annual Program - Projects to be Determined	Gas Tax			1,800					300	300	300	300	300	300

**TOWN OF INGERSOLL  
10 YEAR CAPITAL FORECAST - 2017 TO 2026  
2017 CAPITAL BUDGET  
\$,000**

Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2017 & On	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
		OCIF Grant			1,734					289	289	289	289	289	289
	<b>Topcoat Asphalt</b>														
3264	Brickwood Boulevard and Maple Lane Topcoat	Gas Tax	Mandatory	High	83	83									
3266	Clark Road West Topcoat	Gas Tax	Mandatory	High	77	77									
3267	Old Whiting Topcoat	Gas Tax	Mandatory	High	35	35									
3268	Culloden Road Topcoat (Old Whiting to 401)	Gas Tax	Mandatory	High	155	155									
3262	Whiting Street Topcoat (Hol to Old Whiting)	Gas Tax	Mandatory	High	137	137									
3261	Catherine Street Topcoat	Gas Tax	Mandatory	High	66	66									
TBD	Tunis St Topcoat	Gas Tax	Mandatory	High	90		90								
3255	Etna/Centre/Martha St Reconstruction	Gas Tax	Mandatory	High	38		38								
3271	Concession St. (Wellington to Centre)	Gas Tax	Mandatory	High	22		22								
3255	Etna/Centre/Martha St Reconstruction	Cfwd	Mandatory	High	5	5									
3271	Concession St. (Wellington to Centre)	Cfwd	Mandatory	High	5	5									
3228	Tunis St Reconstruction	Cfwd	Mandatory	High	20		20								
3260	Princess Park Road Sidewalk	Gas Tax	Critical	High	120	120									
3272	Sutherland Creek Flood Mitigation (Victoria St. & Wonham St. Culvert Replacements)	Eng Misc Projects OCIF Grant	Critical	High	1,178 132	1,178 132									
3256	North Town Line E (Pemberton to Mutual)	Eng Misc Projects Stormwater grant Gas Tax	Critical	High	334 228 100	334 228			100						
3258	N Town Line W (Thames to Shelton Drive)	Eng Misc Projects Gas Tax Stormwater grant	Critical	High	342 100 228	40	302		100						
3275	Dufferin St Reconstruction (Oxford St to West End)	Eng Misc Projects Gas Tax	Critical	Medium	356 6	6	350		6						
TBD	Oxford Street Parking Lot/Market Lane	Eng Misc Projects Gas Tax	Critical	Medium	164 14	6	158		14						
TBD	Caffyn St Reconstruction (Cross to Cedar)	Eng Misc Projects	Critical	Medium	370	10	360								
	Cross St Reconstruction (Wellington to Caffyn)	Eng Misc Projects	Critical	Medium	247	7	240								
	Caffyn St Reconstruction (Clarke to School)	Eng Misc Projects	Critical	Medium	135	5	130								
TBD	Pemberton St. over Thames River Bridge Rehabilitation	Eng Misc Projects Stormwater grant			442 228		20	422 228							
TBD	Mutual St over Thames River Bridge Rehabilitation	Eng Misc Projects			365		15	350							
3257	William St Reconstruction	Eng Misc Projects Stormwater grant Gas Tax			597 228 60		50		547 228		60				
TBD	George St (William to Cathcart)	Eng Misc Projects Gas Tax			600 51		20		580				51		
TBD	George St (Carnegie to Catherine)	Eng Misc Projects Gas Tax			210 20		10		200				20		
3276	Cherry St MP (Carrol St to Harris St)	Eng Misc Projects Gas Tax			252 92		252						92		
TBD	Merrit St Reconstruction (King to Charles)	Eng Misc Projects			258		8		250						
3274	Water Street over Hall's Creek Culvert Rehabilitation	Eng Misc Projects			130		5		125						
TBD	Wellington St over Hall's Creek Culvert Rehabilitation	Eng Misc Projects			165		5		160						
TBD	Ann St. Reconstruction (Oxford - Thames St)	Eng Misc Projects			407		7		400						
TBD	Clark Road over Hall's Creek Culvert Rehabilitation	Eng Misc Projects			192		12		180						
TBD	Canterbury St over Hall's Creek Culvert Rehabilitation	Eng Misc Projects			182		12		170						
TBD	Thames St S excluding culvert	Eng Misc Projects			904		20	884							
TBD	Charles St E over Hall's Creek Culvert Rehabilitation	Eng Misc Projects			160				160						
TBD	St Andrew St Reconstruction	Eng Misc Projects			400				400						
TBD	King St W Sidewlks (Ingersoll to Oakwood)	Eng Misc Projects			200				200						
TBD	Wonham St S Reconstruction	Eng Misc Projects Gas Tax			484 26		10		474						
TBD	Wonham St. S. over Whiting Creek Culvert Replacement	Eng Misc Projects			450				450						
TBD	Carnegie St over Henderson Creek Culvert Rehabilitation	Eng Misc Projects			120				120						
TBD	Kiwrin Drive	Eng Misc Projects			677				677						
TBD	Frances St (Merrit to Wonham)	Eng Misc Projects			55				55						
TBD	Albert St Reconstruction (Charles St W to Ann St)	Eng Misc Projects			1,150				1,150						
	Sutherland Creek Flood Mitigation (Wonham St. N. - C4 Culvert Replacement)	Eng Misc Projects Eng Misc Projects			50 1,000				50			1,000			
TBD	Pemberton St Reconstruction - 2010	Eng Misc Projects			727				727						
TBD	Duke St & Duke Lane Reconstruction	Eng Misc Projects			615				615						
TBD	Haines St Reconstruction	Eng Misc Projects DC Reserve Fund Gas Tax			285 50 35				10			275 50			
TBD	Fuller Street Extension	Eng Misc Projects DC Reserve Fund			574 383								574 383		

**TOWN OF INGERSOLL  
10 YEAR CAPITAL FORECAST - 2017 TO 2026  
2017 CAPITAL BUDGET  
\$,000**

Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2017 & On	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
TBD	King St E over Hall's Creek Culvert Rehabilitation	Eng Misc Projects			220								220		
TBD	Earl St Reconstruction (Ann St to Frances St)	Eng Misc Projects			460								460		
TBD	Benson St & Frederick St Reconstruction	Eng Misc Projects			525									525	
TBD	Boles St Reconstruction	Eng Misc Projects			65									65	
TBD	Union St Reconstruction	Eng Misc Projects			125									125	
3273	Replace Hall's Creek Culvert @ Centennial Park Lane	Eng Misc Projects			450									450	
TBD	Cathcart St Recon.	Eng Misc Projects			350										350
	George St Culvert Rehab.	Eng Misc Projects			500										500
<b>SUB-TOTAL - ROADS &amp; BRIDGES</b>					26,420	2,951	2,408	3,003	3,175	2,673	2,964	3,117	2,651	1,904	1,574
<b>STREET LIGHTING</b>															
3249	STREET LIGHT REPLACEMENT	Eng Misc Projects	Mandatory	High	100	10	10	10	10	10	10	10	10	10	10
TBD	Mutual Street Light Replacement	Eng Misc Projects	Critical	High	14	14									
TBD	Westfield Subdivision Street Light Replacement	Eng Misc Projects			120			22	23	24	25	26			
<b>SUB TOTAL - STREET LIGHTING</b>					234	24	10	32	33	34	35	36	10	10	10
<b>TOTAL - TRANSPORTATION</b>					26,654	2,975	2,418	3,035	3,208	2,707	2,999	3,153	2,661	1,914	1,584
<b>ENGINEERING</b>															
TBD	Engineering Van	Eng Misc Projects			30				30						
TBD	Total Station & Data Collector	Eng Misc Projects			50				50						
TBD	GPS Units (2)	Eng Misc Projects			60							60			
<b>TOTAL - ENGINEERING</b>					140	0	0	0	80	0	0	60	0	0	0
<b>PUBLIC WORKS</b>															
TBD	REPLACE TRUCK # 8	PW Equip	Critical	High	453	228									225
3414	REPLACE #5	PW Equip			480		240								240
TBD	REPLACE WHEEL LOADER #13	PW Equip			230		230								
TBD	PW29 Brush Chipper	PW Equip			43					43					
TBD	REPLACE #7	PW Equip			88			50							38
TBD	REPLACE LEAF MACHINE	PW Equip			38			38							
TBD	SALT BRINE TANKAGE & CONTAINMENT	PW Equip			20			20							
		DC Reserve Fund			5			5							
TBD	REPLACE TRUCK #10	PW Equip			34			34							
TBD	REPLACE TRUCK #1	PW Equip			36			36							
TBD	REPLACE TRUCK #9	PW Equip			36			36							
TBD	PW13B Snow Plow	PW Equip			36					36					
TBD	PW22 Asphalt Roller	PW Equip			62				62						
TBD	REPLACE TRACTOR MOWER	PW Equip			156					156					
TBD	REPLACE TRUCK #6	PW Equip			245					245					
TBD	2013 Dodge Ram	PW Equip			30					30					
TBD	2014 Dodge RAM	PW Equip			30					30					
TBD	PW12 Tractor Backhoe	PW Equip			115						115				
TBD	PW15 Sweeper & Catch Basin Cleaner	PW Equip			230						230				
TBD	REPACE LEAF MACHINE	PW Equip			45							45			
TBD	PW17 Sidewalk Tractor	PW Equip			110							110			
TBD	REPLACE TRUCK #4	PW Equip			202							202			
3401	REPLACE TRUCK #3	PW Equip			225								225		
TBD	PW23 PTO Generator	PW Equip			20								20		
TBD	SALT STORAGE EXPANSION	PW Equip			95									95	
		DC Reserve Fund			5									5	
TBD	JIB CRANE	PW Equip			16										16
<b>TOTAL - PUBLIC WORKS</b>					3,085	228	470	219	62	540	345	357	245	325	294

**TOWN OF INGERSOLL  
10 YEAR CAPITAL FORECAST - 2017 TO 2026  
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Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2017 & On	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
<b>PARKS AND RECREATION</b>															
<b>ARENA</b>															
3546	Painting of Arena Exterior	Parks Fac Reserve	Efficiency / Cost Savings	High	15	15									
TDB	Replace Safety Netting	Parks Fac Reserve	Service Level	High	10	10									
TDB	Paving of a rear property	Parks Fac Reserve	Critical	High	25	25									
TDB	Parks & Recreation Master Plan	Parks Fac Reserve			30						30				
	DC Reserve less non-residential = 60% funded	DC Reserve Fund			45						45				
<b>Multi Use Rec Facility</b>															
3700	IDMC Arena Replacement (land purchase and servicing)	Debtenture			5,125							5,125			
	Land Acquisition - 2nd Ice Pad	Parks Fac Reserve			37					37					
	DC Reserve max 90%	DC Reserve Fund			338					338					
		TBA			13,300							13,300			
		Ice Fee Reserve			2,230							2,230			
TBD	Multi Use Facility Needs Study / Facility Conceptual Drawings	Ice Fee Reserve	Critical	High	90	90									
TBD	Multi Use Facility Drawing & Specifications	Ice Fee Reserve			200		100	100							
TBD	Multi Use Facility Capital Campaign Coach	Ice Fee Reserve	Critical	High	100	50	50								
<b>SUB TOTAL - ARENA</b>					21,545	190	150	100	0	375	75	20,655	0	0	0
<b>PARKS &amp; REC</b>															
<b>Sports Fields</b>															
3550	Reconstruction of Sports Fields - Garnet Elliott	Parks Fac Reserve	Service Level	Medium	30	30									
TBD	Reconstruction of Sports Fields - VP, N&S Diamonds	Parks Fac Reserve	Service Level		60		60								
TBD	Replace VP Ball Diamond Light Fixtures and Polls - All Diamonds	Parks Fac Reserve	Service Level		270		90	90	90						
TBD	Replace Washrooms - GE & Westfield	Rec Admin	Service Level		100			100							
TBD	Installation of Ball Diamond Lights - GE	Parks Fac Reserve			81			81							
		DC Reserve Fund			9			9							
<b>Parks &amp; Trails</b>															
TBD	Recreational Trail Development	Trail Reserve	Service Level	Medium	150	50	50	50							
TBD	Riverfront Park & Trail Development	Trail Reserve			90					90					
	DC Reserve max 90%	DC Reserve Fund			10					10					
TBD	Memorial Park - Electrical Upgrade	Parks Fac Reserve	Mandatory	High	16	16									
		Donation			3	3									
TBD	Victoria Park - Exterior Water Line Installation	Parks Fac Reserve	Efficiency / Cost Savings	Medium	12	12									
TBD	Installation of New Water Feature - Splash pad	Parks Fac Reserve			25		10	15							
TBD	Replace Washrooms/New Change rooms- Vic Park	Parks Fac Reserve			125		125								
TBD	Installation of Fibra Systems- Playground Surfaces	Parks Fac Reserve			50		25	25							
TBD	Replace Centennial Park Washrooms	Parks Fac Reserve			80			80							
TBD	Victoria Park -Parking Lot Upgrades	Parks Fac Reserve			75			75							
TBD	Replace Washrooms - Memorial Park	Parks Fac Reserve			100				100						
<b>Parks Shop</b>															
TBD	Parks Shop - Shelving for Christmas Decoration	Parks Fac Reserve	Efficiency / Cost Savings	Medium	10	10									
TBD	Parks Shop - Roof Replacement/Repair	Parks Fac Reserve			30		30								
TBD	Parks Shop - Painting of building exterior	Parks Fac Reserve			10		10								
<b>Equipment</b>															
3557	Replace 2002 Kubota Tractor	Parks Equip	Efficiency / Cost Savings	Medium	35	35									
TBD	Replace 1999 Dodge Pick up	Parks Equip			40		40								
TBD	Replace 2001 Chevy Flatbed	Parks Equip			50		50								
TBD	Replace 2005 Pick up Truck	Parks Equip			35			35							
TBD	Replace 2007 Flatbed	Parks Equip			55				55						
TBD	Replace 2008 Flatbed	Parks Equip			55					55					
<b>SUB TOTAL - PARKS</b>					1,606	156	490	560	245	155	0	0	0	0	0
<b>VPCC FACILITY</b>															
	Replace Floor & Shower Tile - Change rooms	VPCC Fac	Service Level	High	35	35									
3558	Replace Interlock Brick Entrance Pathway	VPCC Fac			20		20								
3552	Facility Condition Assessments - VPCC & Fusion	VPCC Fac			20		20								
3559	Generator + Electrical Upgrade	VPCC Fac			50			50							
TBD	Recreational Software (replace Class)	Rec Admin			60		60								
TBD	Resurface Parking Lot	VPCC Fac			75	75									
<b>SUB TOTAL - VPCC FACILITY</b>					260	110	100	50	0	0	0	0	0	0	0

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Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2017 & On	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
<b>VPCC FITNESS</b>															
3544	Repl. Cardio Eq.(treads,Xtrainers,stairmasters)	Fit Equip	Service Level	Medium	20	20									
TBD	Spin Bikes (12 @ \$4000 each)	Fit Equip			43								43		
		DC Reserve Fund			5								5		
TBD	Weight Room Expansion	VPCC Fac			114								114		
		DC Reserve Fund			11								11		
TBD	Weight Room Equipment	Fit Equip			40			10	10	10	10				
<b>SUB TOTAL - FITNESS</b>					<b>233</b>	<b>20</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>173</b>	<b>0</b>	<b>0</b>
<b>YOUTH CENTRE FACILITY</b>															
TBD	Skateboard Park Upgrades	Rec Admin Grant	Service Level	Low	20	20									
					20	20									
TBD	Upgrade Security System	Rec Admin	Mandatory	Medium	14	14									
TBD	Facility Condition Assessment	Rec Admin	Efficiency / Cost Savings	Medium	15	15									
TBD	Window & Door Replacement	Rec Admin			25		25								
3560	Replace Program Equip & Furnishings	Fusion Tech			30		15		15						
<b>SUB TOTAL - YOUTH CENTRE FACILITY</b>					<b>124</b>	<b>69</b>	<b>40</b>	<b>0</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MUSEUM</b>															
3610	Relocation of Kirwin Barn	Museum Reserve	Service Level	Medium	65	65									
3612	HVAC Replacement / Upgrades	Grant	Efficiency / Cost Savings	High	5	5									
		Museum Reserve			12	12									
3614	INTERPRETIVE CENTRE (PROPOSED)	Debenture	Service Level	Medium	350		350								
		Grant			300		300								
	Survey of lands	Museum Reserve			90		90								
<b>SUB TOTAL - MUSEUM</b>					<b>822</b>	<b>82</b>	<b>0</b>	<b>740</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL - PARKS AND RECREATION</b>					<b>24,590</b>	<b>627</b>	<b>780</b>	<b>1,460</b>	<b>270</b>	<b>540</b>	<b>85</b>	<b>20,655</b>	<b>173</b>	<b>0</b>	<b>0</b>
<b>ECONOMIC &amp; DEVELOPMENT</b>															
3657	Town Entrance Signs	Ec Dev	Growth	Medium	70	20			50						
<b>TOTAL - ECONOMIC DEVELOPMENT</b>					<b>70</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL GRAND TOTAL</b>					<b>56,897</b>	<b>4,250</b>	<b>3,768</b>	<b>5,219</b>	<b>3,735</b>	<b>3,827</b>	<b>4,629</b>	<b>24,243</b>	<b>3,109</b>	<b>2,239</b>	<b>1,878</b>

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**TOWN OF INGERSOLL  
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Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2017 & On	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
		Cfwd			30	30	--	--	--	--	--	--	--	--	--
		Levy			--	--	--	--	--	--	--	--	--	--	--
		DC Reserve Fund	RF		861	--	--	14	--	348	45	--	449	5	--
		Debenture			5,475	--	--	350	--	--	--	5,125	--	--	--
		Donation			3	3	--	--	--	--	--	--	--	--	--
		Ec Dev	r		70	20	--	--	50	--	--	--	--	--	--
		Eng Misc Projects	r		18,828	1,792	1,705	2,129	2,375	2,118	2,187	2,598	1,639	1,325	960
		Eng Equip	r		--	--	--	--	--	--	--	--	--	--	--
		Fee Fac Reserve	r		--	--	--	--	--	--	--	--	--	--	--
		Fire Reserve	r		1,286	--	18	--	50	--	1,200	18	--	--	--
		Fit Equip	r		103	20	--	10	10	10	10	--	43	--	--
		Gas Tax	rf		3,960	793	298	389	396	300	523	326	300	300	335
		Grant			325	25	--	300	--	--	--	--	--	--	--
		IT Reserve	r		75	60	--	--	15	--	--	--	--	--	--
		Museum Reserve	r		167	77	--	90	--	--	--	--	--	--	--
		OCIF Grant			2,631	132	187	289	289	289	289	289	289	289	289
		SCF Grant			--	--	--	--	--	--	--	--	--	--	--
		Stormwater grant			912	228	228	228	228	--	--	--	--	--	--
		Oxford County			394	138	21	235	--	--	--	--	--	--	--
		Oxford Fac Reserve	r		313	58	--	245	--	--	--	--	10	--	--
		Parks Equip	r		270	35	90	35	55	55	--	--	--	--	--
		Parks Fac Reserve	r		1,091	118	350	366	190	37	30	--	--	--	--
		Park Land Reserve Fund	RF		--	--	--	--	--	--	--	--	--	--	--
		Police Reserve	r		65	--	--	25	--	40	--	--	--	--	--
		Public Bldg Reserve	r		226	145	61	--	--	--	--	--	20	--	--
		PW Equip	r		3,075	228	470	214	62	540	345	357	245	320	294
		Rec Admin	r		234	49	85	100	--	--	--	--	--	--	--
		Ice Fee Reserve	r		2,620	140	150	100	--	--	--	2,230	--	--	--
		VPCC Fac	r		314	110	40	50	--	--	--	--	114	--	--
		Fusion Tech	r		30	--	15	--	15	--	--	--	--	--	--
		Trail Reserve	r		240	50	50	50	--	90	--	--	--	--	--
		TBA			13,300	--	--	--	--	--	--	13,300	--	--	--
					<u>56,897</u>	<u>4,250</u>	<u>3,768</u>	<u>5,219</u>	<u>3,735</u>	<u>3,827</u>	<u>4,629</u>	<u>24,243</u>	<u>3,109</u>	<u>2,239</u>	<u>1,878</u>
		Reserve - Discretionary	R			<u>2,902</u>	<u>3,034</u>	<u>3,414</u>	<u>2,822</u>	<u>2,890</u>	<u>3,772</u>	<u>5,203</u>	<u>2,071</u>	<u>1,645</u>	<u>1,254</u>
		Reserve Fund	RF			<u>793</u>	<u>298</u>	<u>403</u>	<u>396</u>	<u>648</u>	<u>568</u>	<u>326</u>	<u>749</u>	<u>305</u>	<u>335</u>
		Other (Grants, Levy)				<u>556</u>	<u>436</u>	<u>1,402</u>	<u>517</u>	<u>289</u>	<u>289</u>	<u>18,714</u>	<u>289</u>	<u>289</u>	<u>289</u>

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**TOWN OF INGERSOLL**  
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Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2017 & On	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
<b>Reserves and Reserve Funds with a Capital Component</b>															
<b>Reserves</b>															
<b>IT Reserve 2500-00833</b>															
						54	41	66	91	101	126	151	176	201	201
						47	25	25	25	25	25	25	25	25	25
						(60)	--	--	(15)	--	--	--	--	--	--
						41	66	91	101	126	151	176	201	226	226
<b>Economic Dev Reserve 2500-00825</b>															
						23	13	23	38	3	18	33	48	63	63
						10	10	15	15	15	15	15	15	15	15
						(20)	--	--	(50)	--	--	--	--	--	--
						13	23	38	3	18	33	48	63	78	78
<b>Parks Fac Reserve 2500-00840</b>															
						173	178	48	2	12	145	285	455	625	625
						123	220	320	200	170	170	170	170	170	170
						(118)	(350)	(366)	(190)	(37)	(30)	--	--	--	--
						178	48	2	12	145	285	455	625	795	795
<b>Parks Trails Reserve 2500-00826</b>															
						41	8	--	--	50	10	30	50	70	70
						17	42	50	50	50	20	20	20	20	20
						(50)	(50)	(50)	--	(90)	--	--	--	--	--
						8	--	--	50	10	30	50	70	90	90
<b>Fire Reserve 2500-00803</b>															
						481	658	817	994	1,121	1,298	275	434	611	611
						177	177	177	177	177	177	177	177	177	177
						--	(18)	--	(50)	--	(1,200)	(18)	--	--	--
						658	817	994	1,121	1,298	275	434	611	788	788
<b>Fire Facility Reserve NEW 2500-00861</b>															
						--	2	22	57	92	102	112	122	132	132
						2	20	35	35	10	10	10	10	10	10
						--	--	--	--	--	--	--	--	--	--
						2	22	57	92	102	112	122	132	142	142
<b>130 Oxford Facility Reserve 2500-00816</b>															
						146	148	203	8	48	88	128	168	198	198
						60	55	50	40	40	40	40	40	40	40
						(58)	--	(245)	--	--	--	--	(10)	--	--
						148	203	8	48	88	128	168	198	238	238
<b>Public Bldg Reserve 2500-00817</b>															
						201	106	60	85	110	135	165	195	205	205
						50	15	25	25	25	30	30	30	30	30
						(145)	(61)	--	--	--	--	--	(20)	--	--
						106	60	85	110	135	165	195	205	235	235
<b>Police Facility Reserve 2500-0850</b>															
						46	61	71	56	66	36	46	56	66	66
						15	10	10	10	10	10	10	10	10	10
						--	--	(25)	--	(40)	--	--	--	--	--
						61	71	56	66	36	46	56	66	76	76
<b>Eng Misc Projects 2500-00820</b>															
						1,380	1,460	1,880	1,999	1,872	2,002	2,063	1,815	2,561	2,561
						1,372	1,375	1,498	1,498	1,498	1,498	1,600	1,635	1,635	1,635
						500	750	750	750	750	750	750	750	750	750
						(1,792)	(1,705)	(2,129)	(2,375)	(2,118)	(2,187)	(2,598)	(1,639)	(1,325)	(960)
						1,460	1,880	1,999	1,872	2,002	2,063	1,815	2,561	3,621	3,986

**TOWN OF INGERSOLL  
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Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2017 & On	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
	<b>Eng Equip 2500-00860</b>														
	open begin of year					5	10	15	20	25	30	35	40	45	45
	transfer in					5	5	5	5	5	5	5	5	5	5
	transfer out					--	--	--	--	--	--	--	--	--	--
	close end of year					10	15	20	25	30	35	40	45	50	50
	<b>PW Equip 2500-00818</b>														
	open begin of year					608	613	378	399	572	282	217	140	195	195
	transfer in					233	235	235	235	250	280	280	300	320	320
	transfer out					(228)	(470)	(214)	(62)	(540)	(345)	(357)	(245)	(320)	(294)
	close end of year					613	378	399	572	282	217	140	195	195	221
	<b>Ice Fee Reserve 2500-00824</b>														
	open begin of year					687	816	935	1,104	1,373	1,692	2,011	100	419	419
	2% levy increase					250	250	250	250	300	300	300	300	300	300
	transfer in					19	19	19	19	19	19	19	19	20	19
	transfer out					(140)	(150)	(100)	--	--	--	(2,230)	--	--	--
	close end of year					816	935	1,104	1,373	1,692	2,011	100	419	739	738
	<b>Museum Reserve 2500-00806</b>														
	open begin of year					233	165	174	93	102	111	120	129	138	138
	transfer in					9	9	9	9	9	9	9	9	9	9
	transfer out					(77)	--	(90)	--	--	--	--	--	--	--
	close end of year					165	174	93	102	111	120	129	138	147	147
	<b>Recreation Admin 2500-00848</b>														
	open begin of year					87	114	59	9	24	39	54	69	84	84
	transfer in					76	30	50	15	15	15	15	15	16	15
	transfer out					(49)	(85)	(100)	--	--	--	--	--	--	--
	close end of year					114	59	9	24	39	54	69	84	100	99
	<b>Fitness Equipment 2500-00845</b>														
	open begin of year					15	5	15	15	15	15	20	35	2	2
	transfer in					10	10	10	10	10	15	15	10	11	11
	transfer out					(20)	--	(10)	(10)	(10)	(10)	--	(43)	--	--
	close end of year					5	15	15	15	15	20	35	2	13	13
	<b>Parks Equipment 2500-00838</b>														
	open begin of year					24	24	4	4	4	4	24	44	64	64
	transfer in					35	70	35	55	55	20	20	20	21	20
	transfer out					(35)	(90)	(35)	(55)	(55)	--	--	--	--	--
	close end of year					24	4	4	4	4	24	44	64	85	84
	<b>VPCC Facility 2500-00842</b>														
	open begin of year					43	23	8	33	73	113	153	193	119	119
	transfer in					90	25	75	40	40	40	40	40	40	40
	transfer out					(110)	(40)	(50)	--	--	--	--	(114)	--	--
	close end of year					23	8	33	73	113	153	193	119	159	159
	<b>FUSION, Technology Replacement 2500-00846</b>														
	open begin of year					20	23	11	14	2	5	8	11	14	14
	transfer in					3	3	3	3	3	3	3	3	3	3
	transfer out					--	(15)	--	(15)	--	--	--	--	--	--
	close end of year					23	11	14	2	5	8	11	14	17	17
	<b>Reserves Total</b>														
	open begin of year					4,869	5,067	5,400	5,629	6,285	6,868	6,544	4,891	6,420	6,420
	2% levy increase					750	1,000	1,000	1,000	1,050	1,050	1,050	1,050	1,050	1,050
	transfer in					2,352	2,352	2,643	2,463	2,423	2,398	2,500	2,550	2,574	2,571
	transfer out					(2,902)	(3,034)	(3,414)	(2,822)	(2,890)	(3,772)	(5,203)	(2,071)	(1,645)	(1,254)
	close end of year					5,069	5,385	5,629	6,270	6,868	6,544	4,891	6,420	8,399	8,787

**TOWN OF INGERSOLL  
10 YEAR CAPITAL FORECAST - 2017 TO 2026  
2017 CAPITAL BUDGET  
\$,000**

Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2017 & On	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
<b>Reserve Funds</b>															
<b>Parkland Reserve Fund 20-0000-2700-00955</b>															
	open begin of year					3	3	8	13	18	28	38	48	58	58
	fees collected					--	5	5	5	10	10	10	10	11	10
	transfer out					--	--	--	--	--	--	--	--	--	--
	close end of year					3	8	13	18	28	38	48	58	69	68
<b>DC Reserve Fund 20-0000-2700-00963 to 977</b>															
	open begin of year					969	1,184	1,309	1,370	1,470	1,222	1,277	1,377	1,028	1,028
	fees collected					240	150	100	100	100	100	100	100	51	51
	transfer out					(25)	(25)	(39)	--	(348)	(45)	--	(449)	(5)	--
	close end of year					1,184	1,309	1,370	1,470	1,222	1,277	1,377	1,028	1,074	1,079
<b>Gas Tax 2500-00839</b>															
	open begin of year					598	174	237	209	174	235	73	108	169	169
	collected					369	361	361	361	361	361	361	361	361	361
	transfer out					(793)	(298)	(389)	(396)	(300)	(523)	(326)	(300)	(300)	(335)
	close end of year					174	237	209	174	235	73	108	169	230	195
<b>Reserve Funds Total</b>															
	open begin of year					1,570	1,361	1,554	1,592	1,662	1,485	1,388	1,533	1,255	1,255
	transfer in					609	516	466	466	471	471	471	471	423	422
	transfer out					(818)	(323)	(428)	(396)	(648)	(568)	(326)	(749)	(305)	(335)
	close end of year					1,361	1,554	1,592	1,662	1,485	1,388	1,533	1,255	1,373	1,342
	combined impact +ve (-ve)					(759)	(489)	(733)	(289)	(644)	(1,471)	(2,558)	201	1,047	1,404

## 2017 Grants to Organizations Requests

ORGANIZATION	AMOUNT GRANTED IN 2016	AMOUNT BEING REQUESTED FOR 2017	AMOUNT GRANTED IN 2017	DATE APPLICATION RECEIVED - Deadline Oct 31/16	AUDITED FINANCIAL STMS	BUDGET INCLUDED
Big Brothers Big Sisters of Ingersoll, Tburg & Area	\$5,000.00	\$5,000.00	<b>\$5,000.00</b>	Oct. 31/16	yes	yes
Big Brothers Big Sisters bowl for kids sake bowl-a-thon	\$250.00					
Canterbury Folk Festival	\$13,000.00	\$11,000.00	<b>\$13,000.00</b>	Oct. 31/16		
Ingersoll Creative Arts Centre	\$0.00	\$2,500.00		Oct. 28/16	unaudited	yes
<b>NEW</b> Ingersoll Choral Society		\$500.00		Oct. 5/16		
Ingersoll LawnBowl Club (Municipal Portion of Taxes)	\$899.10					
Ingersoll Lions Club (Municipal Portion of Taxes)	\$2,073.43		<b>\$2,075.00</b>	<b>January 2017</b>		
<b>NEW</b> Ingersoll Lions Club - swap meet and car show		\$1,500.00	<b>\$1,500.00</b>	<b>Nov. 15/16</b>		
Ingersoll Masonic Temple Corp. (Mun. Portion of Taxes)	\$2,293.62	Municipal Tax	<b>\$2,300.00</b>	Oct. 18/16		yes
<b>NEW</b> Ingersoll Minor Baseball		\$20,000.00		Oct. 30/16		
Ingersoll Pipe Band <b>***\$1000/year</b>	\$1,000.00					
Ingersoll Public Library Advisory Committee	\$1,000.00	\$1,500.00	<b>\$1,500.00</b>	Oct. 14/16		
Operation Sharing - Food for Friends	\$10,000.00	\$10,000.00	<b>\$10,000.00</b>	Oct. 31/16	unaudited	yes
Rotary Club (Christmas Club)	\$3,000.00	\$3,000.00	<b>\$3,000.00</b>	Oct. 13/16		
Oxford Creative Connections - Hall Creek Art Festival	\$3,000.00					
YFC/ Youth Unlimited Upper Deck Ingersoll	\$7,000.00	\$8,000.00	<b>\$3,000.00</b>	Oct. 31/16		yes
Ingersoll Block Parents	\$1,000.00					
Oxford County Museum School	\$0.00	\$10,000.00	<b>\$7,500.00</b>	<b>Nov. 25/16</b>	unaudited	yes
Royal Canadian Legion - Branch 119 (Mun. Portion of Taxes)	\$3,293.64		<b>\$3,300.00</b>			
Grants to Athletes	\$1,697.00		<b>\$1,500.00</b>			
Disaster Relief Funding (Fort McMurray)	\$500.00					
<b>Total:</b>	<b>\$55,006.79</b>	<b>\$73,000.00</b>	<b>\$53,675.00</b>			